Florida Department of Education
Education Information and Accountability Services/
Workforce Development Information System (WDIS)

Comprehensive Management Information System
Automated Student Reporting Format

2000-2001 WDIS Student End of Term Status

This format is reported three times per year using the Survey Period Codes F (Fall), W (Winter), and S (Summer). Submit a matching WDIS Student End of Term Status record for each combination of Student Number Identifier Florida; District Number, Current Instruction/Service; Survey Period Code; and, Fiscal Year submitted on the WDIS Student Demographic Information reporting format during Surveys F, W, and S.

This reporting format and its data elements apply only to postsecondary vocational and adult general education students and courses/programs as specified by CS/SB1688 as passed by the 1997 Legislature.

Adult Education Entrance Profile: The response to this data element may contain up to five responses per record. Consult the table below to identify those responses that may and may not be used together. Responses within parenthesis are mutually exclusive.

Code	May be Used With	May NOT be Used With	Code	May be Used With	May NOT be Used With
A	(D or F), C, G, Z	B	F	(A or B), C, G, Z	D
B	(D or F), C, G, Z	A	G	(A or B), (D or F), C, Z	
C	(A or B), (D or F), G, Z		Z	(A or B), (D or F), C, G, Z	
D	(A or B), C, G, Z	F			

KEY FIELDS: The key fields for this format are item numbers 1, 2, 3, 4, and 5. If a key field needs to be changed, the record must be deleted and resubmitted as an add.

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FIELD CHARACTERISTICS:	TAPE CHARACTERISTICS:	
A = Alphabetic only A/N = Alphanumeric N = Numeric only Z = Zoned Numeric P = Packed decimal R = Right justified 　　leading zeros L = Left justified	9 Track (odd Parity) 1600 or 6250 BPI, EBCDIC Label Information_____ Record size _____ Block size _____	Date:　　　　April 2000 Effective Date: July 2000 Format No.:　 6944 Record Type:　1 of 1 Activity No.:　 DB9 50A

Item Number	From-To	Size	Field Char.	Field Description
1	**1-2**	**2**	**N/R**	**District Number, Current Instruction/Service**
				The two digit number for the current school district or other agency which is providing instruction or services. See DOE Information Data Base Requirements: Volume I -- Automated Student Information System, Appendix C, for acceptable codes.
2	**3-6**	**4**	**A/N/R**	**School Number, Current Instruction/Service**
				The state assigned four digit school number in which instruction or other services are provided during the current school year. 　Number　　　Definition 　0001-9899　District school sites assigned a unique number in the state Master School ID File.
3	**7-16**	**10**	**A/N**	**Student Number Identifier, Florida**
				A code used to uniquely identify a student. The number must be maintained for all PK-12 students, adult general education students, and postsecondary vocational students. If the student has a social security number, the Student Number Identifier, Florida equals the social security number followed by a "X". nnnnnnnnnX　Example: 123456789X (CONTINUED ON NEXT PAGE)

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Item Number	From-To	Size	Field Char.	Field Description
				If a student <u>does not</u> have a social security number, the school district should assign a number using the common method statewide. First 2 Digits NN For any student entering a Florida school district for the first time who does not have a social security number, the first two digits will represent the district of initial entry into the Florida School System. <u>Last 8 Digits</u> NNNNNNNN The last eight digits are district-defined in such a way as to result in a unique student number within the district where the number is originally assigned. See Data Element Number 175625 of the <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> for more information.
4	**17-17**	**1**	**A/N**	**Survey Period Code**
				F - Fall W - Winter S - Summer
5	**18-21**	**4**	**N**	**Fiscal Year**
				The state fiscal year (running from July 1 through June 30) for which the reported data are applicable. NNNN Example: 8788 Fiscal Year July 1, 1987 through June 30, 1988

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Item Number	From-To	Size	Field Char.	Field Description
6	**22-22**	**1**	**A/N**	**Filler**
7	**23-25**	**3**	**A/N**	**Diploma Type**
				The type of diploma awarded the student upon high school graduation.
				Code Definition
				W06 Standard High School Diploma W07 Special Diploma - Option One W10 State of Florida Diploma (GED) W27 Special Diploma - Option Two W43 Adult Standard High School Diploma W45 Adult State of Florida Diploma (GED) ZZZ Not Applicable
				Terms:
				Standard Diploma:
				Diploma awarded to students who have mastered eleventh grade minimum student performance standards, passed both sections of the High School Competency Test (HSCT or SSAT-II), successfully completed the minimum number of academic credits as identified in Section 232.246, F.S., and successfully completed any other requirements prescribed by the state or the local school board.
				a) Standard diplomas are to be recorded as W06 for high school students.
				b) Standard diplomas are to be recorded as W43 for adult students.
				Differentiated Diploma:
				Diploma awarded in lieu of the standard diploma to those students exceeding the prescribed minimums. Differentiated diplomas are to be recorded as standard diplomas (W06).
				(CONTINUED ON NEXT PAGE)

