

# FLORIDA DEPARTMENT OF EDUCATION



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Division of Career and Adult Education



January 3, 2012

## MEMORANDUM

**TO:** District Career and Technical Education Directors  
District Technical Center Directors

**FROM:** Kathleen Taylor 

**SUBJECT:** Industry Certification – Additional FTE in the 2011-12 Florida Education Finance Program, 3<sup>rd</sup> Calculation

The Florida Education Finance Program (FEFP) includes additional full-time equivalent (FTE) membership in the calculation for students who earn industry certifications in career and professional academies and who graduate with a standard diploma. Based on the requirements in s. 1011.62(1)(o), F.S. and Rule 6A-6.0573(6), F.A.C., all of the following conditions must be met for the additional full-time equivalent membership funding for an “earning” industry certification:

- Student is enrolled in a registered career and professional academy.
- Student completes a certification on the “Industry Certification Funding List.”
- Student receives a standard high school diploma.

The Department of Education has completed the 3<sup>rd</sup> calculation of the FEFP. This calculation is based on data submitted by districts through 2010-11.

The Department’s management information (MIS) staff has created a student level report which your district MIS staff may access. The file name is DPSdd.GQ.F71102.Y11122; the format for this file is in DPS.DISTRICT.FORMATS.Y1112(F71102). Should you have any questions about the student level reports, please contact Sarah Underwood at [Sarah.Underwood@fldoe.org](mailto:Sarah.Underwood@fldoe.org) or 850-245-9078.

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For 2011-12, this calculation includes a total of 2,913.60 FTE. One eligible student generates 0.3 FTE in the calculation. You can calculate the number of students who generated the additional FTE by dividing your district's FTE total by 0.3 FTE. To view all documents related to the FEFP, please go to the following web link: <http://www.fldoe.org/fefp/offrfefp.asp>. To directly access the summary page on the industry certification supplemental FTE go to the following document: <http://www.fldoe.org/fefp/pdf/11-12-third-part3.pdf>. Please see column titled "Industry Certified Career Ed. Supplement FTE" on the third page of the PDF document (page 37 of 53 of the entire calculation document).

Each district should consult with their finance officer regarding the amount of funds generated in your district as a result of this calculation.

If you feel that the number calculated for your district is incorrect, please consult with your MIS director regarding the industry certification and academy data submitted to the Department. Districts may submit updates on industry certifications earned and enrollment in career and professional academies through February 29, 2012. This is the normal update window for Survey 5.

If you have any questions, please contact Tara Goodman by e-mail at [tara.goodman@fldoe.org](mailto:tara.goodman@fldoe.org) or by telephone at 850/245-9002.

Thank you.

KT/tg