

**Florida Department of Education  
Education Information and Accountability Services/  
Educational Data Systems**

**Comprehensive Management Information System  
Automated Student Reporting Format**

**1999-2000 Federal/State Compensatory Project Evaluation**

1. **DEMOGRAPHIC INFORMATION:** Submit a separate record during reporting period 5 for each student who participated in a Title 1, Title 1-Migrant, State Migrant, Title 1/Migrant, Title 1 Migrant/State Migrant or Homeless education program for both the school year and, if applicable, the summer session.

Submit an additional record for each subject area covered in the approved Title 1 plan (minimum is reading or language arts and math).

Transmit only one record for Homeless students who are not also served by Title 1.

2. **TEST DATE:** Title 1 requires the use of Blueprint 2000 transitional assessments (e.g. district norm-referenced tests in reading and math at grades 4 and 8, Grade Ten Assessment Test, Florida Writes! at grades 4, 8 and 10 and the High School Competency Test) at grade levels applicable for participating schools. These data need not be repeated in the Federal/State Compensatory Project Evaluation format. Title 1 also allows for additional assessments and/or indicators as a district option. When specified in the approved project plan and application, data from additional assessments and/or indicators must be transmitted through this format. Provide the midpoint (month, day, year) of the pretest and/or posttest administration period as specified in the approved project plan and application. This data element will be used for pretest and/or posttest dates for the Compensatory Project Evaluation for norm-referenced tests, additional assessments and for English language proficiency assessments. (Not applicable if Project Type equals 7.)
3. **TEST SUBJECT CONTENT:** The exact specifications for test score data are contained in the district's approved project plan and application. (Not applicable if Project Type equals 7.)

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Multiple records for optional assessments or indicators can be submitted for students in any grade level, depending on the approved project plan and application.

4. **TEST SCORE TYPE:** Submit National Percentile scores, when available. If no National Percentile score exists for a particular test indicated in the approved plan or application, report the raw score. This could occur in the case of a criterion referenced or alternative assessment. For students served in local Neglected and Delinquent projects, it is permissible to submit grade equivalent scores if called for in the approved application. (Not applicable if Project Type equals 7.)
5. **TEST SCORE:** Provide **test scores** originating only from the standardized test (or other evaluation instrument) and the test administration periods as specified in the approved project plan. Provide pretest and/or posttest results as specified. If a student has no test scores to report, enter 0's (zeroes) for all test information items. (Not applicable if Project Type equals 7.)
6. **TEST NAME:** Use the codes provided in Appendix I to identify common norm-referenced tests (e.g. CTB, CAT, STA). If the test results specified in the approved project application come from an instrument NOT listed in Appendix I, use the X\_ \_ convention. (Not applicable if Project Type equals 7.)
7. **TERM.** To show the student participated in a program during the regular school year, use code 3 (annual). To indicate summer participation, use S (Combined Summer Session). If the student participated in both regular school year and summer school sessions, send separate records indicating correct term.
8. **FEDERAL/STATE PROJECT - SCHOOL OF INSTRUCTION:** This data element indicates the school in your district where the student will be credited for accountability purposes. Usually, this is where the student received the majority of his or her instruction. If the student attended more than one Title 1 school, the district may elect to use the school code for the superintendent's office. (Not applicable if Project Type equals 7.)
9. **FEDERAL/STATE PROJECT - DAYS OF INSTRUCTION:** The total days of instruction are cumulative across all schools where Title 1, Migrant or Homeless services were provided in your district. This is an optional data element.

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10. FEDERAL/STATE PROJECT - STATE SUPPORT SERVICES: Up to four support service codes may be reported for students receiving Title 1, Title 1 Migrant, State Migrant or Homeless services. With the exception of "Z", a support service code may be used only once. This is NOT required for support services provided by state funds.
11. PLACEMENT DATE: This data element indicates the date the student began receiving Title 1, Migrant or Homeless Education Program services for the current school year. This data element is optional for districts that elect to include a late enrollment date in their approved Title 1 plan and application.
12. KEY FIELDS: The key fields for this format are item numbers 1, 2, 3, 4, 5, 6 and 22. If a key field needs to be changed, the record must be deleted and re-submitted as an add.

