

# 21<sup>st</sup> Century Community Learning Centers Request for Proposals Application Portal

SurveyMonkey Apply

2019-20



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#### Where do we apply?

 To apply, visit the Florida Department of Education 21<sub>st</sub> Century Community Learning Centers 2019-20 Request for Proposal (RFP) webpage, and click the 21st CCLC Program-Apply Here link.

FLORIDA DEPARTM EDUCATI	ENT OF ON fldoe.org	<b>*</b>	About Us	Newsroom   How Do I?	for?	Public Records	
	FEATURED TOPICS	ACADEMICS SCHOOLS	TEACHING	ACCOUNTABILITY	POLICY	FINANCE	
Home   Schools   Family & Community Outreach	Activities & Programs   21 <sup>st</sup> Century Commun	nity Learning Centers   2019-20 Req	uest for Proposa	al (RFP)			
21 <sup>ST</sup> CENTURY COMMUNITY LEARNING CENTERS	2019-20 Request	for Proposal	(RFP)				
	2019-20 Request for Proposals (RFP)						
21st Century Community Learning Centers - Program Summary	The Florida Department of Educati the 21 <sup>st</sup> Century Community Learn and Secondary Education Act, as ar	ne Florida Department of Education is pleased to announce the release of the 2019-20 Request for Proposals (RFPs) for e 21 <sup>st</sup> Century Community Learning Centers program (21 <sup>st</sup> CCLC), authorized under Title IV, Part B, of the Elementary nd Secondary Education Act, as amended by the Every Student Succeeds Act.					
Regulations & Guidance	Statewide RFP						
2019-20 Request for Proposal (RFP)	The Florida Department of Education is accepting proposals to operate a 21st CCLC program in <b>any</b> Florida county. TAPS (Tracking Applications) Number 20B030 - Statewide).						
2019-20 Request for Application	<u>TAPS 20B030 - Statewide</u> (PDF) 21st CCLC Program - Apply Here						
Forms	You will need Adobe Acrobat Reader to view the RFP. You can download Adobe Acrobat Reader at						
Program Development	https://get.adobe.com/reader/.						
Monitoring & Compliance	Monitoring & Compliance Eligible Target Populations						
		www.FLDOE.or	ra				



#### SurveyMonkey Apply

- The link will take you to the SurveyMonkey Apply Florida 21<sup>st</sup> CCLC application page. On this page, all open applications will appear.
- To view additional information about any open applications, select the green *MORE button*.

Log In

Register

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omponent of the Every Student Succeeds Act (ESS , as amended by the Every Student Succeeds Act (	A). Authorized ESSA) of 2015.
Search programs	# =
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## SurveyMonkey Apply

- The MORE button will take you to a brief description of the RFP.
- To begin an application, select the green APPLY button.
- Note: Applicants are strongly encouraged to read the entire <u>RFP</u> prior to beginning their proposal. Please consider all requirements for eligibility, funding methods, disqualification, licensing and evaluation prior to submitting a proposal.

21st Century Community Learning Centers Florida





## SurveyMonkey Apply

- The green APPLY button will take you to a login page. If you already have a SurveyMonkey Apply account, login using those credentials.
- If you do not have an existing account, select the gray register button that appears in the • top right corner of the screen.

Keturn to 21st Century Community Learning Centers Florida		Don't have a SurveyMonkey Apply account? <b>REGISTER</b>
	Apply*	
	Log in with	
	OR Email	
	Password	⊘
	Forgot your passw	ord?
	www.FLDOE.org	



## SurveyMonkey Apply Registration

- To register for an applicant account, complete the displayed fields and select the green *CREATE ACCOUNT* button.
- Once your registration is complete, you can use those credentials to login to the site and begin your application.

6.	Register with	
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	OR	
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Register as an orga	anization	
First name	Last name	
Email		
Password		
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Confirm password		
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By registering for an account	t, you agree to our <u>terms of service</u> and <u>privacy policy</u> .	
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Apply"



# SurveyMonkey Apply Application

- SurveyMonkey will prompt you to verify your email address. To do so, click the green Send verification link button.
- The application home page will outline all pending tasks associated with the completion of the application.
- When an individual task is completed, the dotted circle will turn green.
- To complete a task, select the right facing carrot to navigate to that task.
- Once all the tasks are completed the *Review & Submit* button will turn green.

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f 17 required tasks complete	2019-2020 21st CCLC Statewide 2	
	APPLICATION ACTIVITY	
REVIEW & SUBMIT	Your tasks	
	DOE 100A Application Form	
	GEPA Statement	
	General Assurances for Participation Federal and State Programs	
	21st CCLC+ couplent Assurances	
	Equitable Services for Private School Participation Form	
	Scope of Work/Narrative Form	
	Funding Request Guide Form	
	DOE 101S Budget Form	
	Needs Assessment	
	RFP Objective	
	Site Profile Worksheet	
	( Activity Dian Form	



# SurveyMonkey Apply Application

- When you click into a task, the task instructions will appear on the right hand side of the screen under the task name.
- When uploading a file, you can select the Show accepted formats link to see which file formats are acceptable.
- Once a document has been uploaded, you will be able to verify the task as complete by selecting the green MARK AS COMPLETE button.
- On the left side of the screen is an application navigation pane. This allows you to navigate between the various application tasks.





## SurveyMonkey Apply Application

• If your agency is submitting multiple applications, you can view each individual application by clicking on the *My Applications button* in the top right hand corner of the webpage.

21st Century Community Learning Center	s Florida		🐥 Programs	Applications
	A Your email address has not been verified! You will not be able to submit applications or complete of	certain tasks until you have verified your email address	Send verification link	
	All Applications -		<b>:</b> =	
	 2019-2020 21st CCLC Statewide RFP 0000000006 Deadline: Jul 19 2019 05:00 PM (EDT)	 2019-2020 21st CCLC Statewide RFP 0000000009 Deadline: Jul 19 2019 05:00 PM (EDT)	 2019-2020 21st CCLC Statewide RFP 0000000130 Deadline: Jul 19 2019 05:00 PM (EDT)	
	0 of 17 required tasks complete <b>START</b> Last edited: Jul 10 2019 02:05 PM (EDT)	0 of 17 required tasks complete <b>START</b> Last edited: Jun 25 2019 01:22 PM (EDT)	0 of 17 required tasks complete <b>START</b> Last edited: Jul 10 2019 02:05 PM (EDT)	

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# SurveyMonkey Apply Application

- Once you submit an application, you will receive a system-generated email message informing you that your application has been submitted.
- If you experience any difficulties with the application system, please contact the SurveyMonkey Apply support team at <u>support@smapply.io</u>.



You are receiving this email from 21st Century Community Learning Center Florida

The deadline to submit all applications for the Statewide RFP is Friday, July 19, 2019 at 5:00 PM EDT.



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