

# Working *Collaboratively* with your Sponsor



Approved Applicant Training  
Orlando, FL  
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# Florida School Law

Florida  
Statutes

- ▶ FS 1002.33 is the Charter School statute that provides details for both operators and authorizer responsibilities
- ▶ FS 1002.33(5)(b) states the Sponsor's duties:
  - *Authorizing*
  - *Oversight and monitoring of compliance*
  - *Technical support*
- ▶ FS 1002.33(9) states the Charter School's duties:
  - *Ensure the Governing Board is ultimately accountable for school's operations and performance*
  - *Compliance with applicable federal, state, and local laws and policies*
  - *Satisfactory academic and financial performance*

# COMMUNICATION

- ▶ Create a culture of mutual communication, collaboration, cooperation, and transparency based on a shared commitment to
  - Maintain high standards for all charter schools
  - Uphold charter school autonomy
  - Ensure the protection of both student and public interests
- *Understand and familiarize appropriate school personnel of District processes, procedures, and expectations*
- *Develop authorizer/operator relationships based on the shared commitment*
- *Seek guidance and clarification to ensure that all deadlines are met and that all document submission requirements are met*



# GOVERNANCE



- ▶ Provide governing board members names and contact info to district (update as necessary)
- ▶ Ensure governing board members successfully undergo background screening
- ▶ Provide the board meeting schedule for the year (update as necessary)
- ▶ Identify a board representative, as required in statute
- ▶ Provide evidence of required governance training

# EDUCATIONAL PROGRAM

- ▶ Provide annual goals that are based on student data and aligned to the school mission and the school's operating budget
- ▶ Participate in site visits and reviews from the sponsor to ensure progress towards the stated goals
- ▶ Ensure all teachers meet certification requirements
- ▶ Be accountable for participation in state required assessments and attend test administration training from the Sponsor
- ▶ Update Sponsor with staff changes
- ▶ Adhere to the requirements in federal law regarding ESE and ESOL



# FINANCES



- ▶ Ensure Governing Board annually adopts a Budget for the fiscal year
- ▶ Provide accurate counts for student enrollment
- ▶ Adjust budget based on actual enrollment
- ▶ Submit monthly financial reports
- ▶ Communicate major changes in financial position with Sponsor (loans, facility costs, enrollment changes, etc.)
- ▶ Provide annual audit from Independent Auditor

# OPERATIONS



- ▶ Meet all facility requirements, annually
- ▶ Provide proof of insurance to the Sponsor, annually
- ▶ Provide all required inspections to the Sponsor, annually
- ▶ Ensure successful background screening of any applicants/vendors
- ▶ Provide handbook with policies and procedures for students, parents, and employees (update as necessary)
- ▶ Provide a copy of management agreement with the ESP for review



# OPERATOR TESTIMONIAL

- ▶ Dr. Zenobia Cann, Board Chair, Ican Charter Academy





# WRAP UP

