# THE FOLLOWING CHANGES ARE FOR FISCAL YEAR

08-09

## **AUTOMATED STATE REPORTING FUNCTIONS (continued)**

AUTOMATED STUDENT REPORTING FORMATS	DATA COLLECTION ACTIVITY NUMBER	Sept/Oct Fand G	2008-2009 Survey Period Jan/Feb W and X	June/July S
WDIS Student Demographic				
Information	DB9 46x	S	S	S
WDIS Vocational Student				
Course Schedule	DB9 47x	S	S	S
WDIS Adult General Education				
Student Course	DB9 48x	S	S	S
WDIS Teacher Course	DB9 49x	S	S	S
WDIS Student End of Term				
Status	DB9 50x	S	S	S
WDIS Completion	DB9 60x	S	S	S

A = ALL STUDENTS S = SELECTED STUDENTS V = VOLUNTARY

X = WILL BE AN "A", "B", OR "C' DEPENDING ON THE FISCAL YEAR

Implementation Date: Fiscal Year 2008-2009 July 1, 2008

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*	Additional School Year Student		1_1	
	Address: Mailing		2_1	
	Address: Residence		3_1	
*	Adult: Educational Functioning Level, Initial		4_1	
*	Adult: Fee Status		5_1	
	Adult: General Education Functioning Level, Final		6_1	
*	Adult: Rural Resident		7_1	
*	Adult: Student Goal		8_1	
	Advanced International Certificate Program		9_1	
*	Alternate Assessment Administered		10_1	X
	Attendance: Adult		11_1	
	Attendance: Daily		12_1	
	Attendance: Period		13_1	
	В			
*	Birth: Date		14_1	
	Birth: Date Verification		15_1	
	Birth: Place		16_1	
	Bus: Number		17_1	
	Bus: Route Number		18_1	
	Bus: Stop Number		19_1	
	C			
*	Career Academy Participant		20_1	X
*	Career and Professional Academy Identifier		20-25	X
*	Career Pathways Student Participant (New element)		20-75	X
	Certificate of Completion: Date		21_1	
*	Certificate of Completion: Type		22_1	X
*	Certification/Licensure/Qualification Status		23_1	X
*	Citizenship Status		24_1	
*	Class: Minutes, Weekly		25_1	
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\* - Required for State Reporting X - Revised Effective 7/08

Revised: Volume I Effective: 7/08 Page Number: B-6

Implementation Date: Fiscal Year 2008-2009 July 1, 2008

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			Change	
	N (continued)			
	National: Hispanic Scholar	20	5_1	
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*	Native Language, Student		7_1	
*	NCLB Option, Choice With Transportation			X
*	NCLB Option, Supplemental Educational Services			- X
	0			
*	Other Institutional Adult	20	8_1	
	P		<u> </u>	
	Parent/Guardian: Code	20	9_1	
	Parent/Guardian: Name		0_1 0_1	
	Part-Time/Full-Time Student		0_ i 1_1	
*	Period Number		2 1	
	Permission to Share Lunch Status		2 3_1	
*	Postsecondary Career Education Completion Point Code (New element)			X
*	Postsecondary Education Plans			X
*	Post Test Status (New)		_	X
*	Prekindergarten Program Participation		5_1	•
*	Pretest Outcome – Math (New)			X
*	Pretest Outcome – Reading (new)			X
*	Primary Instructor Indicator		6_1	
*	Primary Instructor Responsible,: Mathematics			X
*	Primary Instructor Responsible,: Reading		8_1 X	
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*	Primary Language Spoken In Home		0_1	
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*	Prior School/Location: Country		1_1	
*	Prior School/Location: District/County		_ 2_1	
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*	Prior Year		4-1	
*	Program Participation Prior to Kindergarten			X
*	Progress Level – Math			X
*	Progress Level – Reading	22	5_60 X	X
	Q			
*	Qualifying Arrival Date (QAD) for Migrant Program Eligibility		6_1	
	Quality Points: District, Cumulative		7_1	
	Quality Points: District, Term		8_1	
	Quality Points: State, Cumulative		9_1	
	Quality Points: State, Term	23	0_1	
	R			
	Race: American Indian or Alaska Native (New)		_	X
	Race: Asian (New)	23	0_150 X	X

