

**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME II: AUTOMATED STAFF INFORMATION SYSTEM  
AUTOMATED STAFF DATA ELEMENTS**

<b>Implementation Date:</b> Fiscal Year 1992-93 July 1, 1992
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<b>Element Name: Separation Reason</b>																																			
<b>Definition/Domain</b>																																			
<p>The reason for which the employee separated from the school system.</p> <table border="0"> <thead> <tr> <th align="left"><u>CODE</u></th> <th align="left"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr><td>A</td><td>Retirement</td></tr> <tr><td>B</td><td>Resignation for employment in education in Florida</td></tr> <tr><td>C</td><td>Resignation for employment outside of education</td></tr> <tr><td>D</td><td>Resignation with prejudice</td></tr> <tr><td>E</td><td>Resignation for other personal reasons</td></tr> <tr><td>F</td><td>Staff reduction</td></tr> <tr><td>G</td><td>Dismissal due to findings by the board related to charges</td></tr> <tr><td>H</td><td>Death</td></tr> <tr><td>I</td><td>Contract expired</td></tr> <tr><td>J</td><td>Reason not known</td></tr> <tr><td>K</td><td>Disabled</td></tr> <tr><td>L</td><td>Resignation for employment in education outside Florida</td></tr> <tr><td>M</td><td>Contract not renewed, due to less than satisfactory performance</td></tr> <tr><td>N</td><td>Dismissal during probationary period.</td></tr> <tr><td>→ O</td><td>Job Abandonment</td></tr> <tr><td>Z</td><td>Not applicable. Include temporary employees here.</td></tr> </tbody> </table> <p>Note: When code M is specified, the district must maintain written documentation (e.g., appraisals, recommendations, etc.) supporting the non-renewal of the contact based on unsatisfactory job performance.</p> <p>Note: Code N is used for instructional staff, supervisors, and principals dismissed during the 97 day probationary period pursuant to s. 1012.33(1)(b) or (3)(a)4, F.S. Also this code can be used for other staff dismissed during the probationary period.</p> <p>Note: Report the date of separation from regular employment for employees who return to temporary employment with the district. For example, report the separation date for a teacher who retires and returns to the district as a temporary substitute teacher.</p>		<u>CODE</u>	<u>DEFINITION</u>	A	Retirement	B	Resignation for employment in education in Florida	C	Resignation for employment outside of education	D	Resignation with prejudice	E	Resignation for other personal reasons	F	Staff reduction	G	Dismissal due to findings by the board related to charges	H	Death	I	Contract expired	J	Reason not known	K	Disabled	L	Resignation for employment in education outside Florida	M	Contract not renewed, due to less than satisfactory performance	N	Dismissal during probationary period.	→ O	Job Abandonment	Z	Not applicable. Include temporary employees here.
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<b>Length:</b> 1	<b>State Reporting Formats Requiring This Data Element:</b>  Staff Demographic Information DB9 27x																																		
<b>Format:</b> Alphabetic																																			
<b>Compatibility Requirement:</b> Compatible																																			
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability																																			
<b>Data Element Number:</b> 217925																																			
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5																																			
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