

**THE FOLLOWING CHANGES ARE FOR
FISCAL YEAR
1415**

STAFF DEMOGRAPHIC INFORMATION - REJECT RULES

1Q. If Survey Period Code = 5 and if the employee's Job Code places the employee on lines 09-19, inclusive, of the Public Schools Staff Survey - EEO-5, and if the Job Code, Primary is not 73026 (Registrar), then the Personnel Evaluation, Instructional Leadership Component must be numeric, greater than or equal to 33 and less than or equal to 67, unless Personnel Evaluation code = H, then must be zero. For all other employees, the Personnel Evaluation, Instructional Leadership Component must be zero. If Survey Period Code = 2 or 3, then the Personnel Evaluation, Instructional Leadership Component must be zero. This edit does not apply to Survey 8. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Personnel Evaluation, Instructional Leadership Component value is not valid for the Job Code, Primary.

| District Number | Social Security Number | Survey Period Code | Fiscal Year | Job Code | Personnel Evaluation, Instructional Leadership |
|-----------------|------------------------|--------------------|-------------|----------|--|
| 03 | 123456788 | 5 | **** | 73002 | 40 |
| * 03 | 123456789 | 5 | **** | 73019 | 80 |

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Job Code or the Personnel Evaluation, Instructional Leadership Component value and resubmit the record for processing.

STAFF DEMOGRAPHIC INFORMATION - REJECT RULES

1R. If Survey Period Code = 5 and if the employee's Job Code places the employee on lines 21-43, inclusive, of the Public Schools Staff Survey - EEO-5, and if the Job Code is not 51080, 52080, 53080, 54080, 55080 or 59080 (Substitute Teachers), then the Personnel Evaluation, Instructional Practice Component must be numeric, greater than or equal to 33 and less than or equal to 67, unless Personnel Evaluation code = H, then must be zero. For all other employees the Personnel Evaluation, Instructional Practice Component must be zero. If Survey Period Code = 2 or 3, then the Personnel Evaluation, Instructional Practice Component must be zero. This edit does not apply to Survey 8. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Personnel Evaluation, Instructional Practice Component value is not valid for the Job Code, Primary.

| District Number | Social Security Number | Survey Period Code | Fiscal Year | Job Code | Personnel Evaluation, Instructional Practice |
|-----------------|------------------------|--------------------|-------------|----------|--|
| 03 | 123456788 | 5 | **** | 51026 | 40 |
| * 03 | 123456789 | 5 | **** | 61232 | 80 |

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Job Code or the Personnel Evaluation, Instructional Practice Component value and resubmit the record for processing.

STAFF DEMOGRAPHIC INFORMATION - REJECT RULES

1T. If Survey Period Code = 5 and if the employee's Job Code places the employee on lines 09-19 or 21-43, inclusive, of the Public Schools Staff Survey - EEO-5, and if the Job Code is not 73026 (Registrar), or 51080, 52080, 53080, 54080, 55080 or 59080 (Substitute Teachers), then the Personnel Evaluation, Student Performance Component must be numeric, greater than or equal to 33 and less than or equal to 67, unless Personnel Evaluation code = H, then must be zero. For all other employees the Personnel Evaluation, Student Performance Component must be zero. If Survey Period Code = 2 or 3, then the Personnel Evaluation, Instructional Student Performance Component must be zero. This edit does not apply to Survey 8. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Personnel Evaluation, Student Performance Component value is not valid for the Job Code.

| District Number | Social Security Number | Survey Period Code | Fiscal Year | Job Code | Personnel Evaluation, Stud Perform Comp |
|-----------------|------------------------|--------------------|-------------|----------|---|
| 03 | 123456788 | 5 | **** | 73002 | 60 |
| * 03 | 123456789 | 5 | **** | 51114 | 100 |


**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Job Code or the Personnel Evaluation, Student Performance Component value and resubmit the record for processing.