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<b>FIELD CHARACTERISTICS:</b>  A = Alphabetic only A/N = Alphanumeric N = Numeric only Z = Zoned Numeric P = Packed decimal R = Right justified leading zeros L = Left justified	<b>TAPE CHARACTERISTICS:</b>  9 Track (odd Parity) 1600 or 6250 BPI, EBCDIC Label Information _____ Record size _____ Block size _____	Date: April 1999  Effective Date: July 1999  Format No.: 6323  Record Type: 1 of 1  Activity No.: DB9 18C
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Item Number	From-To	Size	Field Char.	Field Description						
<b>1</b>	<b>1-2</b>	<b>2</b>	<b>N/R</b>	<b>District Number, Current Instruction/Service</b>  The two digit number for the current school district which is providing instruction or services. See <u>DOE Information Data Base Requirements: Volume I - Automated Student Information System</u> , Appendix C, for acceptable codes.						
<b>2</b>	<b>3-6</b>	<b>4</b>	<b>N</b>	<b>School Number, Current Instruction/Service</b>  The state assigned four digit school number for the school in which instruction or other services are provided during the current school year.  <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Number</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td style="padding-left: 20px;">0001-9899</td> <td>District school sites assigned a unique number in the state Master School ID File.</td> </tr> <tr> <td style="padding-left: 20px;">N999</td> <td>DPS/MIS reporting number for out-of-state or PK-12 non-public in-state schools.</td> </tr> </tbody> </table>	<u>Number</u>	<u>Definition</u>	0001-9899	District school sites assigned a unique number in the state Master School ID File.	N999	DPS/MIS reporting number for out-of-state or PK-12 non-public in-state schools.
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0001-9899	District school sites assigned a unique number in the state Master School ID File.									
N999	DPS/MIS reporting number for out-of-state or PK-12 non-public in-state schools.									
<b>3</b>	<b>7-16</b>	<b>10</b>	<b>A/N</b>	<b>Student Number Identifier, Florida</b>  A code used to uniquely identify a student. The number must be maintained for all PK-12 students, adult postsecondary vocational students, adult basic skills students and adult secondary education students.  (CONTINUED ON NEXT PAGE)						

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Item Number	From-To	Size	Field Char.	Field Description
				<p><u>If the student has a social security number, the Student Number Identifier, Florida equals the social security number followed by a "X".</u></p> <p>nnnnnnnnX Example: 123456789X</p> <p>If a student <u>does not</u> have a social security number, the school district should assign a number using the common method statewide.</p> <p><u>First 2 Digits</u></p> <p>NN For any student entering a Florida school district for the first time who does not have a social security number, the first two digits will represent the district of initial entry into the Florida School System.</p> <p><u>Last 8 Digits</u></p> <p>NNNNNNNN The last eight digits are district-defined in such a way as to result in a unique student number within the district where the number is originally assigned.</p> <p>See Data Element Number 175625 of the <u>DOE Information Data Base Requirements: Volume I - Automated Student Information System</u> for more information.</p>
4	17-17	1	A/N	<b>Survey Period Code - Always '5'</b>
5	18-21	4	N	<b>School Year</b>
				<p>The school year for which courses, grades and credits are recorded in the student's permanent record or the school year for which the data are reported. School year is:</p> <p>YYYY Example: 9091</p>

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Item Number	From-To	Size	Field Char.	Field Description
<b>6</b>	<b>22-26</b>	<b>5</b>	<b>A/N</b>	<p><b>Federal/State Project, Area and Model</b></p> <p>A numeric indication of the project type, subject area and model for the instruction received by the student during the project year.</p> <p>NNNNN <u>First Digit</u> - Project Type</p> <p>1 Title 1 2 Title 1 - Migrant 3 State Migrant 5 Title 1/Title 1 Migrant 6 Title 1 Migrant/State Migrant 7 Homeless</p> <p><u>Second Digit</u> - Subject Area</p> <p>0 Other 1 Basic Skills - Reading 2 Basic Skills - Math 3 Language Arts/Communication 4 Limited English Proficient 5 Middle/Secondary Tutorial 6 Higher Order Skills - Reading 7 Higher Order Skills - Math 8 Science 9 Writing</p> <p><u>Third - Fourth Digit</u> - Model</p> <p>00 Schoolwide Project 01 Targeted Assistance 08 Add-On 09 Other Approved Model 10 Tutorial</p> <p><u>Fifth Digit</u></p> <p>0 Not Applicable</p> <p>Note: "Homeless" applies to any student who receives services funded by the Stewart B. McKinney Act for the Education of Homeless Children and Youth, P.L. 101-645.</p>
<b>7</b>	<b>27-32</b>	<b>6</b>	<b>A/N</b>	<p><b>Filler</b></p> <p><u>ITEMS 8-13 AND 28 ARE USED FOR PRETEST DATA</u></p>

