

Working *Collaboratively* with your Sponsor



Approved Applicant Training

Orlando, FL

May 22, 2018

Jenna Hodgens, Hillsborough County Public Schools

Dr. Kia Scott, Orange County Public Schools

Florida School Law

- ▶ FS 1002.33 is the Charter School statute that provides details for both operators and authorizer responsibilities

- ▶ FS 1002.33(5)(b) states the Sponsor's duties:
 - *Authorizing*
 - *Oversight and monitoring of compliance*
 - *Technical support*

- ▶ FS 1002.33(9) states the Charter School's duties:
 - *Ensure the Governing Board is ultimately accountable for school's operations and performance*
 - *Compliance with applicable federal, state, and local laws and policies*
 - *Satisfactory academic and financial performance*

COMMUNICATION

- ▶ Create a culture of mutual communication, collaboration, cooperation, and transparency based on a shared commitment to
 - Maintain high standards for all charter schools
 - Uphold charter school autonomy
 - Ensure the protection of both student and public interests

- *Understand and familiarize appropriate school personnel of District processes, procedures, and expectations*
- *Develop authorizer/operator relationships based on the shared commitment*
- *Seek guidance and clarification to ensure that all deadlines are met and that all document submission requirements are met*



GOVERNANCE



- ▶ Provide governing board members names and contact info to district (update as necessary)
- ▶ Ensure governing board members successfully undergo background screening
- ▶ Provide the board meeting schedule for the year (update as necessary)
- ▶ Identify a board representative, as required in statute
- ▶ Provide evidence of required governance training

EDUCATIONAL PROGRAM

- ▶ Provide annual goals that are based on student data and aligned to the school mission and the school's operating budget
- ▶ Participate in site visits and reviews from the sponsor to ensure progress towards the stated goals
- ▶ Ensure all teachers meet certification requirements
- ▶ Be accountable for participation in state required assessments and attend test administration training from the Sponsor
- ▶ Update Sponsor with staff changes
- ▶ Adhere to the requirements in federal law regarding ESE and ESOL



FINANCES



- ▶ Ensure Governing Board annually adopts a Budget for the fiscal year
- ▶ Provide accurate counts for student enrollment
- ▶ Adjust budget based on actual enrollment
- ▶ Submit monthly financial reports
- ▶ Communicate major changes in financial position with Sponsor (loans, facility costs, enrollment changes, etc.)
- ▶ Provide annual audit from Independent Auditor

OPERATIONS



- ▶ Meet all facility requirements, annually
- ▶ Provide proof of insurance to the Sponsor, annually
- ▶ Provide all required inspections to the Sponsor, annually
- ▶ Ensure successful background screening of any applicants/vendors
- ▶ Provide handbook with policies and procedures for students, parents, and employees (update as necessary)
- ▶ Provide a copy of management agreement with the ESP for review

OPERATOR TESTIMONIAL

- ▶ Dr. Zenobia Cann, Board Chair, Ican Charter Academy



WRAP UP

