



## Educator Certification Rule Development Workshop

August 31, 2017

10:00 a.m. & 2:00 p.m.



# Welcome and Housekeeping Reminders for Participants

- **Log onto the GoToWebinar to view presentation**
- **Mute phone by dialing \*6 and avoid placing call on hold**
- **State your name and organization when asking a question or making a comment**

# Today's Workshop Agenda

- Briefly review proposed revisions to Rule 6A-4.0012, F.A.C., Application Information
  - Materials available for review:
    - Draft Rule Language
- Solicit questions and comments from workshop participants

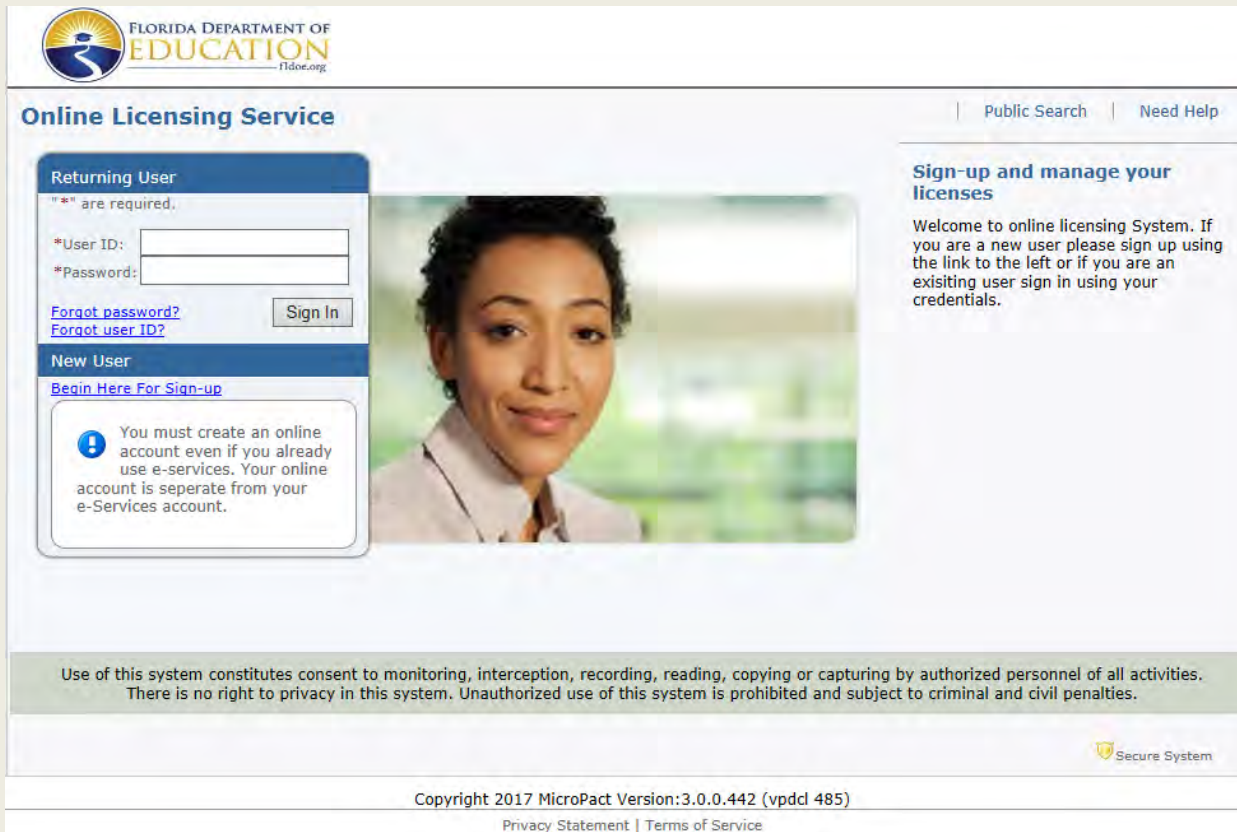
# Purpose of Rule Change

- Implementation of new certification system, Versa, by Bureau of Educator Certification and Florida school districts
- Alignment of all certification forms to the new system requirements

# Application Information

- **Rule 6A-4.0012(1), F.A.C.,  
Proposed Revisions:**
  - **Update web links to online educator certification applications**
  - **Revise hard copy educator certification application forms**
  - **Update application fee descriptions to align with new certification system, Versa**

# Educator Web-Based Access



The screenshot shows the Florida Department of Education's Online Licensing Service login page. At the top left is the Florida Department of Education logo with the text "FLORIDA DEPARTMENT OF EDUCATION" and "fldoe.org". The page title is "Online Licensing Service". In the top right corner, there are links for "Public Search" and "Need Help".