INDUSTRY CERTIFICATION – STATE VALIDATION

41. If Course Number begins with a number; and

- 
- Is a course number from the Career and Technical Education/Adult General Education Program Edit file (F61730) for the School Year – Course Taken; and
 - Is not 1006300, 2001310, 2001340, 2003310, 2102360, 2102370, 3027010, 3027020, 2000350, or 2000360;

Then there must be a matching record on the Career and Technical Education Student Course Schedule format based on Student Number Identifier, Florida; District Number, Current Instruction; School Number, Current Instruction; Survey Period Code; Career and Technical Education/Adult General Education Program Code; Course Number; School Year - Record Submitted; and for the School Year – Course Taken. – state validation -

EXAMPLE

The first and second Industry Certification records listed below would pass this edit. However, the third and fourth Industry Certification records would fail this edit because there are no matching Student Demographic Information records.

Industry Certification Records

| District Number, Current Instruction | Student Number Identifier, Florida | Course Number |
|--------------------------------------|------------------------------------|---------------|
| 01 | 019876543X | 8732110 |
| 01 | 019876544X | 8732110 |
| * 01 | 019876545X | 8732110 |
| * 01 | 019876548X | 8732110 |

Career and Technical Education Student Course Schedule Records

| District Number, Current Instruction | Student Number Identifier, Florida | Course Number |
|--------------------------------------|------------------------------------|---------------|
| 01 | 019876543X | 8732110 |
| 01 | 019876544X | 8732110 |

DISTRICT RESPONSIBILITY

The district must delete the Industry Certification records if they were submitted in error or submit Career and Technical Education Student Course Schedule records that match on the indicated fields.

Appendix(es) Updated

- **Appendix L: Test Subject Content Codes**
- **Appendix V: List of Advanced Placement (AP), International Baccalaureate (IB), And Advanced International Certificate of Education (AICE) Courses**

**THE FOLLOWING CHANGES ARE FOR
FISCAL YEAR
1516**

STAFF DEMOGRAPHIC INFORMATION - REJECT RULES



1N. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing

STAFF DEMOGRAPHIC INFORMATION - REJECT RULES

1Q. If Survey Period Code = 5 and if the employee's Job Code places the employee on lines 09-19, inclusive, of the Public Schools Staff Survey - EEO-5, and if the Job Code, Primary is not 73026 (Registrar), then the Personnel Evaluation, Instructional Leadership Component must be numeric, greater than or equal to 33 and less than or equal to 67, unless Personnel Evaluation code = H, then must be zero. For all other employees, the Personnel Evaluation, Instructional Leadership Component must be zero. If Survey Period Code = 2 or 3, then the Personnel Evaluation, Instructional Leadership Component must be zero. This edit does not apply to Survey 8. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Personnel Evaluation, Instructional Leadership Component value is not valid for the Job Code, Primary.

| District Number | Social Security Number | Survey Period Code | Fiscal Year | Job Code | Personnel Evaluation, Instructional Leadership |
|-----------------|------------------------|--------------------|-------------|----------|--|
| 03 | 123456788 | 5 | **** | 73002 | 40 |
| * 03 | 123456789 | 5 | **** | 73019 | 80 |

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Job Code or the Personnel Evaluation, Instructional Leadership Component value and resubmit the record for processing.

STAFF DEMOGRAPHIC INFORMATION - REJECT RULES

1R. If Survey Period Code = 5 and if the employee's Job Code places the employee on lines 21-43, inclusive, of the Public Schools Staff Survey - EEO-5, and if the Job Code is not 51080, 52080, 53080, 54080, 55080 or 59080 (Substitute Teachers), then the Personnel Evaluation, Instructional Practice Component must be numeric, greater than or equal to 33 and less than or equal to 67, unless Personnel Evaluation code = H, then must be zero. For all other employees the Personnel Evaluation, Instructional Practice Component must be zero. If Survey Period Code = 2 or 3, then the Personnel Evaluation, Instructional Practice Component must be zero. This edit does not apply to Survey 8. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Personnel Evaluation, Instructional Practice Component value is not valid for the Job Code, Primary.

| District Number | Social Security Number | Survey Period Code | Fiscal Year | Job Code | Personnel Evaluation, Instructional Practice |
|-----------------|------------------------|--------------------|-------------|----------|--|
| 03 | 123456788 | 5 | **** | 51026 | 40 |
| * 03 | 123456789 | 5 | **** | 61232 | 80 |

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Job Code or the Personnel Evaluation, Instructional Practice Component value and resubmit the record for processing.