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Item Number	From-To	Size	Field Char.	Field Description								
<b>8</b>	<b>33-35</b>	<b>3</b>	<b>A/N</b>	<b>Test Name</b>								
				A code representing the name of a test given to an individual student. See <u>DOE Information Data Base Requirements: Volume I - Automated Student Information System</u> , Appendix I, for acceptable codes.								
<b>9</b>	<b>36-37</b>	<b>2</b>	<b>A/N</b>	<b>Test Subject Content</b>								
				A code for each subject area of the test. See general instructions for acceptable codes.								
<b>10</b>	<b>38-38</b>	<b>1</b>	<b>A/N</b>	<b>Test Form</b>								
				A code indicating the specific form of the test which was administered.								
<b>11</b>	<b>39-40</b>	<b>2</b>	<b>A/N</b>	<b>Test Level</b>								
				A code provided by the test vendor indicating the difficulty level of the test corresponding to the grade level of the student.								
<b>12</b>	<b>41-42</b>	<b>2</b>	<b>A/N</b>	<b>Test Score Type</b>								
				A code used to indicate the kind of score being submitted.  <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>NP</td> <td>National Percentile</td> </tr> <tr> <td>RS</td> <td>Raw Score</td> </tr> <tr> <td>00</td> <td>No Score</td> </tr> </tbody> </table>	<u>Code</u>	<u>Definition</u>	NP	National Percentile	RS	Raw Score	00	No Score
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NP	National Percentile											
RS	Raw Score											
00	No Score											
<b>13</b>	<b>43-46</b>	<b>4</b>	<b>N/R</b>	<b>Test Score</b>								
				The score achieved on a specific test.								
<b>14</b>	<b>47-52</b>	<b>6</b>	<b>A/N</b>	<b>Filler</b>								
				<u>ITEMS 15-20 AND 29 ARE USED FOR POSTTEST DATA</u>								
<b>15</b>	<b>53-55</b>	<b>3</b>	<b>A/N</b>	<b>Test Name</b>								
				A code representing the name of a test given to an individual student. See <u>DOE Information Data Base Requirements: Volume I - Automated Student Information System</u> , Appendix I, for acceptable codes.								

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Item Number	From-To	Size	Field Char.	Field Description								
<b>16</b>	<b>56-57</b>	<b>2</b>	<b>A/N</b>	<b>Test Subject Content</b>								
				A code for each subject area of the test. See general instructions for acceptable codes.								
<b>17</b>	<b>58-58</b>	<b>1</b>	<b>A/N</b>	<b>Test Form</b>								
				A code indicating the specific form of the test which was administered.								
<b>18</b>	<b>59-60</b>	<b>2</b>	<b>A/N</b>	<b>Test Level</b>								
				A code provided by the test vendor indicating the difficulty level of the test corresponding to the grade level of the student.								
<b>19</b>	<b>61-62</b>	<b>2</b>	<b>A/N</b>	<b>Test Score Type</b>								
				A code used to indicate the kind of score being submitted.								
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NP	National Percentile											
RS	Raw Score											
00	No Score											
<b>20</b>	<b>63-66</b>	<b>4</b>	<b>A/N</b>	<b>Test Score</b>								
				The score achieved on a specific test.								
<b>21</b>	<b>67-67</b>	<b>1</b>	<b>A</b>	<b>Transaction Code</b>								
				A code indicating the appropriate action to be taken with respect to the district's data base reporting records.								
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<u>Code</u>	<u>Definition</u>											
A	Add Record											
C	Update Record											
D	Delete Record											
<b>22</b>	<b>68-68</b>	<b>1</b>	<b>A/N</b>	<b>Term</b>								
				The time of the school year during which the student was enrolled in the course.								
				<table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th><u>Code</u></th> <th><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>3</td> <td>Annual</td> </tr> <tr> <td>S</td> <td>Combined Summer Sessions</td> </tr> </tbody> </table>	<u>Code</u>	<u>Definition</u>	3	Annual	S	Combined Summer Sessions		
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Item Number	From-To	Size	Field Char.	Field Description						
<b>23</b>	<b>69-72</b>	<b>4</b>	<b>A/N</b>	<p><b>Federal/State Project - School of Instruction</b></p> <p>A school code to indicate the school site where a student is to be credited for Title 1 accountability purposes.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Number</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>0001-9899</td> <td>District school sites assigned a unique number in the state Master School ID File.</td> </tr> <tr> <td>N999</td> <td>DPS/MIS reporting number for out-of-state, PK-12 non-public in-state schools.</td> </tr> </tbody> </table>	<u>Number</u>	<u>Definition</u>	0001-9899	District school sites assigned a unique number in the state Master School ID File.	N999	DPS/MIS reporting number for out-of-state, PK-12 non-public in-state schools.
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0001-9899	District school sites assigned a unique number in the state Master School ID File.									
N999	DPS/MIS reporting number for out-of-state, PK-12 non-public in-state schools.									
<b>24</b>	<b>73-75</b>	<b>3</b>	<b>A/N</b>	<p><b>Federal/State Project - Days of Instruction</b></p> <p>Record the cumulative number of days of Title 1 or Title 1 Migrant instruction provided to the student during the 180 day school year. Days of instruction must be reported separately for each subject area where services were provided.</p> <p>Example:</p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="padding-right: 20px;">102</td> <td>The student was served for a total of 102 days in reading.</td> </tr> <tr> <td>078</td> <td>The student was served for a total of 78 days in mathematics.</td> </tr> <tr> <td>000</td> <td>Not applicable or the district is not maintaining days served.</td> </tr> </tbody> </table>	102	The student was served for a total of 102 days in reading.	078	The student was served for a total of 78 days in mathematics.	000	Not applicable or the district is not maintaining days served.
102	The student was served for a total of 102 days in reading.									
078	The student was served for a total of 78 days in mathematics.									
000	Not applicable or the district is not maintaining days served.									
<b>25</b>	<b>76-79</b>	<b>4</b>	<b>A/N</b>	<p><b>Federal/State Project - Support Services</b></p> <p>Record the type(s) of Title 1 or Title 1 Migrant funded support services provided to any Title 1, Title 1 Migrant, or State Migrant participants. It is also used to record the type(s) of Homeless Children and Youth Program funded support services provided to any student who receives services under the Stewart B. McKinney Act, P.L. 101-645. Codes consist of one character fields which may occur a maximum of four times. Allowable support services codes are as follows:</p> <p>(CONTINUED ON NEXT PAGE)</p>						