\* - Required for State Reporting X - Revised Effective 7/08

Revised: Volume I Effective: 7/08 Page Number: B-12

Implementation Date: Fiscal Year 1994-95 July 1, 1994

Element Name:	Adult Fee S	Status			
Definition/Domain					
Indicate, using the codes below, the fee status of adult general education and postsecondary vocational students.					
CODE	<u>CODE</u> <u>DEFINITION</u>				
R		ee Required: Fee payment required. Fee was not waived, deferred or cempted (1009.22, F.S.)			
W		<u>ee Waived:</u> Eligible fee has been waived. Fee payment waived by district chool board (1009.26(1), F.S.)			
S		<u>ee Waived:</u> Fees shall be waived for certain active members of the ational Guard (1009.26(8), F.S.)			
D		ee Deferred: Fee payment deferred when:			
	1.	Financial aid from a federal or state assistance program is delayed in transmissions to a student through circumstances beyond the control of the student, not including failure to make timely applications for such aid (1009.27(1),F.S.			
	2.	A veteran or other student eligible for benefits under Chapter 30, 31, 32, 34 or 35 of Title 38, U. S. Code, or Chapter 106 of Title 10, U.S. Code is entitle to one deferment each academic year and an additional deferment each time there is a delay in the receipt of benefits for fee payment (1009.27(2),F.S.			
	3.	The district has a written authorization for payment or charges for fees, books and supplies from an approved business, industry, governmental unit, nonprofit organization or civic organization; (Rule 6A-6.084(10), F.A.C.)			
	4.	Fees are delayed because of a district-adopted criterion of need or adopted installment payment schedule (Rule 6A-6.084(11) F.A.C.).			
		CONTINUED ON NEXT PAGE			
Length:	1	Grades and Programs Requiring This Data Element:			
	abetic	Workforce Development Education (adult general education and postsecondary vocational education)			
Compatibility Requir	ement:				
State Sta					
Use Types:		State Reporting Formats Requiring This Data Element:			
		WDIS Adult General Education Student Course DB9 48x			
<ul><li>─ Local Accountable</li></ul>	oility	WDIS Vocational Student Course Schedule DB9 47x			
☐ F.A.S.T.E.R.					
☐ Migrant Tracking	3				
-					
Data Element Number	er:				
	01325	Reported in Survey Periods:			

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Effective: 7/08

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Revised: 8/19/08

Implementation Date: Fiscal Year 1994-95 July 1, 1994

Element Name: Adult	Fee Status (Continued)
	Definition/Domain
Fee Exempt Categories	<u>s</u>
CODE	DEFINITION
F	<u>Fee Exempt:</u> The student does not have a high school diploma or its equivalent; (1009.25(1)(a), F.S.) and is enrolled in adult basic skills, adult secondary education, or vocational preparatory instruction.
G	<u>Fee Exempt:</u> The student has a high school diploma or its equivalent; and is enrolled in adult basic skills, adult secondary education or vocational preparatory instruction; and has basic skills which have been determined to be at or below the eighth grade level as provided for by State Board Rule (1009.25(1)(b), F.S.)
I	<u>Fee Exempt:</u> The student is a dependent of a deceased or disabled veteran pursuant to Section 295.01 through 295.05, F.S.
J	<u>Fee Waiver:</u> The student is a dependent of a deceased special risk member (Sections 112.19(3) F.S., and 112.191(3), F.S.)
К	<u>Fee Exempt:</u> The student <b>is enrolled in an approved registered apprenticeship program</b> as defined in s. 446.021, F.S. (1009.25(2)(b)F. S.)
L	<u>Fee Exempt:</u> The student is <b>mentally handicapped</b> (as defined in Rule 6A-6.03011, FAC and Rule 6A-6.084, FAC)
М	<u>Fee Exempt:</u> The student is a recipient of a Road-to-Independence Scholarship, or who is or was at the time he or she reached 18 years of age in the custody of a relative under s. 39.5085, F.S. or who was adopted from the Department of Children and Family Services after May 5, 1997.
N	<u>Fee Exempt:</u> The student is <b>enrolled in an employment and training program</b> under the welfare transition program to (s. 1009.25(2)(d),, F.S.)
P	<u>Fee Exempt:</u> Any student who lacks a fixed, regular and adequate nighttime residence or whose primary nighttime residence is a public or private shelter designed to provide temporary residence for individuals intended to be institutionalized, or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (1009.25(2)(e), F.S.)
Q	Fee Exempt: The student is enrolled in a dual enrollment or early admission program and has taken the basic skills assessment within the first six weeks of enrollment (1009.25(2)(a); 1007.271).