The main content area is divided into two sections: "Returning User" and "New User".

**Returning User:** This section includes a note that "\*" are required. There are input fields for "\*User ID:" and "\*Password:". Below these fields are links for "Forgot password?" and "Forgot user ID?", and a "Sign In" button.

**New User:** This section has a link "Begin Here For Sign-up". Below this link is an information icon and a message: "You must create an online account even if you already use e-services. Your online account is separate from your e-Services account." To the right of this message is a photograph of a woman.

On the right side of the page, there is a section titled "Sign-up and manage your licenses". It contains a welcome message: "Welcome to online licensing System. If you are a new user please sign up using the link to the left or if you are an existing user sign in using your credentials."

At the bottom of the page, there is a disclaimer: "Use of this system constitutes consent to monitoring, interception, recording, reading, copying or capturing by authorized personnel of all activities. There is no right to privacy in this system. Unauthorized use of this system is prohibited and subject to criminal and civil penalties." In the bottom right corner, there is a "Secure System" icon.

At the very bottom of the page, the copyright information reads: "Copyright 2017 MicroPact Version:3.0.0.442 (vpddl 485)" and "Privacy Statement | Terms of Service".

# Educator Web-Based Access

<b>Introduction</b>	<b>Educator Certification Application - Introduction</b>
<b>Function Suitability</b>	<b>Welcome to the Florida On-line Application for Teacher Certification!</b>
<b>Name and Personal Details</b>	This application is for those individuals who have never held a Florida Educator Certificate in the past.
<b>Contact Information</b>	Florida issues two types of Educator Certificates: <ul style="list-style-type: none"><li>• The Professional Certificate is a standard renewable certificate valid for five school years.</li><li>• The Temporary Certificate is valid for three school years and cannot be renewed.</li></ul>
<b>Application Questions</b>	Please note that the Official Statement of Status of Eligibility is not a certificate.
<b>Subject(s)</b>	Florida offers a number of pathways to a Professional Certificate that can be found <a href="#">here</a> . If you hold an educator certificate from another state and/or the National Board for Professional Teaching Standards (NBPTS) or the American Board for Certification of Teacher Excellence (ABCTE), you may attach a copy of the front and back of the certificate to your file.
Teaching Experience K-12	Please complete the application by entering your information and following the "Next" buttons through each of the application sections.
College Teaching Experience	<ul style="list-style-type: none"><li>• Complete the Legal Disclosure Affidavit section and verify the information is correct.</li><li>• Authorize payment of non-refundable application processing fees using your Visa or MasterCard credit card.</li><li>• Submit additional documentation as directed in the "File Attachments" section, including any other educator certificates.</li></ul>
Academic Training	Your application cannot be evaluated until it is complete and received in the Bureau of Educator Certification. A complete application includes submission of the appropriate non-refundable fees and an official transcript reflecting conferral of a bachelor degree or higher from an accredited or approved institution. Once completed, all applications are processed in date order and you will be notified in writing of your application status within 30 business days of receiving your completed application.
Legal Disclosure	<b>WARNING:</b> Giving false information in order to obtain or renew a Florida educator's certificate is a criminal offense under Florida law. Anyone giving false information is subject to criminal prosecution as well as disciplinary action by the Education Practices Commission. For certification questions or questions regarding the processing of your application, please contact the Florida Department of Education by clicking this <a href="#">link</a> .
Affidavit	Press "Next" to continue.
Sealed & Expunged	Press "Cancel" to cancel this application and return to the main menu.
Criminal Offense	
Professional Sanction	
US Citizenship	
Race & Ethnicity	
ACTFL Record	
DLPT Record	
GRE Test Score	
Attachments	
Summary (pre-fees)	
	<b>Next</b> <b>Cancel</b>

© 2017. MicroPact Version:3.0.0.449 (vpdcl 497)

