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MEMORANDUM

TO: Career and Technical Directors
Technical College and Center Directors
Florida College System Workforce Administrators

FROM: Henry Mack, Chancellor of Career and Adult Education 

DATE: May 7, 2020

SUBJECT: UPDATE: Perkins V Comprehensive Local Needs Assessment (CLNA) Labor Market Alignment for Agriculture-Related Programs

Perkins V requires that each eligible recipient (school district or state college) complete a comprehensive local needs assessment (CLNA). A key required component of the CLNA is the alignment of local program offerings to labor market demand.

On March 3, 2020, Perkins eligible recipients received a memo from the Division of Career and Adult Education (DCAE) outlining the requirements for demonstrating labor market demand for programs in the agriculture cluster. The memo indicated that a previously planned primary source of evidence of labor market demand for some agriculture-related programs, documentation from the Florida Department of Agriculture and Consumer Services (DACS), would not be available. Agencies were instructed to utilize a different primary source, where available, or two secondary sources, as documented in “Overview of Labor Market Alignment Requirements and Standards” at <http://www.fldoe.org/academics/career-adult-edu/Perkins/clna.stml>.

However, we are pleased to share that DCAE has been able to secure letters from DACS documenting labor market need for the majority of programs in the agriculture cluster. These letters may be used as a primary source in local agencies’ CLNA for the identified programs. A list of programs for which letters are available may be found at

<http://www.fldoe.org/core/fileparse.php/18815/urlt/DOACS-ProgDocRequest.pdf>

NOTE: Not all programs listed have letters of support provided. Please check the final column of the report at the above link to determine whether FDACS has documented the labor market alignment for the program. A copy of DACS letters may be requested by contacting perkins@fldoe.org

Henry Mack
Chancellor of Career and Adult Education

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Agriculture-Related Programs

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In addition, the “Overview” document indicated above has been revised to include this information. The documents provided by DACS may also be utilized for agriculture programs for which labor market demand templates are required for the CTE audit process. Information about the CTE audit is available at <http://www.fldoe.org/careerpathways>. For programs, where DACS was unable to a letter, please utilize a different primary source, where available, or two secondary sources, as documented in “Overview of Labor Market Alignment Requirements and Standards” at <http://www.fldoe.org/academics/career-adult-edu/Perkins/clna.stml>.

If you have any questions or if we can be of any assistance please contact Bruce Harrington at Bruce.Harrington@fldoe.org.

HM/bh