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Item Number	From-To	Size	Field Char.	Field Description
				Special Diploma:
				Diploma awarded to students who have been properly identified as educable mentally handicapped, trainable mentally handicapped, hearing impaired, specific learning disabled, emotionally handicapped, physically impaired, or language impaired. Effective with the 1994-95 school year, school boards may award Special Diplomas based on two (2) options.
				a) Option one shall include procedures for determining and certifying mastery of student performance standards for exceptional students as prescribed in Rule 6A-1.0996(3)-(10), FAC.
				b) Option two shall include procedures for determining and certifying mastery of demonstrated employment and community competencies in accordance with Rule 6A-1.0996(12), FAC.
				State of Florida Diploma (GED):
				Diploma awarded to students based on the student's satisfactory completion of the General Education Development Test.
				a) Diploma (W10) awarded to high school students who are enrolled in a dropout prevention program and who have successfully completed the GED. In order for a district to award a diploma under these circumstances the GED exit option must be included in the district's Dropout Prevention Plan and the students must be enrolled in a Dropout Prevention Program.
				b) Diplomas awarded to adult students should be recorded as W45.

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Item Number	From-To	Size	Field Char.	Field Description
8	**26-28**	**3**	**A/N**	**Certificate of Completion, Type**
				The type of certificate of completion awarded to the student in lieu of a high school diploma.
				Code Definition
				W08 Certificate of Completion:
				Certificate awarded to students who have completed the minimum number of credits and all other requirements prescribed by the local school board and failed to meet the eleventh grade minimum student performance standards requirements, or failed to pass both sections of the High School Competency Test (HSCT or SSAT-II).
				W09 Special Certificate of Completion:
				Certificate awarded to students who have been properly classified as educable mentally handicapped, trainable mentally handicapped, hearing impaired, specific learning disabled, physically impaired, language impaired or emotionally handicapped, and who have met all applicable requirements prescribed by the local
				school board but failed to demonstrate mastery of the appropriate state adopted minimum student performance standards. In addition, a student who has been properly classified as profoundly handicapped who meets the special requirements of the district school board is eligible for a special certificate of completion if all school requirements for students who are profoundly handicapped have been met.
				W44 Adult Certificate of Completion:
				Certificate of Completion, see definition above, awarded to an adult student enrolled in the adult secondary education program.
				ZZZ Not Applicable.

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Item Number	From-To	Size	Field Char.	Field Description
9	29-33	5	N	**Grade Point Average State, Cumulative**
				See <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> (Data Element Number 125625) for definition.
10	34-43	10	A/N	**Filler**
11	44-44	1	A	**Transaction Code**
				A code indicating the appropriate action to be taken with respect to the district's data base reporting records. <u>Code</u> <u>Definition</u> A Add Record C Update Record D Delete Record
12	45-82	38	A/N/R	**Filler**
13	83-83	1	A/N/R	**Vocational Credential, Other**
				Indicate the type of vocational certificate or diploma awarded to the student this term for vocational instruction. <u>Code</u> <u>Definition</u> V Vocational Certificate - awarded after the student completes the postsecondary vocational <u>program</u>. A Applied Technology Diploma - awarded after the student completes a postsecondary Applied Technology Diploma <u>program</u>. N Neither of the above - indicates that neither a vocational certificate nor an Applied Technology Diploma was awarded to the student this term. Z Not Applicable - includes all adult general education and all Continuing Workforce Education.

