

Return **three copies** with original signatures as needed to:

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FLORIDA DEPARTMENT OF EDUCATION
Office of Educational Facilities

**REQUEST TO STATE BOARD OF EDUCATION
FOR APPROVAL OF ORDER OF PRIORITY
FOR EXPENDITURE OF STATE CAPITAL OUTLAY FUNDS
(PUBLIC SCHOOLS)**

School Board of _____ County
District Name

In accordance with the provisions of Section (9)(d), Article XII, of the Constitution of the State of Florida, as amended (referred to as the School Capital Outlay Amendment, "the Amendment"), and rules of the State Board of Education based thereon and relating to the order of priority of capital outlay projects financed from funds derived under the Amendment, approval of the State Board of Education is hereby requested for the attached list of school capital outlay projects.

The School Board of _____ County, certifies that this list of projects and the order of priority assigned are based on (a) a survey as set forth in Section 1013.31, F.S., dated _____, as amended; (b) the Florida Administrative Code relating to priority of projects, as set forth in Section 2.1(5), State Requirements for Educational Facilities (SREF); and (c) other pertinent information relating to school capital outlay needs in this school district.

As said funds are made available, the said Board proposes to implement these projects as nearly as practicable in the order given, subject to changes as provided in state law and Florida Administrative Code.

Projects are placed in the proper category according to the following:

- I. Completed - Once a Certificate of Final Inspection (OEF Form 209, "certificate") has been issued or a project not requiring a certificate has been completed, the project is placed in the "completed" category. The project will be eligible for the expenditure of state capital outlay funds during the fiscal year in which the certificate was issued or the project completed, and for one additional fiscal year thereafter, after which it should not be listed unless there are outstanding encumbrances. Completed projects should be identified only by project priority list number and the date of the certificate or completion date, whichever is applicable.
- II. Under Construction - Once a contract or purchase order has been executed for a project, the project is placed in the "under construction" category and remains there until the certificate is issued.
- III. Planned - While a project is in the planning stage and State Board of Education approval is being requested for the expenditure of state capital outlay funds, the project is placed in the "planned" category. It remains there until a contract or purchase order is executed for the project.
- IV. Deleted - When a project's source of funding has changed to other than that provided in accordance with provisions of the Amendment, or projects are not under contract at the beginning of a new five-year educational plant survey, the project is placed in the "deleted" category.

Adopted by the School Board of _____ County, Florida on _____, 20____.
(date)

ATTEST: _____
(Superintendent)

(See instructions on reverse.)

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INSTRUCTIONS

- A. Projects funded from Capital Outlay and Debt Service (CO&DS) funds, State Board of Education (SBE) bonds and other bonds or loans that are repaid from CO&DS funds require PPL approval.
- B. Projects recommended in an educational plant survey are eligible to be placed on this PPL if they meet the following:
1. "A" priority projects, as identified in Section 2.1(5)(e)1., SREF, are immediately eligible.
 2. "B" priority projects for the same school center as an "A" priority project may be placed under the same PPL number provided they are clearly identified as to priority rating and as being funded as provided in Section 2.1(5)(e)2., SREF.
 3. Separate "B" priority projects are eligible to be placed on the PPL only after all "A" priority projects have been listed or "B" priority projects that are identified as projects being funded as provided in Section 2.1(5)(e)2., SREF.
- C. The Districtwide Recommendations may be listed on the PPL as follows:
1. Those recommendations to correct deficiencies as identified in SREF, Sections 4.4(1) and 5(1)(a), relating to safety to life, health, and sanitation as identified in the comprehensive Safety Inspection Report.
 2. Those recommendations for necessary modifications for the physically disabled in existing school buildings recommended for continued use in this survey report as provided in Sections 255.21 and 553.501 - 553.513, F.S.
 3. Those recommendations for additional or replacement equipment for existing buildings recommended for continued use in this survey report as provided in SREF, Section 2.1(5)(e)1.b.
 4. Those recommendations for replacement of roofs at existing school buildings as provided in SREF, Section 2.1(9)(h), and defined in SREF, Section 1.2(55).
 5. Those recommendations to provide storage, custodial spaces, and sanitation facilities to serve students, staff, and public as provided for in Sections 423.20 and 423.16, FBC.
 6. Those recommendations to provide paved auto parking areas pursuant to Section 423.1062.7, FBC.
 7. Those recommendations for purchasing sites for educational and ancillary facilities for future use beyond the projection period of this survey as provided in SREF, Section 1.4.
 8. Those recommendations for retrofitting existing schools for technology, which may include: the creation or improvement of cableways and distribution points ("closets" in telephone parlance); provision of "clean power" and convenient access; video, data and voice signal wiring; and the build-in of equipment involved in distributing video, data and voice signals. This recommendation does not include new construction, remodeling, nor terminal equipment (workstations, terminals, receiving equipment, etc.).
 9. Those recommendations to provide for full-service school facilities upon approval of a full-service school grant application, or issuance to district full-service school funds.

Categories of project should be in the order of (1) completed, (2) under construction, (3) planned, and (4) deleted.

Columnar information:

- | | |
|--------------|--|
| * Column (1) | Project number as listed by district. |
| Column (2) | Priority rating as identified in Section 2.1(5)(e), SREF. |
| Column (3) | School center as identified in the educational plant survey report. |
| Column (4) | Educational plant survey date. |
| Column (5) | Capital Outlay Classification as recommended in the educational plant survey report. |
| Column (6) | Grades as recommended in the education plant survey report. |
| Column (7) | Description of project as given in the educational plant survey report. |
| Column (8) | Estimated cost as identified by the district. |

*DO NOT REUSE A PROJECT NUMBER WITHIN A FIVE-YEAR PERIOD.

REQUEST TO STATE BOARD OF EDUCATION
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 ATTACHMENT A: PROJECT PRIORITY LIST

District: _____

Date: _____

District/Agency Page ____ of ____

(1) Project Priority List Number	(2) Priority Rating	(3) School Center or Description of Location	(4) Survey or Supplemental Survey Date	(5) Capital Outlay Classification	(6) Grades	(7) Description of Project	(8) Estimated Cost