

**FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME II: AUTOMATED STAFF INFORMATION SYSTEM
AUTOMATED STAFF DATA ELEMENTS**

Implementation Date: Fiscal Year 2007-08 July 1, 2007
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Element Name: Migrant Summer																					
Definition/Domain																					
<p>A code to identify the job category of the employee who worked with the Migrant Summer/Intersession program and who was paid from Title I, Part C, Migrant Education Program (MEP) funds and the corresponding full-time equivalency (FTE) of this assignment.</p> <table border="0"> <thead> <tr> <th align="left"><u>CODE</u></th> <th align="left"><u>JOB CATEGORY</u></th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Administrators and coordinators (non-clerical)</td> </tr> <tr> <td>B</td> <td>Teachers</td> </tr> <tr> <td>C</td> <td>Paraprofessionals (instructional)</td> </tr> <tr> <td>D</td> <td>Paraprofessionals (non-instructional)</td> </tr> <tr> <td>E</td> <td>Counselors</td> </tr> <tr> <td>F</td> <td>Recruiters</td> </tr> <tr> <td>G</td> <td>Records transfer staff</td> </tr> <tr> <td>H</td> <td>Other employee paid from Title I, Part C, MEP funds but not included in codes A-G above.</td> </tr> <tr> <td>Z</td> <td>Employee was not paid from Title I, Part C, Migrant Education Program (MEP) funds during the summer/intersession term(s) or was employed in a school-wide program where MEP funds were combined with those of other programs.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>JOB CATEGORY</u>	A	Administrators and coordinators (non-clerical)	B	Teachers	C	Paraprofessionals (instructional)	D	Paraprofessionals (non-instructional)	E	Counselors	F	Recruiters	G	Records transfer staff	H	Other employee paid from Title I, Part C, MEP funds but not included in codes A-G above.	Z	Employee was not paid from Title I, Part C, Migrant Education Program (MEP) funds during the summer/intersession term(s) or was employed in a school-wide program where MEP funds were combined with those of other programs.
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Length: 4	State Reporting Formats Requiring This Data Element: Staff Fiscal Year Salaries DB9 43x																				
Format: Alphanumeric																					
Compatibility Requirement: Compatible																					
Use Types: <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability																					
Data Element Number: 212010																					
Reported in Survey Periods: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5																					
Revised:	Volume II Effective: 7/10 Page Number: 41-50																				

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Element Name:	Migrant Summer (Continued)
Definition/Domain (Continued)	
<p>Examples:</p> <p>B020 Twenty percent of the teacher's assignment was in the Migrant Education Program during the summer/intersession term(s) and was paid from Title I, Part C, Migrant Education Program funds.</p> <p>C100 One hundred percent of the instructional paraprofessional's assignment was in the Migrant Education Program during the summer/intersession term(s) and was paid from Title I, Part C, Migrant Education Program funds.</p> <p>Z000 This employee was not paid from Title I, Part C, Migrant Education Program funds during the summer/intersession term(s) or was employed in a school-wide program where MEP funds were combined with those of other programs.</p> <p>NOTE: To calculate FTE, use the percentage of time the employee was funded by MEP funds. Alternatively, calculate FTE using the number of days worked. One summer term FTE is equal to 30 full-time work days. To calculate the FTE number, sum the total days the individual worked for a term and divide this sum by the number of full-time days that constitute one FTE in the term (i.e., 30 days).</p> <p>Use only the percentage of days worked by an individual that were paid by MEP funds in calculating the total FTE numbers to be reported.</p> <p>Do not include staff employed in school wide programs where MEP funds are combined with those of other programs. These employees should be coded Z000.</p>	
Revised:	Volume II Effective: 7/10 Page Number: 41-51