# Application Information

- **Rule 6A-4.0012(1), F.A.C.,  
Proposed Revisions:**
  - Update web links to online educator certification applications
  - **Revise hard copy educator certification application forms**
  - **Update application fee descriptions to align with new certification system, Versa**



# Hard Copy Application Forms



Florida Department of Education  
 Bureau of Educator Certification  
 Room 201, Turlington Building  
 325 West Gaines Street  
 Tallahassee, FL 32399-0400

## EDUCATOR CERTIFICATION APPLICATION

FLDOE DATE STAMP

1. CERTIFICATE OR SERVICE REQUESTED			
Select a certificate/license type and the corresponding transaction. Only one transaction per application.			
<input type="checkbox"/> 1. Educator Certification (6001)	<input type="checkbox"/> 2. Speech Language Impaired (Bachelor's Only) (6002)	<input type="checkbox"/> 3. Athletic Coaching (Part-time) (6003)	<input type="checkbox"/> 4. Exchange Teacher (6004)
<input type="checkbox"/> a. INITIAL (1020)	<input type="checkbox"/> a. INITIAL (1020)	<input type="checkbox"/> a. INITIAL (1020)	<input type="checkbox"/> a. INITIAL (1020)
<input type="checkbox"/> b. UPGRADE (4020)	<input type="checkbox"/> b. REAPPLY SLA (1520)	<input type="checkbox"/> b. REAPPLY 5 YR (1520)	<input type="checkbox"/> b. COPYCERT (8001)
<input type="checkbox"/> c. REAPPLY (1520)	<input type="checkbox"/> c. UPGRADE (4020)	<input type="checkbox"/> c. UPGRADE TO 5 YEAR (4020)	<input type="checkbox"/> c. NMCHANGE (8002)
<input type="checkbox"/> d. ADDTEMP (4010)	<input type="checkbox"/> d. COPYCERT (8001)	<input type="checkbox"/> d. COPYCERT (8001)	
<input type="checkbox"/> e. ADDPRO (4015)	<input type="checkbox"/> e. NMCHANGE (8002)	<input type="checkbox"/> e. NMCHANGE (8002)	
<input type="checkbox"/> f. DROPSUBJ (5010)			
<input type="checkbox"/> g. COPYCERT (8001)			
<input type="checkbox"/> h. NMCHANGE (8002)			
<input type="checkbox"/> i. RETEMP (2525)			
<input type="checkbox"/> j. EXTNDPRO (6015)			
List the subject codes <u>ONLY</u> for Educator Certification (6001) transactions. Refer to Subject Area/Grade Level Chart.			
1.	2.	3.	4.

# Hard Copy Application Forms



Florida Department of Education  
 Bureau of Educator Certification  
 Room 201, Turlington Building  
 325 West Gaines Street  
 Tallahassee, FL 32399-0400

