

State Board of Education

Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*
Members
Gary Chartrand
Ben Gibson
Tom Grady
Rebecca Fishman Lipsey
Michael Olenick

Pam Stewart
Commissioner of Education

Rod Duckworth, Chancellor
Division of Career and Adult Education

MEMORANDUM

TO: District Career and Technical Education Directors
District Technical Center Directors

FROM: Rod Duckworth *RW*

DATE: January 10, 2018

SUBJECT: Industry Certification – Additional FTE in the 2017-18 Florida Education Finance Program, Third Calculation

The Florida Education Finance Program (FEFP) includes additional full-time equivalent (FTE) membership in the calculation for students who earned industry certifications while enrolled in registered career-themed courses. The Florida Department of Education has completed the 2017-18 FEFP, Third Calculation. This calculation is based on data submitted by districts for the 2016-17 reporting year.

The department's management information systems (MIS) staff have created student-level reports which your district MIS staff may access.

- Report F71102 (2016-17 Data Reporting)
 - The file name is DPSdd.GQ.F71102.Y17182; the format for this file is in DPS.DISTRICT.FORMAT.Y1718 (F71102).
 - This report is an unduplicated count of students who generated additional FTE in the calculation based on 2016-17 data reporting.
- Report F71297 (2016-17 Data Reporting)
 - The file name is DPSdd.GQ.F71297.Y17182; the format for this file is in DPS.DISTRICT.FORMAT.Y1718 (F71297).
 - This report is a duplicated count by student and industry certification earned based on 2016-17 data reporting.

Should you have any questions about the student level reports, please contact the department's MIS staff at ASKEIAS@fldoe.org or 850-245-0400.

Industry Certification

January 10, 2017

Page Two

To view all documents related to the FEFP, please go to the following web link:
<http://www.fldoe.org/fefp/offrfefp.asp>. To directly access the summary page on the industry certification supplemental FTE, go to the following document:
<http://www.fldoe.org/core/fileparse.php/7507/urlt/17183rdCalc.pdf>

Please see the column titled “Industry Certified Career Ed. Supplement FTE” (page 14 of 58). The “Industry Certified Career Ed. Supplement FTE” includes those students earning industry certifications in 2016-17 in a registered career-themed course. Registered career-themed course information is available in Appendix FF for 2016-17. The appendix may be accessed here:
<http://fldoe.org/accountability/data-sys/database-manuals-updates/2016-17-student-info-system/index.shtml#APPENDICES>.

Each district should consult with their finance officer regarding the amount of funds generated in your district as a result of this calculation.

If you feel that the number calculated for your district is incorrect, please consult with your MIS director regarding the industry certification data submitted to the department. Districts may submit updates on industry certifications earned through February 23, 2018. This is the normal update window for Survey 5.

If you have any questions, please contact Tara Goodman at tara.goodman@fldoe.org.

RD/tg