STAFF DEMOGRAPHIC INFORMATION - REJECT RULES

1T. If Survey Period Code = 5 and if the employee's Job Code places the employee on lines 09-19 or 21-43, inclusive, of the Public Schools Staff Survey - EEO-5, and if the Job Code is not 73026 (Registrar), or 51080, 52080, 53080, 54080, 55080 or 59080 (Substitute Teachers), then the Personnel Evaluation, Student Performance Component must be numeric, greater than or equal to 33 and less than or equal to 67, unless Personnel Evaluation code = H, then must be zero. For all other employees the Personnel Evaluation, Student Performance Component must be zero. If Survey Period Code = 2 or 3, then the Personnel Evaluation, Instructional Student Performance Component must be zero. This edit does not apply to Survey 8. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Personnel Evaluation, Student Performance Component value is not valid for the Job Code.

| District Number | Social Security Number | Survey Period Code | Fiscal Year | Job Code | Personnel Evaluation, Stud Perform Comp |
|-----------------|------------------------|--------------------|-------------|----------|---|
| 03 | 123456788 | 5 | **** | 73002 | 60 |
| * 03 | 123456789 | 5 | **** | 51114 | 100 |

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Job Code or the Personnel Evaluation, Student Performance Component value and resubmit the record for processing.

STAFF ADDITIONAL JOB ASSIGNMENTS - REJECT RULES



15. Florida Education Identifier (FLEID) is alphanumeric and must be entered as "FL" in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STAFF BENEFITS - REJECT RULES



13. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

FISCAL YEAR BENEFITS - REJECT RULES



14. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STAFF FISCAL YEAR SALARIES - REJECT RULES



41. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE


Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STAFF MULTIDISTRICT EMPLOYEE - REJECT RULES



11. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE


Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STAFF PROFESSIONAL DEVELOPMENT - REJECT RULES

 9. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE


Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STAFF PAYROLL INFORMATION - REJECT RULES



47. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL012345678901

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STAFF EXPERIENCE - REJECT RULES



11. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STAFF ADDITIONAL COMPENSATION - REJECT RULES



11. Florida Education Identifier (FLEID) is alphanumeric and must be entered as "FL" in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE


Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

DROPOUT PREVENTION PROGRAM DATA - REJECT RULES

 40. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE


Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

ENGLISH LANGUAGE LEARNERS INFORMATION – REJECT RULES



20. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

EXCEPTIONAL STUDENT - REJECT RULES



2K. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE


Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

 **2B. Florida Education Identifier (FLEID) is alphanumeric and must be entered as "FL" in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-**

EXAMPLE

Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Florida Education Identifier and resubmit the record for processing.

FEDERAL/STATE INDICATOR STATUS - REJECT RULES



4C. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits.. No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL 012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

INDUSTRY CERTIFICATION – REJECT RULES



25. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL 012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

MCKAY PREPAYMENT VERIFICATION – REJECT RULES



9. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE


Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

 40. Florida Education Identifier (FLEID) is alphanumeric and must be entered as as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Florida Education Identifier and resubmit the record for processing.

STUDENT ASSESSMENT –REJECT RULES



35. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL 012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STUDENT ADDITIONAL FUNDING – REJECT RULES



16. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE


Florida Education Identifier:

- FL 012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STUDENT COURSE SCHEDULE - REJECT RULES

 **4C. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-**

EXAMPLE

Florida Education Identifier:

- FL 012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES



37. Florida Education Identifier (FLEID) is alphanumeric and must be entered as FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE


Florida Education Identifier:

- FL 012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STUDENT DEMOGRAPHIC – REJECT RULES

 **4B. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-**

EXAMPLE


Florida Education Identifier:

- FL 012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STUDENT DISCIPLINE/RESULTANT ACTION – REJECT RULES

 2L. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STUDENT END OF YEAR STATUS – REJECT RULES

