

**FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME II: AUTOMATED STAFF INFORMATION SYSTEM
AUTOMATED STAFF DATA ELEMENTS**

Implementation Date: Fiscal Year 1987-88 July 1, 1987
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Element Name: Social Security Number	
Definition/Domain	
<p>The number assigned to an individual by the Social Security Administration (left justified).</p> <p>→ NOTE: For contracted or charter school staff <u>for whom the school district cannot obtain a Social Security Number</u>, the district must assign a Staff Number Identifier for the employee using the following method:</p> <p>→ <u>First Two Positions</u></p> <p style="padding-left: 40px;">CS The first two positions in the Social Security Number field must be coded with the letters "CS".</p> <p>→ <u>Last Seven Positions</u></p> <p style="padding-left: 40px;">NNNNNNN The last seven positions must be numeric.</p> <p>→ NOTE: The district-defined Staff Number Identifier must result in a unique staff number within the district.</p>	
Length: 10	State Reporting Formats Requiring This Data Element:
Format: Alphanumeric	
Compatibility Requirement: State Standard	
Use Types: <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability	
Data Element Number: 218045	
Reported in Survey Periods: <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5	
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