



State Board of Education

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MEMORANDUM

TO: District Technical Center Directors
District Career and Technical Education Directors

FROM: Rod Duckworth *RW*

DATE: May 26, 2016

SUBJECT: **Allocation of Performance-based Incentive Funds for Industry Certification Attainment from Specific Appropriation 116 from the 2015 General Appropriations Act (GAA)**

The Florida Department of Education has completed the allocation of the postsecondary performance-based incentive funds for industry certification attainment that are provided in Specific Appropriation 116 from the 2015 General Appropriations Act (Chapter 2015-232, Laws of Florida). The following statutory guidelines are specified for the distribution of these funds for performance-based incentives:

From the funds in Specific Appropriation 116, \$4,500,000 shall be provided by the Department of Education to district workforce education programs for students who earn industry certifications during the 2015-2016 fiscal year. Funding shall be based on students who earn industry certifications in the following occupational areas: health science to include surgical technology, orthopedic technology, dental assisting technology, practical nursing, medical coder/biller, medical assisting, certified nursing assistant, emergency medical technician and paramedic, clinical lab technician, EKG technician, pharmacy technician, and clinical hemodialysis technician; automotive service technology; auto collision repair and refinishing; medium/heavy duty truck technician; cyber security; cloud virtualization; network support services; computer programming; computer-aided drafting; advanced manufacturing; electrician; plumbing; law enforcement officer; corrections officer; public safety telecommunicator; and welding; or, industry certifications for Federal Aviation Administration airframe mechanics and power plant mechanics; and heating, ventilation and air conditioning technician.

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Industry certifications earned by students enrolled in the 2014-2015 academic year which were eligible to be included in the funding allocation for the 2014-2015 fiscal year and were not included in the final disbursement due to the early data reporting deadline may be reported by districts and included in the Department of Education's allocation of funds for the 2015-2016 fiscal year.

School districts shall maintain documentation for student attainment of industry certifications that are eligible for performance funding. The Auditor General shall verify compliance with this requirement during scheduled operational audits of the school districts. If a district is unable to comply, the district shall refund the performance funding to the state.

Section 1011.80 (6)(b), Florida Statutes, provides that "Each school district shall be provided \$1,000 for each industry certification earned by a workforce education student." The allocation was pro-rated with an approximate value of \$918 per industry certification because the total calculated performance exceeded the available appropriation.

The attached documents provide a summary of the performance-based incentive funds that were distributed to districts on May 26, 2016, as specified in law:

- Attachment 1 – Funding Allocation by District and Category
 - The report summarizes the total funded industry certifications and the allocation provided for each school district.
- Attachment 2 – Funding Allocation Detail by District, Industry Certification, and Category
 - The report provides details on the number of funded industry certifications by district, certification code/title, and funding category.
 - The totals will not match the funding allocation due to the application of a funding cap for prior year certifications (Categories 1 and 2 below).

Three categories were included in the industry certification calculation:

- Category 1: Certifications Reported in 2014-15 that were not funded in the 2014-15 performance funding allocation (for 2014-15 Postsecondary Industry Certification Funding List)
- Category 2: Certifications Reported in 2015-16 Surveys F and W for eligible students enrolled in 2014-15 (for 2014-15 Postsecondary Industry Certification Funding List)
- Category 3: Certifications Reported in 2015-16 WDIS Reporting Year for students enrolled in 2015-16 (for 2015-16 CAPE Postsecondary Industry Certification Funding List)

Attachment 3 provides a narrative summary of the business rules for the final calculation.

Districts have access to student level reports which provide information on the students and certifications that generated the incentive funds. The files are available at Northwest Regional Data Center (NWRDC) with the student level industry certification information as follows:

- Category 1: DPS**.JU.ICRTCAT1.Y1516, where **is the district's two-digit district identifier (for example, 01)
- Category 2: DPS**.JU.ICRTCAT2.Y1516
- Category 3: DPS**.JU.ICRTCAT3.Y1516

Northwest Regional Data Center files may be downloaded by district MIS staff with security access. To assist in identifying your district reports coordinator, please visit the following website: <http://data.fldoe.org/ccdir/DistAssignments.cfm>. The final allocation is based on data reported for 2015-16 in surveys F, W, and S of the Workforce Development Information System through May 13, 2016 and final WDIS data files for 2014-15.

Please review these student level reports to ensure that your district has correctly reported industry certifications that were eligible for funding. If your district has received funds for certifications that should not have been funded, please contact Tara Goodman at tara.goodman@fldoe.org immediately.

Because the entire appropriation was used for industry certification attainment, no additional funds will be disbursed for adult general education performance in 2015-16.

If you have questions about the disbursement of these funds to your district workforce education program, please contact your district finance office. If you have any questions about the calculated allocation, please contact Tara Goodman at 850-245-9001 or at tara.goodman@fldoe.org or Tara McLarnon at tara.mclarnon@fldoe.org. If you have questions about the student level reports, please contact Bruce Harrington at bruce.harrington@fldoe.org.

RD/tg

Attachments

cc: Linda Champion