3V. If Grade Promotion Status = D, then Grade Level must equal 12 and Withdrawal Reason must be W01, W02 or W3A . –record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Grade Level does not equal 12. The fourth record would be rejected because Withdrawal Reason does not equal W01, W02 or W3A.

| Student Number Identifier, Florida | Grade Promotion Status | Withdrawal Reason | Grade Level |
|------------------------------------|------------------------|-------------------|-------------|
| 371234567X | D | W01 | 12 |
| 373234567X | D | W02 | 12 |
| *372234567X | D | W01 | 9 |
| *374234567X | D | ZZZ | 12 |

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level or the Withdrawal Reason so that it correctly corresponds to the Grade Promotion Status, and resubmit the record.

STUDENT END OF YEAR STATUS – REJECT RULES

8. **Grade Promotion Status must be A, D, P, R, N or Z. -record rejected-**


EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Grade Promotion Status is an invalid code.

| District Number, Current Enrollment | Student Number Identifier, Florida | Grade Promotion Status |
|--|---------------------------------------|---------------------------|
| 30 | 301234567X | A |
| * 30 | 301234568X | X |

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Grade Promotion Status and resubmit the record.

-  9. **Diploma Type must be W06, W07, W10, WD1, WFW, WFT, WGD, WGA, WRW, WXL, WXT, WXW, W27, W43, W45, W52, W54, W55 or ZZZ. -record rejected.**

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Diploma Type is an invalid code.

| District Number, Current Enrollment | Student Number Identifier, Florida | Diploma Type |
|--|---------------------------------------|-----------------|
| 30 | 301234567X | W06 |
| 30 | 301234568X | W43 |
| * 30 | 301234569X | XXX |

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Diploma Type and resubmit the records.

STUDENT END OF YEAR STATUS – REJECT RULES



16. Withdrawal Reason code must be DNE, W01, W02, W3A, W3B, W04, W05, W12, W13, W15, W18, W21-W26, WPO or ZZZ. -record rejected-

EXAMPLE


The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and third records would be rejected because the code for Withdrawal Reason is not valid.

| District Number, Current Enrollment | Student Number Identifier, Florida | Withdrawal Reason |
|--|---------------------------------------|----------------------|
| * 30 | 301234567X | XXX |
| 30 | 301234568X | W12 |
| * 30 | 301234569X | W34 |

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Withdrawal Reason code and resubmit the records.

STUDENT END OF YEAR STATUS – REJECT RULES

 28. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE


Florida Education Identifier:

- FL 012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

STUDENT END OF YEAR STATUS – REJECT RULES

 32. If Diploma Type is W06, W07, W10, W27, WD1, WFT, WFW, WGA, WGD, WRW, WXL, WXT or WXW, Grade Level must be one of the grades 9-12. -record rejected-

EXAMPLE


The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Grade Level is not one of the grades 9-12 and Diploma Type is W06.

| Student Number Identifier, Florida | Grade Level | Diploma Type |
|---------------------------------------|----------------|-----------------|
| 012345678X | 12 | W06 |
| * 012345679X | 08 | W06 |

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Diploma Type or the Grade Level so that they are in the proper relationship and resubmit the record.

STUDENT END OF YEAR STATUS – EXCEPTION REPORT

 51. If Diploma Type = W06, W10, WD1, WFT, WFW, WGA, WGD, WRW, WXL, WXT, or WXW, then Exceptionality, Primary may not be O, P, or W. The match between the Student End of Year Status record and the Exceptional Student record should use the following fields: District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Year -exception report-

EXAMPLE


The first set of records listed below would pass this edit. The second set of records would cause a message to be generated because Diploma Type and Exceptionality, Primary do not have the expected relationship.

| <i>Student End of Year Status</i> | | | <i>Exceptional Student</i> | |
|-------------------------------------|--|--------------|--|----------------------------|
| School Number Current Enrollment | Student Number Identifier, Florida | Diploma Type | Student Number Identifier, Florida | Exceptionality, Primary |
| 0011 | 123456789X | W06 | 123456789X | K |
| * 0011 | 234567891X | W06 | 234567891X | W |

DISTRICT RESPONSIBILITY

The district should verify the Diploma Type and the Exceptionality, Primary, and correct the record if in error.

