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**Statewide Email**

**DATE SENT:** June 12, 2020

**FROM:** Henry Mack, Chancellor of Career and Adult Education

**TO:** District Career and Technical Education Directors  
District Technical Center Directors

**Via:** [Chancellor2@fldoe.org](mailto:Chancellor2@fldoe.org)

**SUBJECT:** Recommendations to Safely Reopen Florida's Education System

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Greetings Technical College Directors,

As you know, yesterday, Governor Ron DeSantis and Commissioner Richard Corcoran announced recommendations for the reopening of our schools and colleges. Please see below. In addition to specific guidance around health and safety, it outlines our plan for increased funding for our workforce education programs. You may view the plan in its entirety here: [Reopening Florida's Schools](#)

Next, I want to *thank you* for your survey responses on the question of reopening. They have helped inform decision making. In light of yesterday, I would invite you to consider how to *now* begin to normalize your career and technical education and adult education offerings. As you may infer from the Department's plan, *postsecondary* institution (IHE) guidance is materially different from K12. The Centers for Disease Control and Prevention also affirms as much. Please see here: [IHE](#). I emphasize this on account of your feedback. Many have indicated an inability to reopen their CTE programs, citing K12 guidance or policies specific to K12. Additionally, we have an immediate need to help our residents, particularly the vulnerable, underemployed, furloughed, or unemployed reskill or upskill. We know their engagement in face-to-face learning proves much more successful than online or distance, to say nothing of the challenges associated with broadband and computer access for many members of our population.

**Henry Mack**  
Chancellor of Career and Adult Education

In view of normalizing, then, the Department is recommending a “dimmer switch” approach (see pp. 22, & 35-59). Over the next few weeks I would ask that you send me your individual reopening or instructional continuity plans. Both the State University System and the Florida College System will be collecting their institution’s plans, in view of a high level presentation, potentially, at the State Board of Education meeting in July. I would like to ensure equal representation of our 48 technical colleges. For convenience, we have attached a sample template for your review and consideration. It is only a *sample*; it may be adopted as your own, and inclusive of any local guidance your department of health or county leadership may have in effect.

This Monday, **June 15<sup>th</sup>**, the Department anticipates the release of the RFAs for the funding outlined in our Reopening and CARES Act Plan. With them, will come registration for webinars, tentatively scheduled for Tuesday, **June 16<sup>th</sup>** and Thursday, **June 18<sup>th</sup>**. This federal funding opportunity is authorized under Governor’s Emergency Education (GEER) Fund under the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The rapid credentialing request for application and building K12 CTE infrastructure request for application will be posted on our division’s website at [Career and Adult Ed Funding Opportunities](#).

Lastly, I want to thank you for many of your text messages, emails, and phone calls these past few days. The division is hard at work advocating for you and for your students. If you would like to view our Reopening and CARES Act presentation from yesterday, please see here: [CARES Webinar](#)

Have a great weekend,

Henry

**Henry Mack**

Chancellor

**Division of Career and Adult Education**

325 West Gaines Street | Tallahassee, FL 32399

Office: (850) 245-5071



**From:** DOEPRESSOFFICE

**Sent:** Thursday, June 11, 2020 4:20 PM

**Subject:** ICYMI: Governor Ron DeSantis Announces Recommendations to Safely Reopen Florida’s Education System

## IN CASE YOU MISSED IT...



**For Immediate Release**

June 11, 2020

**Contact:** Governor's Press Office

(850) 717-9282

[Media@eog.myflorida.com](mailto:Media@eog.myflorida.com)

### **Governor Ron DeSantis Announces Recommendations to Safely Reopen Florida's Education System**

*Maximizes CARES funding to close achievement gaps and provide safe environments*

**Melbourne, Fla.** – Today, Governor Ron DeSantis and Commissioner Richard Corcoran announced recommendations for local communities to consider as they finalize plans to re-open safe and healthy schools that are set up for success. This plan outlines the nearly \$475 million in state directed education financial assistance provided to Florida through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. In total, more than \$2 billion in education-related aid was provided through the CARES Act.

“In Florida, we’re taking a smart, safe, step-by-step approach to re-opening, and this extensive data driven plan will ensure Florida students, educators, and families have the confidence and support needed to get students back to the classroom, which will in turn allow parents back into the workforce and allow Florida to hit its economic stride,” **said Governor DeSantis.**

After, receiving feedback from thousands of Floridians, including medical experts, community stakeholders, education leaders, and parents, two constant themes became apparent and are pillars embedded throughout the plan – keeping our education community safe and ensuring all students receive a first class education.

“It is critically important that we continue to show compassion and grace as we make decisions to safely get students back in the classroom,” said **Commissioner Richard Corcoran**. “We realize that to fully re-open Florida, we must do our due diligence and instill confidence in families which allows them to return to school campuses safely and ready to succeed. Data from across the nation and world clearly indicates it is safe to reopen schools in August. Additionally, we must and will attack the achievement gap by offering summer programs and engaging in significant academic interventions to ensure all children receive a world class education.”

