

FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS

Implementation Date:  
Fiscal Year 1992-93  
July 1, 1992

(Dropout codes are designated by an asterisk.)

APPENDIX A

ATTENDANCE RECORDKEEPING REQUIRED CODES FOR GRADE PK-12 STUDENTS

ENTRIES INTO FLORIDA  
PUBLIC SCHOOLS THIS SCHOOL YEAR

→ **E01** - Any PK-12 student whose last school of enrollment was a **public school** in this school district.

→ **E02** - Any PK-12 student whose last school of enrollment was a **public school** outside of this district, or in another state or United States commonwealth/territory.

→ **E03** - Any PK-12 student whose last school of enrollment was a **private school** in any Florida school district, another state, or a United States commonwealth/territory.

→ **E04** - Any PK-12 student who is enrolling in a public school in this district after having been in **home education** in any Florida school district, in another state or United States commonwealth/territory.

**E05** - Any student entering PK or KG for the first time.

→ **E09** - Any PK-12 student who enters a Florida school from a country other than the United States or a United States Commonwealth/Territory.

REENTERING INTO  
FLORIDA PUBLIC SCHOOLS

**R01** - Any PK-12 student who was received from another attendance reporting unit in the same school.

**R02** - Any PK-12 student who was received from another school in the same district.

**R03** - Any PK-12 student who unexpectedly reenters a school in the same district after withdrawing or being discharged.

WITHDRAWAL FROM FLORIDA PUBLIC  
SCHOOLS: GRADE PK-12 STUDENTS

\* **DNE** - Any PK-12 student who was expected to attend a school but **did not enter** as expected for unknown reasons and required documented efforts to locate the student are maintained per s. 1003.26, Florida Statutes.

**W01** - Any PK-12 student promoted, retained or transferred to another attendance reporting unit in the same school.

**W02** - Any PK-12 student promoted, retained or transferred to another school in the same district.

**W3A** - Any PK-12 student who withdraws to attend a public school in another district in Florida.

**W3B** - Any PK-12 student who withdraws to attend another public school out-of-state or out-of-country.

**W04** - Any PK-12 student who withdraws to attend a nonpublic school in- or out-of-state or out-of-country.

\* **W05** - Any student age 16 or older who leaves school voluntarily with no intention of returning and has filed a formal declaration of intent to terminate school enrollment per s. 1003.21, Florida Statutes.

**W06** - Any student who graduated from school and met all of the requirements to receive a standard diploma.

**W6A** - Any student who graduated from school and met all of the requirements to receive a standard diploma, based on the 18-credit college preparatory graduation option.

**W6B** - Any student who graduated from school and met all of the requirements to receive a standard diploma, based on the 18-credit career preparatory graduation option.

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(Continued)

WITHDRAWAL FROM FLORIDA PUBLIC  
SCHOOLS: GRADE PK-12 STUDENTS

**W07** - Any student who graduated from school with a special diploma based on option one--mastery of Sunshine State Standards for Special Diploma.

**W08** - Any student who received a certificate of completion. The student met the minimum credits and local requirements, but did not pass the state approved graduation test or an alternate assessment, and/or did not achieve the required GPA.

**W8A** - Any student who met all of the requirements to receive a standard diploma except passing the state approved graduation test and received a certificate of completion and is eligible to take the College Placement Test and be admitted to remedial or credit courses at a state community college as appropriate.

**W09** - Any student who received a special certificate of completion, is properly classified as an eligible exceptional education student, met applicable local requirements, and was unable to meet appropriate special state minimum requirements.

**W10** - Any student who completed the GED Exit Option Model Program requirements, passed the GED Tests and the state approved graduation test, and was awarded a standard diploma.

**W12** - Any PK-12 student withdrawn from school due to death.

→ **\* W13** - Any KG-12 student withdrawn from school due to court action. (This code does not apply to DJJ placement.)

WITHDRAWAL FROM FLORIDA PUBLIC  
SCHOOLS: GRADE PK-12 STUDENTS

**\* W15** - Any KG-12 student who is withdrawn from school due to nonattendance after all procedures outlined in sections 1003.26 and 1003.27, Florida Statutes, have been followed. ←

**\* W18** - Any KG-12 student who withdraws from school due to medical reasons and the student is unable to receive educational services, such as those provided through the hospital/homebound program. ←

**\* W21** - Any KG-12 student who is withdrawn from school due to being expelled with no educational services. ←

**\* W22** - Any KG-12 student whose whereabouts is unknown and required documented efforts to locate the student are maintained per s. 1003.26, Florida Statutes. ←

**\* W23** - Any KG-12 student who withdraws from school for any reason other than W01 - W22 or W24 - W27.

**W24** - Any KG-12 student who withdraws from school to attend a Home Education program.

**W25** - Any student under the age of 6 who withdraws from school.

**W26** - Any student who withdraws from school to enter the adult education program prior to completion of graduation requirements.

**W27** - Any student who graduated from school with a special diploma based on option two-mastery of employment and community competencies.

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(Continued)

WITHDRAWAL FROM FLORIDA PUBLIC  
SCHOOLS: GRADE PK-12 STUDENTS

**WFA** – Any student who graduated from school with a standard diploma based on an 18-credit college preparatory graduation option and satisfied the state approved graduation test requirement through an alternate assessment.

**WFB** – Any student who graduated from school with a standard diploma based on an 18-credit career preparatory graduation option and satisfied the state approved graduation test requirement through an alternate assessment.

**WFT** - Any student who graduated from school with a standard diploma and satisfied the state approved graduation test requirement through an alternate assessment. (For students meeting accelerated high school graduation option requirements, see WFA and WFB.)

**WFW** – Any student with disabilities who graduated from school with a standard diploma and an FCAT waiver.

**WGA** – Any student who completed the GED Exit Option Model Program requirements, passed the GED Tests, satisfied the state approved graduation test requirement through an alternate assessment, and was awarded a standard diploma.

**WGD** – Any student who completed the GED Exit Option Model Program requirements and passed the GED Tests, but did not pass the state approved graduation test and was awarded a State of Florida diploma.

WITHDRAWAL FROM FLORIDA PUBLIC  
SCHOOLS: GRADE PK-12 STUDENTS

**WPO** – Any student who is withdrawn from school without receiving a standard diploma and subsequent to receiving a W07, W08, W8A, W09, or W27 during the student's year of high school completion.

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Listed below is a summary of the Dropout, Diploma and Certificate Codes.

**Dropout Codes:** DNE, W05, W13, W15, W18, W21, W22, W23

**Diploma Codes:** W06, W6A, W6B, W07, W10, W27, WFA, WFB, WFT, WFW, WGA, WGD ←

→ **Certificate of Completion Codes:** W08, W8A, W09

→ **Note:** For the purpose of PK-12 reporting charter schools and Department of Juvenile Justice (DJJ) education programs are considered **public schools**.