

**Florida Department of Education
Education Information and Accountability Services/
Educational Data Systems**

**Comprehensive Management Information System
Automated Staff Reporting Format**

2002-2003 Staff Multidistrict Employee

1. This type of record must be reported for all employees of the district who are employed in consortia or other types of multidistrict agreements. This format is submitted in reporting period 2 only.
2. Only the district of record (the district from which the employee receives compensation) should account for the employee. Send as many records as are applicable for that employee. For example, if the employee provides services for four other districts in addition to his own fiscal agent district, then four records would be transmitted.
3. KEY FIELDS: The key fields for this format are item numbers 1, 2, 3, 4, and 6. If a key field needs to be changed, the record must be deleted and re-submitted as an add.

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2002-2003 STAFF MULTIDISTRICT EMPLOYEE

Item Number	From-To	Size	Field Char.	Field Description
				<p><u>Code</u> <u>Definition</u></p> <p>X Multidistrict consortium employee, in accordance with Rule 6A-1.099, FAC, Cooperative projects and activities.</p> <p>Y Employed in more than one district through another formal agreement</p>
6	19-20	2	N/R	Multidistrict Employee, District Number
				The number for each district which a multidistrict employee serves <u>other than</u> the fiscal agent district. See <u>DOE Information Data Base Requirements: Volume II - Automated Staff Information System</u> , Appendix B, for acceptable codes. For employees serving the entire state, enter 99. ←
7	21-21	1	A	Transaction Code
				<p>A code indicating the appropriate action to be taken with respect to the district's data base reporting records.</p> <p><u>Code</u> <u>Definition</u></p> <p>A Add Record</p> <p>C Update Record</p> <p>D Delete Record</p>
8	22-80	59	A/N	Filler