

**FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME II: AUTOMATED STAFF INFORMATION SYSTEM
AUTOMATED STAFF DATA ELEMENTS**

Implementation Date: Fiscal Year 1992-93 July 1, 1992

Element Name: Pay Frequency	
Definition/Domain	
<p>For Salaried Employees:</p> <p>XX.XX The number of pay periods the employee is paid each year.</p> <p>Example: 1200 A salaried employee is paid 12 times per year.</p> <p align="center"><u>OR</u></p> <p>For employees paid on an hourly basis:</p> <p>XX.XX The number of hours per day the employee is scheduled to work.</p> <p>Examples: 0775 An hourly paid employee is schedule to work 7 3/4 hours per day.</p> <p>0400 An hourly paid employee is scheduled to work 4 hours per day.</p> <p align="center"><u>OR</u></p> <p>For employees paid on a daily basis:</p> <p>XX.XX The number of days per week the employee is scheduled to work.</p> <p>Example: 0500 A daily paid employee is scheduled to work 5 days per week.</p> <p align="center"><u>OR</u></p> <p>For temporary part-time employees this may be zero filled.</p> <p>Example: 0000 Temporary or student employee.</p>	
Length: 4	State Reporting Formats Requiring This Data Element:
Format: Numeric	Staff Payroll Information DB9 30x
Compatibility Requirement: Compatible	
Use Types: <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability	
Data Element Number: 214710	
Reported in Survey Periods: <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	
Revised:	Volume II Effective: 7/08 Page Number: 46-1