STUDENT TRANSPORTATION – REJECT RULES

 21. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE


Florida Education Identifier:

- FL 012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

 27. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE


Florida Education Identifier:

- FL012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

CAREER AND TECHNICAL STUDENT COURSE SCHEDULE - STATE VALIDATION RULES

 **4G. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-**


EXAMPLE

Florida Education Identifier:
012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

CAREER AND TECHNICAL TEACHER COURSE - REJECT RULES

 43. Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks or spaces are allowable. -record rejected-

EXAMPLE

Florida Education Identifier:

- FL 012345678910

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Florida Education Identifier and resubmit the record for processing.

FLORIDA DEPARTMENT OF EDUCATION
 DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:
 AUTOMATED STUDENT INFORMATION SYSTEM
 AUTOMATED STUDENT DATA ELEMENTS

Year: 2015-16

Data Element Number: **114025**

Data Element Name: **Diploma Type**

The type of diploma awarded to the student upon high school graduation.

| Code | Definition/Example |
|-------------|--|
| W06 | Standard High School Diploma |
| W07 | Special Diploma (option one) NOTE: This will not be a valid diploma type after the 2022-23 school year |
| W10 | State of Florida High School Performance-Based Diploma (GED and State Approved Graduation Test) |
| W27 | Special Diploma (option two) NOTE: This will not be a valid diploma type after the 2022-23 school year |
| W43 | Adult Standard High School Diploma (24-credit option) |
| W45 | Adult State of Florida Diploma (GED) |
| W52 | Adult Standard High School Diploma (Concordant and/or Comparative Score) |
| W54 | Adult Standard High School Diploma (Academically Challenging Curriculum to Enhance Learning (ACCEL)), 18 Credit Option |
| W55 | Adult Standard High School Diploma (Academically Challenging Curriculum to Enhance Learning (ACCEL)) Concordant and/or Comparative Score, 18-Credit Option |
| WD1 | Standard High School Diploma (Deferred Receipt) |
| WFT | Standard High School Diploma (Concordant and/or Comparative Score) |
| WFW | Standard High School Diploma (FCAT waiver) NOTE: This code is valid for students who entered 9th grade prior to the 2013-14 school year |
| WGA | State of Florida High School Performance-Based Diploma (GED and Concordant and/or Comparative Score) |
| WGD | State of Florida Diploma (GED Exit Option Model Program, GED only) |
| WRW | Standard High School Diploma (Statewide Standardized Assessment Results Waiver) NOTE: This applies to students who entered 9th grade after the 2013-14 school year |
| WXL | Standard High School Diploma (Academically Challenging Curriculum to enhance Learning (ACCEL) options. |
| WXT | Standard High School Diploma (Academically Challenging Curriculum to Enhance Learning (ACCEL)) Concordant and/or Comparative Score |
| WXW | Standard High School Diploma (Academically Challenging Curriculum to enhance Learning (ACCEL) statewide assessment waiver. |

Data Element Number: 114025

Data Element Name: **Diploma Type**

ZZZ Not applicable

Terms:

Adult Standard High School Diploma

Diploma awarded to adult students, enrolled in a school district adult high school program, who have earned passing scores on the state approved graduation tests, successfully completed the minimum number of academic credits as identified in s. 1003.4282 (7) F.S. and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (W43)

Diplomas awarded to adult students who have satisfied the state approved graduation test requirement through a concordant and/or comparative score and successfully met all other requirements for a standard diploma, s. 1003.4282, F.S. Florida Department of Education approved standardized tests for which scores that are concordant and/or comparative with the passing scores on the state approved graduation test may be used to satisfy graduation requirements for a standard diploma, (s. 1008.22(7)-(8), F.S.). (W52)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to Enhance Learning (ACCEL) options, 18-Credit Option, s. 1002.3105(3), F.S., including earning passing scores on the state approved graduation tests. (W54)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to Enhance Learning (ACCEL) options, 18-Credit Option, s. 1002.3105(3), F.S., and satisfied the state graduation test requirement through an approved state concordant and/or comparative score. (W55)

Differentiated Diploma:

Diploma awarded in lieu of the standard diploma to those students exceeding the prescribed minimums. Differentiated diplomas are to be recorded as standard diplomas (W06).