## **Recommendations for Re-Opening**

### **Step-by-Step Approach: K-12 Campus Reopening Steps 1-2-3**

- Step 1 – June – open up campuses for youth activities and summer camps.
- Step 2 – July – expand campus capacities further for summer recovery instruction.
- Step 3 – August – open up campuses at full capacity for traditional start of the academic year.

### **Step-by-Step Approach: Postsecondary Campus Reopening**

- Summer A and C Semesters – state colleges, technical colleges and universities are generally virtual, with the exception of first responder and some CTE programs.
- Summer B Semester – open state colleges and technical colleges for in-person summer learning. State universities continue to remain virtual as they have already decided for Summer B.
- Fall Semester – open state colleges, technical colleges and universities at full capacity for traditional start of the academic year.

## **Reopening Strategies**

- Reopening is a locally driven decision
- Education institutions should create a local safe schools plan to maintain in-person learning, which is the best method of education delivery for students.
- Create a framework for local planning by creating a Crisis Response Team.
- Establish partnerships and support in communities to make local decisions.
- Promote risk reduction through a great culture of teaching.
- Protect students, staff, and families with medical vulnerabilities.
- Recommendations to Reduce Risks at the Front Door
  - Create a crisis response team at the district, school or program level, as applicable.
  - Post a crisis plan and response check list where they are easily accessible.
  - Consider screening students, employees and visitors through visual signage, verbal questions or visual assessments.

- As feasible and while maintaining the goal of getting students on campus every day, explore staggered schedules, start and end times to limit crowds.
- Monitor student and employee absenteeism closely, as absenteeism may be an early warning system of larger health concerns.
- Regularly update employees, parents and students with emails on best practices for at-home preventative care.
- Locally determine what constitutes an adequate prevention inventory that includes extra supplies of PPE, cloth face coverings, gloves, sanitizer, soap, etc.
- Consider creating a protocol for incoming and outgoing mail and deliveries and consider creating a “timeout” or cleansing room.
- Post signage about hygiene and social distancing in many very accessible areas.
- Conduct employee trainings for all of the above and regular employee meetings on COVID-19 updates.
- Recommendations to Redesign the School Day to Reduce Risks
  - As feasible, keep groups of students together throughout the day to minimize the number of people in close contact with each person.
  - As feasible, convert cafeterias, libraries, gymnasiums, auditoriums, outdoor areas into classroom space.
  - Explore allowing students to eat meals in traditional classroom space or outdoors.
  - Move nonessential furniture and equipment out of classrooms to increase distance between students and turn desks the same direction.
  - Maintain a maximum distance between desks as possible, even if not able to achieve 6 feet, and avoid sharing of textbooks, supplies and toys.
  - Consider setting up a secondary clinic in schools, exclusively for students showing symptoms of COVID-19.
  - Establish procedures in consultation with school health staff to quickly separate students and staff who become sick from others.
  - Create a disinfection protocol for cleaning door knobs, counters and other surfaces throughout the day.
  - Consider limiting nonessential visitors to campuses and programs.
  - Consider alternative meeting options for nonessential volunteer activities, clubs and other elective meetings that require in-person contact.
  - Explore limiting nonessential mass gatherings or reschedule as virtual gatherings.
- Recommendations to Plan for Graduations, Sports, Band, Arts, Other Extracurriculars and Co-curriculars
  - Consult with the local department of health and the crisis response team.
  - At events, consider non-contact temperature testing of adults who will be direct participants and have close contact with students.
  - Monitor students who participate in extracurriculars for symptoms throughout the day.
  - All equipment, instruments, uniforms, etc. should be washed or wiped down after each use.

- Explore an increased presence of law enforcement or staff at events to maintain adherence to social distancing.
- Consider limited seating at events while allowing families to sit together and marking off seating for social distancing.
- Consider having attendees arrive at events earlier, stagger exits and allow for multiple entry and exit points.
- Explore options to maintain social distancing at event facilities: public restrooms, concessions, etc.
- Consider ways to limit close contact between participants and attendees until an event concludes.
- Identify a space that can be used to isolate staff or participants if one becomes ill at an event.
- Determine what are adequate prevention supplies to have at an event for participants and attendees, including hand sanitizing stations.

Recommendations also include student drop-off and pick-up, consider contact tracing protocol, testing protocol, best practices, and considerations for buses.

The Governor and Commissioner's goal for the education-related CARES Act funding is to encourage high quality investments for recovery and to close achievement gaps, which have likely been exacerbated by this crisis. The Governor's Emergency Education Relief Fund, the Florida Department of Education's (FDOE) Elementary and Secondary School Emergency Relief Fund portion, and the Child Care and Development Block Grant represents 23% of the total CARES Act education-related funding, and combined is nearly \$475 million that prioritizes flexibility at a local level, encourages high quality investments for closing achievement gaps, supports critical education transitions, and provides safety nets for students and educators.

To read the full re-opening of Florida's schools and CARES ACT plan, visit: [www.fldoe.org/em-response](http://www.fldoe.org/em-response).

To read Governor DeSantis's re-opening plan, visit: [Safe. Smart. Step-by-Step. Plan for Florida's Recovery.](#)