



Education Information and Accountability Services  
**EIAS BULLETIN**

### *2008 DOE Information Database Workshop*



Mark your calendars! EIAS is hosting the annual Database Workshop June 17-19, 2008, at the Florida Hotel and Convention Center in Orlando. We will cover updates in procedures and requirements related to the DOE Information Database system. The workshop will provide an overview of the state's current student, staff, and finance database requirements for both technical and program staff in districts. This year we will also work in partnership with the Office of Independent Education and Parental Choice to offer training to district and charter school staff. Please see our website (<http://data.fldoe.org/register/eias/>) for agenda, hotel, and registration information. If you

have questions, please contact Arlene Roberts at [arlene.roberts@fldoe.org](mailto:arlene.roberts@fldoe.org) or Shel DuBose at [sheryl.dubose@fldoe.org](mailto:sheryl.dubose@fldoe.org) or call (850) 245-0400.

### *NCLB SPAR Reminder to Districts*

Districts will have a second chance to review their Highly Qualified Teacher (HQT) and In-Field/Out-of-Field teacher data on June 6, 2008. All updates received by 4:00 PM EST on June 4, 2008 will be included. Districts will then have until July 9 to submit additional updates.



Note: The detailed reports (F63291 and F70801) provide a complete listing of all teachers in the district and their HQT or In-Field/Out-of-Field status for all courses – not just the courses considered for HQT or In-Field/Out-of-Field.

### *Important Dates*

- June 6 – Second chance for districts to review in-field/out-of-field and highly qualified teacher files
- June 9-13 – Survey week for Survey 4, 2007-08
- June 17-19 – Annual DOE Information Database Workshop
- June 23-July 11 – State processing for Survey 4, 2007-08
- July 9 – Last day for districts to update Surveys 2 and 3 data (NCLB reporting purposes only)
- July 14-18 – Survey week for Survey 1, 2008-09
- July 25 – Final updates due for Survey 2, 2007-08
- July 28-Sept. 5 – State processing for Survey 5, 2007-08
- August 1 – Final NCLB SPAR data files available to districts
- August 1 – Survey 5, 2007-08 due
- August – Schools and districts distribute NCLB SPARs to parents no later than the beginning of the school year
- August 18 – School starts in most districts



### *Collaboration of Six State Agencies to Develop a Comprehensive Child and Adolescent Data Source*

The DOE is collaborating with five other state agencies on a state-of-the-art child and adolescent data profile. The participating agencies include the Department of Health (DOH); Department of Education (DOE); Agency for Health Care Administration (ACHA); Department of Children and Families (DCF); Department of Juvenile Justice (DJJ); and Department of Highway Safety and Motor Vehicles (DHSMV).

The interdepartmental workgroup is developing an internet-based, county-level profile of children in prekindergarten through high school to make data related to the health and well-being of Florida's children and teens readily available to community leaders and the general public. This will encourage communities to take a more holistic look at children and adolescents and the context in which they live. The profile will provide information from cross-cutting areas such as youth risk behaviors, injuries and violence, social-emotional development, school and social environment, and access to care.

The longitudinal data – some of it going back as far as 10 years - will be made available through the existing DOH Community Health Assessment Resource Tool Set (CHARTS) website, [www.FloridaCHARTS.com](http://www.FloridaCHARTS.com), joining other profiles currently in place and in development. County/community based coalitions use CHARTS for targeting resources and applying for public and private funds to address relevant local issues. Currently, communities must access many different websites or call each agency to tease out information specifically about the child or adolescent population. This new data source will provide quick access in one place to valuable data, removing the burden of individual in-depth, time-consuming searches. This data will facilitate the efforts of communities and the general public as they strive to develop programs to serve the needs of children and adolescents.

The DOE has worked closely with the DOH by providing student summary data, including Absenteeism (more than 21 days), Out of School Suspensions, Dropout Rates, Graduation Rates, Emotionally Handicapped Students, Free and Reduced Lunch Counts, Membership, Non-Promotions, Violent Acts, and Kindergarten Readiness, for 1996-97 through 2007-08 (Fall). The data was compiled by district for each year. This exciting new profile will be released this month.

### *Q & A - Reporting Summer FTE*

**Question:** What should a district do if the dates of summer school fall outside the Survey 4 FTE week of June 8 -12?

**Answer:** The FTE reporting instructions indicate that, "Within the PK-12 program, summer program classes that operate during periods of time other than survey week must be reported by determining the middle week or middle day (if less than a week) of the period for establishing membership."

**Question:** Who should the district contact at the DOE to get permission to establish different dates when classes do not meet during the established summer survey week?

**Answer:** The district does not need to notify the DOE or seek permission for this summer school procedure but should keep documentation for auditing purposes.

**Question:** Are there other considerations regarding establishing dates when classes do not meet during the established summer survey week?

**Answer:** The district FTE and transportation offices should collaborate on the establishment and documentation of dates to be used when classes do not meet during the established summer survey week.

**Question:** If summer school meets from June 30, 2008 through August 7, 2008 can the FTE for June 30 be included in Survey 1, 2008-09?

**Answer:** No. As stated in the FTE Instructions, "FTE must be reported in the fiscal year when the instruction occurs. The FTE for instruction that occurs in June must be reported in the June survey (Survey Period 4) and the FTE for instruction that occurs in July must be reported in the July survey (Survey Period 1).

### Recent Reports and Publications

Several statistical briefs and Florida Information Notes have also been released since our last bulletin. They are listed below with their corresponding web links.

- 2006-07 Five-Year District Graduation Rates as Follow-Up to the 2005-06 Four-Year Rates <http://www.fldoe.org/eias/eiaspubs/pdf/5yrgrad.pdf>
- Florida Public High School Graduates, 2006-07 <http://www.fldoe.org/eias/eiaspubs/pdf/graduates.pdf>
- Growth of Minority Student Populations in Florida's Public Schools <http://www.fldoe.org/eias/eiaspubs/pdf/minority.pdf>
- Teacher Exit Interview Data, 2006-07 <http://www.fldoe.org/eias/eiaspubs/pdf/tchexit07rpt.pdf>



### A More User-Friendly FSIR

Information from the Florida School Indicators Report (FSIR) is now available online in Excel format for 1996-97 through 2006-07. This enables users to access all of the information without being limited to a small query. The tables can be accessed at the bottom of the FSIR website at <http://data.fldoe.org/fsir/>.

### Master School Identification (MSID) File

This is a reminder to MSID district contacts that if your district is planning to open a new school for 2008-09, the district should submit the request for a school number to the DOE as soon as possible. The district's MSID contact person should gather the needed information about the school and enter it into the MSID application form, which is available in Appendix B of the MSID Technical Assistance Paper at <http://www.fldoe.org/eias/dataweb/tech/msid0708.pdf>. The completed application form should be sent to Rhonda Forbes at [Rhonda.Forbes@fldoe.org](mailto:Rhonda.Forbes@fldoe.org). If you have questions, please contact Rhonda Forbes by telephone at 850-245-0400 or by e-mail at the address above.

**\*FYI\***

The course code for preschool students of students enrolled in a Teen Parent Program has changed to 5100560 for the 2008-09 school year.

*Have a great summer*

