Florida Department of Education
Education Information and Accountability Services/
Educational Data Systems

Comprehensive Management Information System
Automated Student Reporting Format

<u>2002-2003 Student Dropout/Match Information</u>

1. This is a voluntary format used to submit information for students identified as either habitual truants or dropouts to determine whether they are currently enrolled in a Florida Public School.

2. For report periods 2 and 3, submit this record for each student (PK-12) who has been withdrawn from the school, since the first day of the school year, and for whom any one of the withdrawal codes that would identify the student as a dropout or habitual truant has been applied.

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2002-2003 STUDENT DROPOUT/MATCH INFORMATION

FIELD CHARACTERISTICS:	TAPE CHARACTERISTICS:	
A = Alphabetic only A/N = Alphanumeric N = Numeric only Z = Zoned Numeric P = Packed decimal R = Right justified leading zeros L = Left justified	9 Track (odd Parity) 1600 or 6250 BPI, EBCDIC Label Information_____ Record size _____ Block size _____	Date: April 2001 Effective Date: July 2001 Format No.: 6684 Record Type: 1 of 1 Activity No.: DB9 38B

Item Number	From-To	Size	Field Char.	Field Description
1	**1-2**	**2**	**N/R**	**District Number, Current Instruction/Service**
				The two digit number for the current school district which is providing instruction or services. See <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u>, Appendix C, for acceptable codes.
2	**3-4**	**2**	**N/R**	**District Number, Current Enrollment**
				The two digit number for the current school district in which the student is officially enrolled for graduation. See <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u>, Appendix C, for acceptable codes.
3	**5-8**	**4**	**A/N/R**	**School Number, Current Enrollment**

				The state assigned four digit school number in which the student is officially enrolled for graduation during the current school year.
				
				    <u>Number</u> <u>Definition</u>
				    0001-9899 District school sites assigned a unique number in the state Master School ID File.
				
				    N998 DPS/MIS reporting number for home education setting.
				
				(CONTINUED ON NEXT PAGE)

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Item Number	From-To	Size	Field Char.	Field Description
				N999 DPS/MIS reporting number for out-of-state or PK-12 non-public in-state schools.
4	**9-18**	**10**	**A/N**	**Student Number Identifier, Florida**
			➡	A ten character code used to uniquely identify a student. The number must be maintained for all PK-12 students, adult general education students, and postsecondary vocational students.
			➡	<u>If the student provides a social security number, the Student Number Identifier, Florida equals the social security number followed by a "X".</u>
				nnnnnnnnnX Example: 123456789X
			➡	If a student <u>does not</u> provide a social security number, the school district should assign a number using the common method statewide.
				<u>First 2 Digits</u>
				NN For any student entering a Florida school district for the first time who does not have a social security number, the first two digits will represent the district of initial entry into the Florida School System.
				<u>Last 8 Digits</u>
				NNNNNNNN The last eight digits are district-defined in such a way as to result in a unique student number within the district where the number is originally assigned.
				See Data Element Number 175625 of the <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> for more information.

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Item Number	From-To	Size	Field Char.	Field Description
5	**19-19**	**1**	**A/N**	**Survey Period Code**
				Code Definition 2 October 3 February
6	**20-23**	**4**	**N**	**School Year**
				The school year for which courses, grades and credits are recorded in the student's permanent record or the school year for which data are reported. School Year is: YYYY Example: 9091
7	**24-33**	**10**	**A/N**	**Student Number Identifier - Alias, Florida**
				A ten character code used to identify the first Student Number Identifier, Florida assigned to a student in a district. See data element number 175630 of the <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> for definition. For procedure see the Automated Student Permanent Record, Florida Student Number Identifier and Category B Records, revised 1/95.
8	**34-75**	**42**	**A/N/L**	**Student Name, Legal**
				The student's last, first and middle name including appendage as follows:
	34-50	17		Last Name
	51-53	03		Appendage
	54-65	12		First Name
	66-75	10		Middle/Maiden Name or Initial This is a fixed field.

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Item Number	From-To	Size	Field Char.	Field Description
9	**76-81**	**6**	**A/N**	**Filler**
10	**82-82**	**1**	**A**	**Gender** ←

				The student's gender. ←
				
				    <u>Code</u> <u>Definition</u>
				
				    M Male
				    F Female

11	**83-83**	**1**	**A**	**Racial/Ethnic Category**

				Racial/ethnic group to which the student belongs or with which the student identifies:
				
				    <u>Code</u> <u>Definition</u>
				
				    W <u>White, Non-Hispanic</u>: Persons having origins in any of the original peoples of Europe, North Africa or the Middle East.
				
				    B <u>Black, Non-Hispanic</u>: Persons having origins in any of the black racial groups of Africa.
				
				    H <u>Hispanic</u>: Persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.
				
				    A <u>Asian or Pacific Islander</u>: Persons having origins in any of the original peoples of the Far East, Southeast Asia, the Pacific Islands or the Indian subcontinent. This area includes for example, China, India, Japan, Korea, the Philippine Islands and Samoa.
				
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Item Number	From-To	Size	Field Char.	Field Description
				I American Indian or Alaskan Native: Persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition. M Multiracial: Persons having parents of different racial/ethnic categories.
12	**84-84**	**1**	**A/N**	**Filler**
13	**85-95**	**11**	**A/N**	**Filler**
14-16	**96-99**	**4**	**A/N**	**Filler**
17	**100-101**	**2**	**A/N**	**Grade Level**
				The student's current grade level placement or the grade level for which data are being reported: Code Definition PK Pre-Kindergarten KG Kindergarten 01-12 First through Twelfth Grade 23 Student eligible for Certificate of Completion at the end of grade 12 who elects to remain in a remedial program for one additional school year. 30 Adult, Non-High School Graduate 31 Adult, High School Graduate If a student is in an ungraded setting, assign the student to the grade in which he or she would normally be enrolled.
18-24	**102-118**	**17**	**A**	**Filler**

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Item Number	From-To	Size	Field Char.	Field Description
25	**119-121**	**3**	**A/N**	**Withdrawal Reason (Code)**
				For PK-12, a state defined code indicating the status under which the PK-12 student withdrew from a school or district. Valid codes for PK-12: DNE, W05, W11, W03-W26
26	**122-127**	**6**	**A/N**	**Filler**
27	**128-135**	**8**	**N**	**Birth Date**
				The numeric representation of the date on which the student was born. MMDDYYYY Example: 12011969 = December 1, 1969
28	**136-143**	**8**	**A/N**	**Withdrawal Date**
				See <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> (Data Element Number 188825) for definition. MMDDYYYY Example: 06051983
29	**144-160**	**17**	**A/N**	**Filler**