Special Diploma:

Diploma awarded to students who have been properly identified as intellectually disabled, deaf or hard-of-hearing, specific learning disabled, emotional/behavioral disabled, orthopedically impaired, dual sensory impaired, other health impaired, traumatic brain injury, autism spectrum disorder, or language impaired. Effective with the 1994-95 school year, school boards may award Special Diplomas based on two (2) options :

a) Option one shall include procedures for determining and certifying mastery of student performance standards for exceptional students as prescribed in Rule 6A-1.09961(1)(a), FAC. (W07)

b) Option two shall include procedures for determining and certifying mastery of demonstrated employment and community competencies in accordance with Rule 6A-1.09961(1)(b), FAC. (W27)

Standard Diploma using a Concordant and/or Comparative Score*:

Standard diploma awarded to students who have satisfied the state approved graduation test requirement through a concordant and/or comparative score, successfully completed the minimum number of academic credits as identified in Section 1003.4282, F.S., and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (WFT)

Standard Diploma awarded to students who graduated from school and met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to enhance Learning (ACCEL) options, F.S. 1002.3105(3) and satisfied the state graduation test requirement through an approved state concordant and/or comparative score. (WXT)

*Note: Florida Department of Education approved standardized test for which scores that are concordant

Data Element Number: 114025

Data Element Name: Diploma Type

and/or comparative with the passing scores on the state approved graduation test may be used to satisfy graduation requirements for a standard diploma, (Section 1008.22(7)-(8), F.S.).

Standard Diploma:

Diploma awarded to students who have earned passing scores on the state approved graduation test, successfully completed the minimum number of academic credits as identified in Section 1003.4282, F.S., and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (W06)

Standard diploma awarded to students with disabilities who have received an FCAT waiver, successfully completed the minimum number of academic credits as identified in Section 1003.4282, F.S., and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (Valid for students who entered 9th grade prior to the 2013-14 school year). (WFW)

Standard diploma awarded to students with disabilities who have received a Statewide Standardized Assessment Results Waiver, successfully completed the minimum number of academic credits as identified in Section 1003.4282, F.S., and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (WRW)

Standard diploma awarded to students who graduated from school and met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to enhance Learning (ACCEL) options, F.S. 1002.3105(3). (WXL)

Standard diploma awarded to students with disabilities who graduated from school and met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to enhance Learning (ACCEL) options, F.S. 1002.3105(3) and satisfied the state graduation test requirement with an approved statewide assessment waiver. (WXW)

State of Florida Diploma (GED):

Diploma awarded to students based on the student's satisfactory completion of the General Education Development Tests.

A) Diploma awarded to high school students who successfully completed the Performance-Based Exit Option Model Program requirements, successfully passed the GED, but did not pass the state approved graduation tests. (WGD)

b) Diplomas awarded to adult students should be recorded as W45.

NOTE: This information can be derived from the attendance system.

State of Florida High School Performance-Based Diploma

State of Florida High School Performance-Based High School Diploma

Performance-based diploma awarded to students who successfully completed the Performance-Based Exit Option Model Program requirements and have passed the GED Tests and the state approved graduation tests. (W10)

Performance-based diploma awarded to students who have successfully completed the Performance-Based Exit Option Model Program requirements, passed the GED Tests, and who have satisfied the state approved graduation test requirement through a concordant and/or comparative score*. (WGA)

Note: Students in the Performance-Based Exit Option Model must be in the 10th grade or higher in order to take the state approved graduation test.