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Item Number	From-To	Size	Field Char.	Field Description
14	**84-85**	**2**	**A/N**	**Grade Level**
				The student's current grade level placement or the grade level for which data are being reported.
				Code Grade or Level
				09-12 Ninth through Twelfth Grade
				23 Student eligible for Certificate of Completion at the end of grade 12 who elects to remain in a remedial program for one additional school year.
				30 Adult, Non-High School Graduate
				31 Adult, High School Graduate
				If a student is in an ungraded setting, assign the student to the grade in which he or she would normally be enrolled.
15	**86-90**	**5**	**A/N**	**Adult Education Entrance Profile**
				A code to reflect the status of the Adult Education participant upon entrance into the program.
				Code Definition
				A Adults in Rural Areas
				B Adults in Urban Areas with High Rates of Unemployment
				C Immigrant Adult
				D Other Institutionalized Adult
				F Homeless Adult
				G Public Assistance
				Z Not Applicable
				See Data Element Number 100925 of the DOE Information Data Base Requirements: Volume I -- Automated Student Information System for more information.
16	**91-109**	**19**	**A/N**	**Filler**

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Item Number	From-To	Size	Field Char.	Field Description
17	**110-110**	**1**	**A**	**Adult Employment Status**
				A code indicating the employment status of the adult student upon entry into the Adult General Education Program. Code Definition E Employed: Persons who did any work at all as paid employees or on their own farms or who worked 15 hours or more per week as unpaid workers on a farm or in a business operated by a member of the family, and persons who were not working but who had jobs or businesses from which they were temporarily absent. U Unemployed, Available: Persons who were not working but were looking for a job and were available for work. This includes persons who were waiting to be called back to a job from which they had been laid off and persons waiting to report to a new job. N Unemployed, Not Looking/Unavailable: Persons who were not working and were not looking for a job or were unavailable for work. Z Not Applicable
18	**111-111**	**1**	**A/N**	**Filler**
19	**112-112**	**1**	**A/N**	**Tech Prep Participant**
				Indicate whether the student participated, during the current reporting year (secondary) or term (postsecondary), in Tech Prep as a School-To-Work student. This is a school-based learning activity within the School-To-Work initiative. Code Definition Y The student participated in Tech Prep. N The student did not participate in Tech Prep. (CONTINUED ON NEXT PAGE)

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Item Number	From-To	Size	Field Char.	Field Description
				NOTE: Tech Prep is a specific articulated occupational/technical program. It is offered in secondary and postsecondary institutions on the state list of tech prep sites in funded consortia.
20	**113-113**	**1**	**A/N**	**Service Learning Participant**
				Indicate whether the student participated, during the current reporting year (secondary) or term (postsecondary), in Service Learning as a School-To-Work student. This is a school-based learning activity within the School-To-Work initiative.
				Code Definition
				Y The student participated in Service Learning.
				N The student did not participate in Service Learning.
21	**114-114**	**1**	**A/N**	**Internship Participant**
				Indicate whether the student participated, during the current reporting year (secondary) or term (postsecondary), in an Internship as a School-To-Work student. This is a work-based experience activity within the School-To-Work initiative.
				Code Definition
				Y The student participated in an Internship.
				N The student did not participate in an Internship.
				NOTE: Internships are exploratory or preparatory paid or unpaid work-site experiences where students work for an employer or agency for 40 or more hours to learn about a particular industry or occupation. Activities may include special projects, a sample of tasks for different jobs, or tasks from a single occupation.

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Item Number	From-To	Size	Field Char.	Field Description
22	**115-115**	**1**	**A/N**	**Mentoring/Coaching Participant**
				Indicate whether the student participated, during the current reporting year (secondary) or term (postsecondary), in <u>Mentoring/ Coaching</u> as a School-To-Work student. This is a work-based experience activity within the School-To-Work initiative. <u>Code</u> <u>Definition</u> Y The student participated in Mentoring/Coaching. N The student did not participate in Mentoring/Coaching.
23	**116-116**	**1**	**A/N**	**School Based Enterprise Participant**
				Indicate whether the student participated, during the current reporting year (secondary) or term (postsecondary), in a <u>School Based Enterprise</u> as a School-To-Work student. This is a work-based experience activity within the School-To-Work initiative. <u>Code</u> <u>Definition</u> Y The student participated in a School Based Enterprise. N The student did not participate in a School Based Enterprise. NOTE: School Based Enterprise experiences are activities carried out in a school or employer sponsored enterprise in which goods or services are produced by the students. School enterprises provide career awareness, exploration or preparation experiences for 40 or more hours and normally involve students in all aspects of the business to the extent practicable. They may be conducted on or off the school site, but must be a part of the student's regular school program.
24	**117-160**	**44**	**A/N**	**Filler**