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MEMORANDUM

TO: District School Superintendents
District Excellent Teaching Program Contacts
Developmental Research School Excellent Teaching Program Contacts

FROM: David C. Ashburn

SUBJECT: **2001-2002 Mentoring Bonus Payments for National Board Certified Teachers**

The Department of Education will begin processing mentoring bonuses for National Board Certified teachers in early **April 2002**. As teachers complete the mentoring and related services, districts may submit the requests for payment; however, we are requesting that districts submit requests for payment no later than **June 14, 2002**.

The mentoring bonus amount is **\$4,323** per National Board Certified teacher (NBCT), which is the same as the salary bonus amount. **The district FICA amount per NBCT is \$330.71. The bonuses will be electronically transmitted to the district's finance office and should be distributed in the same manner as were the salary bonuses.**

This memorandum will be available at <http://www.firn.edu/doe/bin00061/home0061.htm>. Thank you for your assistance. If you have questions, please call Beatrice H. Monroe at the number listed above.

DCA/bhm