**Fee Waived:** Fee shall be waived for victims of wrongful conviction.

Т

## FLORIDA DEPARTMENT OF EDUCATION DOE INFORMATION DATA BASE REQUIREMENTS

VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS

**Definition/Domain** 

**Element Name: Career Pathways Student Participant** 

Revised: 8/19/08

Implementation Date: Fiscal Year 2008-09 July 1, 2008

\*\*NEW ELEMENT\*\*

The student's status, regarding the Career Pathways program, during the current reporting year.						
CODE DEFINITION						
Y Secondary Caree who has earned 3 participated in a lo	er Pathways Student Participant- A career and technical education student or more credits in a single career and technical education program and has ocally developed Program of Study* that has a written articulation agreement ablishes and validates the career pathway.					
Participant even i course. The stud	er and technical education student is still considered a Career Pathways Student ant even if the student is not currently enrolled in a career and technical education. The student may be in the process of completing complementary academic courses d in the program of study.					
OR						
postsecondary ca developed progra	Career Pathways Student Participant – A student enrolled in a areer and technical education program who has participated in a locally m of study and has earned articulated credit or dual enrollment credit as ocal articulation agreement that is creditable to the student's degree or					
N The student did no	ot participate in Career Pathways.					
<ul> <li>* NOTE: A Program of Study is a coherent sequence of rigorous academic and technical courses that prepare students for successful completion of state academic standards and supports transition to more advanced postsecondary coursework in a related career area of interest. Additional requirements include: <ul> <li>A written articulation agreement must be in place for each Program of Study that validates the career pathway.</li> <li>The agreement must be signed and approved by the agency head of each participating local education agency (LEA).</li> <li>The Program of Study must include the locally endorsed sequence of core academic and Career and Technical Education (CTE) courses.</li> <li>Career pathways must lead to a postsecondary credential. This may include a certificate, diploma, associate, or baccalaureate degree.</li> <li>Each Program of Study is expected to be guided by the workforce and economic needs of business and industry in the community and employment opportunities for students.</li> </ul> </li> </ul>						
Length: 1	Grades and Programs Requiring This Data Element:					
Format: Alphanumeric	Workforce Development Education (adult general education and postsecondary vocational education)					
Compatibility Requirement:	Career and Technical Education, Grades 9-12					
Compatible						
Use Types:	State Reporting Formats Requiring This Data Element:					
	WDIS Student End of Term Status, DB9 50x					
	Student End of Year Status DB9 17x					
☐ F.A.S.T.E.R.						
☐ Migrant Tracking						
Data Element Number:	Reported in Survey Periods:					

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Effective: 7/08

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20-75

Implementation Date: Fiscal Year 2007-08 July 1, 2007

Element Name: Indu	stry Certification Identifier
	Definition/Domain
	by the Florida Department of Education to specify the industry certification or t by third party assessment that the student has taken/attempted.
See Appendix Z for a lis	et of the Industry Certification Identifiers.
Report all Z's (ZZZZZZ reported.	(ZZ) if no industry certification was attempted by the student in the course being
Examples	
CISCO004 Ci	sco Certified Network Associate (CCNA)
NIASE007 AS	SE Automobile/Light Truck Technician: Brakes (A5)
	ot applicable. No industry certification was attempted by the student in the course ing reported.
Longth	Grades and Programs Requiring This Data Element:
<b>Length</b> S Format: Alphanumeric	
'	
Compatibility Requireme Compatible	
Use Types:	State Reporting Formats Requiring This Data Element:
	Vocational Student Course Schedule DB9 16x
	WDIS Completion DB9 60x
F.A.S.T.E.R.	
☐ Migrant Tracking	
Data Element Number:	
140462	Reported in Survey Periods:
Revised: 8/19/08	Volume I Effective: 7/08 Page Number: 189-25

Implementation Date: Fiscal Year 2007-08 July 1, 2007

Element Name:	Industry	Certification Outcome
		Definition/Domain
An indicator o taken/attempte		not the student passed the industry certification or technical skill assessment
<u>cc</u>	DDE [	<u>DEFINITION</u>
1	Р 9	Student passed the assessment.
ı	F S	Student did not pass the assessment.
2	z s	Student did not take an assessment.
Length	1	Grades and Programs Requiring This Data Element:
Format: Alpha	anumeric	Career and Professional Academy Programs, