Educator Certification Rule Development Workshop

August 31, 2017
10:00 a.m. & 2:00 p.m.
Welcome and Housekeeping
Reminders for Participants

• Log onto the GoToWebinar to view presentation
• Mute phone by dialing *6 and avoid placing call on hold
• State your name and organization when asking a question or making a comment
Today’s Workshop Agenda

- Briefly review proposed revisions to Rule 6A-4.0012, F.A.C., Application Information
  - Materials available for review:
    - Draft Rule Language
- Solicit questions and comments from workshop participants
Purpose of Rule Change

- Implementation of new certification system, Versa, by Bureau of Educator Certification and Florida school districts
- Alignment of all certification forms to the new system requirements
Application Information

- Rule 6A-4.0012(1), F.A.C., Proposed Revisions:
  - Update web links to online educator certification applications
  - Revise hard copy educator certification application forms
  - Update application fee descriptions to align with new certification system, Versa
Educator Web-Based Access
Welcome to the Florida On-line Application for Teacher Certification!

This application is for those individuals who have never held a Florida Educator Certificate in the past.

Florida issues two types of Educator Certificates:
• The Professional Certificate is a standard renewable certificate valid for five school years.
• The Temporary Certificate is valid for three school years and cannot be renewed.

Please note that the Official Statement of Status of Eligibility is not a certificate.

Florida offers a number of pathways to a Professional Certificate that can be found here. If you hold an educator certificate from another state and/or the National Board for Professional Teaching Standards (NBPTS) or the American Board for Certification of Teacher Excellence (ABCTE), you may attach a copy of the front and back of the certificate to your file.

Please complete the application by entering your information and following the “Next” buttons through each of the application sections.

• Complete the Legal Disclosure Affidavit section and verify the information is correct.
• Authorize payment of non-refundable application processing fees using your Visa or MasterCard credit card.
• Submit additional documentation as directed in the “File Attachments” section, including any other educator certificates.

Your application cannot be evaluated until it is complete and received in the Bureau of Educator Certification. A complete application includes submission of the appropriate non-refundable fees and an official transcript reflecting conferral of a bachelor degree or higher from an accredited or approved institution. Once completed, all applications are processed in date order and you will be notified in writing of your application status within 30 business days of receiving your completed application.

WARNING: Giving false information in order to obtain or renew a Florida educator's certificate is a criminal offense under Florida law. Anyone giving false information is subject to criminal prosecution as well as disciplinary action by the Education Practices Commission. For certification questions or questions regarding the processing of your application, please contact the Florida Department of Education by clicking this link.

Press “Next” to continue.
Press “Cancel” to cancel this application and return to the main menu.
Application Information

- Rule 6A-4.0012(1), F.A.C., Proposed Revisions:
  - Update web links to online educator certification applications
  - Revise hard copy educator certification application forms
  - Update application fee descriptions to align with new certification system, Versa
**Hard Copy Application Forms**

![Florida Department of Education Bureau of Educator Certification](image)

**Educator Certification Application**

**FLDOE Date Stamp**

### 1. Certificate or Service Requested

Select a certificate/license type and the corresponding transaction. Only one transaction per application.

<table>
<thead>
<tr>
<th></th>
<th>1. Educator Certification (6001)</th>
<th>2. Speech Language Impaired (Bachelor’s Only) (6002)</th>
<th>3. Athletic Coaching (Part-time) (6003)</th>
<th>4. Exchange Teacher (6004)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>a. INITIAL (1020)</td>
<td>a. INITIAL (1020)</td>
<td>a. INITIAL (1020)</td>
<td>a. INITIAL (1020)</td>
</tr>
<tr>
<td></td>
<td>b. UPGRADE (4020)</td>
<td>b. REAPPLY SLA (1520)</td>
<td>b. REAPPLY 5 YR (1520)</td>
<td>b. COPYCERT (8001)</td>
</tr>
<tr>
<td></td>
<td>c. REAPPLY (1520)</td>
<td>c. UPGRADE (4020)</td>
<td>c. UPGRADE TO 5 YEAR (4020)</td>
<td>c. NMCHANGE (8002)</td>
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<td></td>
<td>d. ADDTEMP (4010)</td>
<td>d. COPYCERT (8001)</td>
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<td>e. ADDPRO (4015)</td>
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<td>f. DROPSUBJ (5010)</td>
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<td>i. RETEMP (2525)</td>
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<td>j. EXTNDPRO (8015)</td>
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</table>

**List the subject codes ONLY for Educator Certification (6001) transactions. Refer to Subject Area/Grade Level Chart.**

1. 
2. 
3. 
4. 
Hard Copy Application Forms

Florida Department of Education
Bureau of Educator Certification
Room 201, Turlington Building
325 West Gaines Street
Tallahassee, FL 32399-0400

### 1. RENEWAL OR REINSTatement REQUESTED FOR EDUCATOR CERTIFICATION (6001)

<table>
<thead>
<tr>
<th>SERVICE</th>
<th>DESCRIPTION OF SERVICE REQUESTED</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ RENEWAL (2020)</td>
<td>I am applying for RENEWAL of my Florida Professional Certificate which has not yet expired</td>
<td>$75.00</td>
</tr>
<tr>
<td>☐ LATE RENEWAL (1020)</td>
<td>I am applying for LATE RENEWAL of my Florida Professional Certificate which has recently expired</td>
<td>$105.00 ($75 plus $30 late fee)</td>
</tr>
<tr>
<td>☐ REINSTatement (1570)</td>
<td>I am applying for REINSTatement of my expired Florida Professional Certificate</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

### 2. SUBJECTS RENEWED OR REINSTATED

**a. If renewing ONLY, please list subjects in the spaces below that you will not be renewing on your certificate:**

1.  
2.  
3.  
4.  
5.  
6.  

**b. If reinstating ONLY, please list subjects in the spaces below that you will be reinstating on your certificate:**

1.  
2.  
3.  
4.  
5.  
6.  

[FLDOE Date Stamp]
Application Information

- Rule 6A-4.0012(5), F.A.C., Proposed Revisions:
  - Update web link for the educator certification web-based system used by Florida school districts
  - Specify names of online educator certification applications for educators employed by Florida school districts
School District Web-Based Access
District Records Retention

- **Rule 6A-4.0012(7), F.A.C., Proposed Revision:**
  - Requires district to retain a copy of the employee’s completed application request form
    - Paper copy or
    - Electronic copy
Proposed draft language will be available for review and open for comments at:

State Board Rules Under Review
https://app1.fldoe.org/rules/default.aspx

Educator Certification Rule Development
http://www.fldoe.org/teaching/certification/ed-certification-rule-dev/
Questions and Comments

- Submit questions/comments via chat window
- Caller identifies him/herself and organization(s) representing
  
  Provide brief, clear and concise comments
- Questions and comments will be captured for further review and consideration

Thank you!