Length: 3

Data Type: Alphanumeric

Year Implemented: 9495

Data Element Number: 114025

Data Element Name: Diploma Type

State Standard: Yes

Use Types:

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

Required Grades: 12

Programs Required:

All Programs

Workforce Development

Formats Required:

Student End of Year Status DB9 17x

WDIS Student End of Term Status DB9 50x

Surveys Required:

Survey 5 Yes

Survey F Yes

Survey W Yes

Survey S Yes

Appendixes:

None

Description of Changes:

| | | |
|------------|-------|---|
| 7/28/2015 | Codes | Added code WD1, which is to be included in grad rate calculations |
| 7/1/2015 | Codes | Removed codes W6A, W6B, WFA, WFB (not valid after 2014-15) |
| 3/27/2015 | Codes | Replaced term 'Alternative Assessment' with 'Concordant and/or Comparative Score' |
| 3/12/2015 | Notes | Added WRW note to Standard Diploma and added another statute reference for W06 and WFW. |
| 3/12/2015 | Codes | Added code WRW; revised definition of code WFT, and added notes to codes W07, W27, WFW. |
| 7/22/2014 | Codes | Update of the "Definition/Example" of the WGD code. Modification of notes to "Standard Diploma using an Alternate Assessment" and addition of notes for "Adult Standard High School Diplomas" |
| 5/28/2014 | Codes | Addition of adult standard HS diploma codes W54 and W55 to include 18 credit option. Specified 24 credit option for W43. Updated "notes" for W6A, W6B, WFA, WFB. |
| 1/30/2014 | Codes | WXT and WXW standard diploma types added |
| 10/31/2013 | Codes | W6A and W6B – Added a note within the definition of the codes. |
| 9/17/2013 | Notes | Added note for diploma type: WXL. |
| 9/17/2013 | Codes | Addition of new diploma type: WXL. |
| 7/1/2013 | Codes | The definitions for codes W10 and WGA are modified. They are not diploma codes. |
| 6/1/2012 | Notes | Revised description of Special Diploma under Terms. Deleted educable, trainable and profoundly mentally handicapped and replaced with intellectually disabled. |

FLORIDA DEPARTMENT OF EDUCATION
 DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:
 AUTOMATED STUDENT INFORMATION SYSTEM
 AUTOMATED STUDENT DATA ELEMENTS

Year: 1999

Data Element Number: **197265**

Data Element Name: **Federally Connected Student Indicator**

For this survey reporting period only districts that are eligible for Federal Impact Aid funding under Section 8003, Title VIII of the Elementary and Secondary Education Act of 1965 will report this data.

This indicator identifies students in their district of enrollment who are connected with federally-owned military installations, National Aeronautics and Space Administration (NASA) owned property and federally-owned Indian Lands.

| Code | Definition/Example |
|-------------|---|
| A | The student resides with a parent or guardian on active duty in the uniformed services or who is an accredited foreign government official and military officer. |
| B | The student resides on federally-owned Indian Lands. |
| C | The student resides with a civilian parent or guardian who lives or works on eligible federal property connected with a federally-owned military installation or NASA owned property. |
| Z | Not Applicable |

Length: 1

Data Type: Alphanumeric

Year Implemented: 1516

State Standard: Yes

Use Types:

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

Required Grades: PK-12

Programs Required:

All Programs

Formats Required:

Federal/State Indicator Status DB9 22x

Surveys Required:

Survey 2 Yes

Survey 3 Yes

Survey 5 Default

Data Element Number: **197265**

Data Element Name: **Federally Connected Student Indicator**

Appendixes:

None

Description of Changes:

7/30/2015

New Element

FEDERAL/STATE INDICATOR STATUS - REJECT RULES

(New Edit for 1516)

 8. Federally Connected Student Indicator code must be A, B, C or Z. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Federally Connected Student Indicator code is invalid.

| District Number, Current Enrollment | Student Number Identifier, Florida | Federally Connected Student Indicator |
|--|---|--|
| 01 | 123456789X | A |
| 01 | 123456790X | Z |
| *01 | 123456791X | 2 |

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Federally Connected Student Indicator code and resubmit the record.

Appendix(es) Updated

- **Appendix L: Test Subject Content Codes**
- **Appendix V: List of Advanced Placement (AP), International Baccalaureate (IB), And Advanced International Certificate of Education (AICE) Courses**