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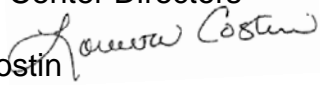
Loretta Costin, Chancellor  
Division of Career and Adult Education



May 9, 2011

## **MEMORANDUM**

**TO:** District Career and Technical Education Directors  
Technical Center Directors

**FROM:** Loretta Costin 

**SUBJECT:** **NGCAR-PD Train-the-Trainer Opportunity and FACTE Post-Conference NG-CATER Professional Development**

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Just Read, Florida!, in collaboration with the North East Florida Educational Consortium (NEFEC), Differentiated Accountability, and the Bureau of Curriculum and Instruction, has announced that they will be providing professional development this spring/summer focused on Next Generation Content Area Reading-Professional Development (NGCAR-PD) and Text Complexity regionally across the state. The NGCAR-PD Train-the-Trainer and Text Complexity professional development (PD) will be three days in length.

The NGCAR-PD Train-the-Trainer and Text Complexity PD will be held in thirteen locations (see attachment). Please contact your district's Reading Supervisor (or Jodi Tillman at [Jodi.Tillman@fldoe.org](mailto:Jodi.Tillman@fldoe.org) or (850) 245-9439) for dates and locations.

If you would like more information about NG-CATER, you are encouraged to form a CTE team and attend in your assigned location. Each district may bring 5 to 35 team members, depending on the size of the district. The number of team members that each district can bring is noted on the attached schedule along with the assigned location for each district. The district team may include district reading/content area staff, existing CAR-PD trainers/teachers, and district selected reading coaches/lead reading and content area teachers. Districts will need to select and register team members who will be responsible for training the NGCAR-PD 60-hour Face-to-Face Academy district-wide.

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Spring/Summer Professional Development will begin at 8:30 AM on Tuesdays and end at 3:30 PM on Thursdays. No trainings will be held on Mondays or Fridays. As the trainings are located throughout the state, participants will be asked to drive in each day. Just Read, Florida!, in collaboration with NEFEC, will be providing all training materials and a stipend of \$100 per day for each confirmed participant, unless they are on contract with their district during the time of their training. No lodging, meals, or travel reimbursement will be provided. Participants must attend the full training to receive the stipend. More information about the district stipend reimbursement process will be provided in the near future.

To register your team for the spring/summer professional development in your area, please contact your District Reading Supervisor. Note – registration for your area may be full. However, this is a train-the-trainer opportunity, so if the professional development is full for your area, you can work with your district's participating team to be trained.

### **Summer Post-Conference at FACTE**

The Florida Department of Education (DOE) will be offering a post-conference at the FACTE Conference to introduce the NG-CATER program, on Wednesday, July 27<sup>th</sup> – Thursday, July 28<sup>th</sup>. Kevin Smith, of Just Read, Florida! will be facilitating.

Kevin will be unveiling the new Text Complexity Professional Development and will introduce the new NG-CATER program and requirements. Note - the new NG-CATER program is open to all CTE teachers, not just those holding a state certificate.

The post-conference will be open to the first 100 people to register. DOE will reimburse participants for their travel, hotel (for the night of the 27<sup>th</sup>), and meals. Participants who attend the post-conference and go on to complete the NGCAR-PD and NG-CATER training will receive a \$250.00 stipend and an additional \$50.00 stipend for attending the post-conference.

Look for information regarding registering for the post-conference within the next few weeks! Please contact Jodi Tillman at [Jodi.Tillman@fldoe.org](mailto:Jodi.Tillman@fldoe.org) or (850) 245-9439 for more information about this great opportunity.

Thank you.

LC/jtf

Attachment