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				<p><u>Code</u>    <u>Definition</u></p> <p>A      Attendance, Guidance, Psychological Services, Social Work</p> <p>D      Dental Services</p> <p>H      Health Services</p> <p>N      Nutrition</p> <p>O      Advocacy, Outreach</p> <p>R      At-Risk</p> <p>S      Social Work</p> <p>T      Transportation</p> <p>X      Needs Assessment</p> <p>Q      Other</p> <p>Z      Not Applicable</p> <p>Examples:</p> <p>AHZZ    Student receives support services in Guidance and Health.</p> <p>ZZZZ    Not applicable. (Student did not receive support services.)</p>
<b>26</b>	<b>80-80</b>	<b>1</b>	<b>A/N</b>	<p><b>Federal Compensatory Evaluation - Targeted Assistance Indicator</b></p>
				<p>A code which indicates that a nonparticipant in a Title 1 Targeted Assistance Project is being reported for accountability purposes only. This data element applies only to participants in a Title 1 Targeted Assistance Project.</p> <p><u>Code</u>    <u>Definition</u></p> <p>Y      The student was not served but should be counted for accountability purposes.</p> <p>Z      Not Applicable</p> <p>NOTE:    This is an optional data element.</p>
<b>27</b>	<b>81-88</b>	<b>8</b>	<b>A/N</b>	<p><b>Federal/State Project - Placement Date</b></p>
				<p>The date the student first enrolled in a Federal Title 1 or Migrant Program in the district or the date the student was first served in the Homeless Children and Youth Program that was funded by the Stewart B. McKinney Act, P.L. 101-645, for the year being reported. (CONTINUED ON NEXT PAGE)</p>

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				<p>MMDDYYYY</p> <p>Example:   09271994   The student first enrolled in the program September 27, 1994.</p> <p>              00000000   Not applicable or district is not maintaining the date.</p> <p>Note: This data element is optional for districts that elect to include an enrollment date in their approved Title 1 plan and application.</p>
<b>28</b>	<b>89-96</b>	<b>8</b>	<b>A/N</b>	<b>Test Date (Pretest)</b>
				<p>The month, day and year in which the student was tested for each test administration during the school year. See note on cover page.</p> <p>MMDDYYYY   04151990   Test taken on April 15, 1990               00000000   or Test not taken</p>
<b>29</b>	<b>97-104</b>	<b>8</b>	<b>A/N</b>	<b>Test Date (Post test)</b>
				<p>The month, day and year in which the student was tested for each test administration during the school year. See note on cover page.</p> <p>MMDDYYYY   04151990   Test taken on April 15, 1990               00000000   or Test not taken</p>
<b>30</b>	<b>105-160</b>	<b>56</b>	<b>A/N</b>	<b>Filler</b>