## RENEWAL OR REINSTATEMENT APPLICATION

FLDOE DATE STAMP

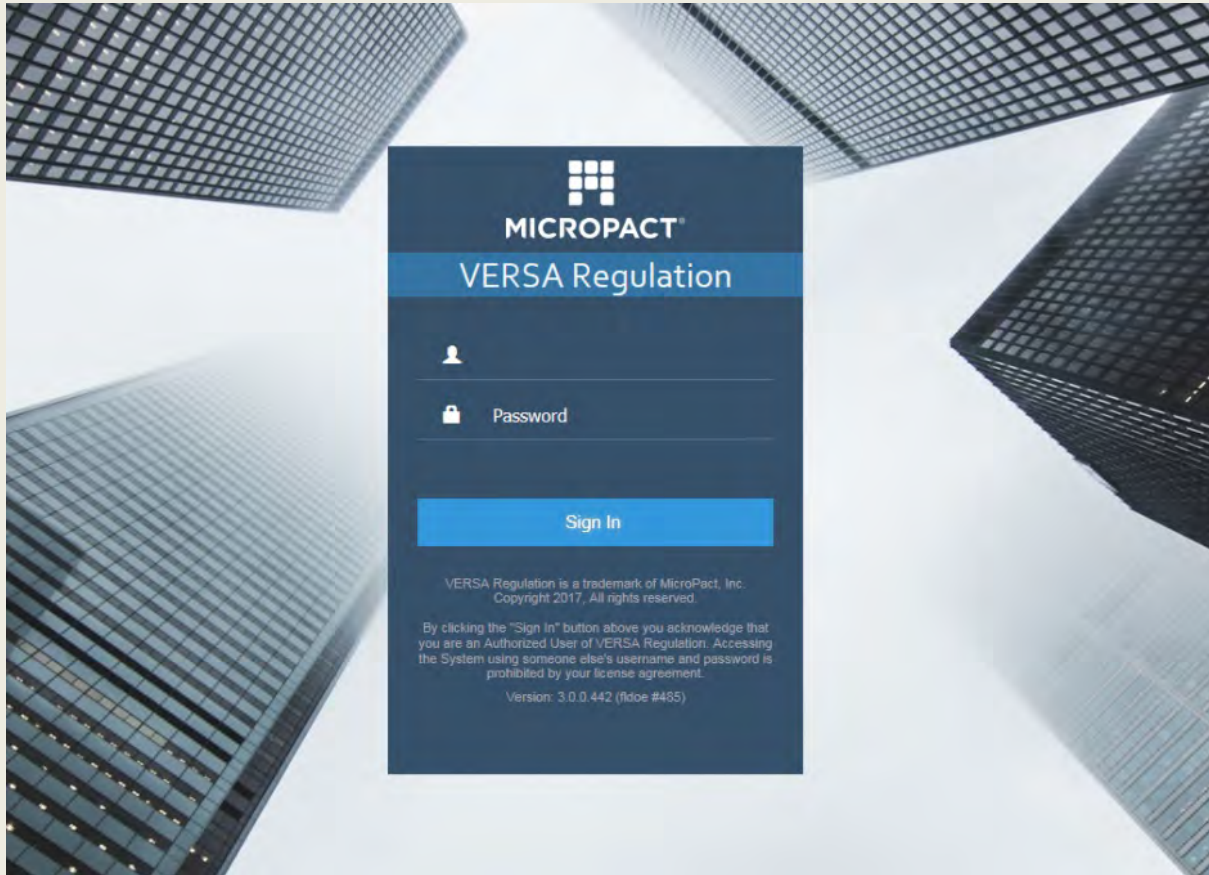
1. RENEWAL OR REINSTATEMENT REQUESTED FOR EDUCATOR CERTIFICATION (6001)		
SERVICE	DESCRIPTION OF SERVICE REQUESTED	FEE
<input type="checkbox"/> RENEWAL (2020)	I am applying for RENEWAL of my Florida Professional Certificate which has not yet expired.	\$75.00
<input type="checkbox"/> LATE RENEWAL (7020)	I am applying for LATE RENEWAL of my Florida Professional Certificate which has recently expired (not more than one year).	\$105.00 (\$75 plus \$30 late fee)
<input type="checkbox"/> REINSTATEMENT (1570)	I am applying for REINSTATEMENT of my expired Florida Professional Certificate.	\$75.00

2. SUBJECTS RENEWED OR REINSTATED		
a. If renewing ONLY, please list subjects in the spaces below that you <u>will not</u> be renewing on your certificate:		
1.	2.	3.
4.	5.	6.
b. If reinstating ONLY, please list subjects in the spaces below that you <u>will be</u> reinstating on your certificate:		
1.	2.	3.
4.	5.	6.

# Application Information

- **Rule 6A-4.0012(5), F.A.C.,  
Proposed Revisions:**
  - Update web link for the educator certification web-based system used by Florida school districts
  - Specify names of online educator certification applications for educators employed by Florida school districts

# School District Web-Based Access



# District Records Retention

- **Rule 6A-4.0012(7), F.A.C., Proposed Revision:**
  - Requires district to retain a copy of the employee's completed application request form
    - Paper copy or
    - Electronic copy

# Review and Comment

- Proposed draft language will be available for review and open for comments at:
- State Board Rules Under Review  
<https://app1.fldoe.org/rules/default.aspx>
- Educator Certification Rule Development  
<http://www.fldoe.org/teaching/certification/ed-certification-rule-dev/>

# Questions and Comments

- Submit questions/comments via chat window
- Caller identifies him/herself and organization(s) representing
  - Provide brief, clear and concise comments
- Questions and comments will be captured for further review and consideration

**Thank you!**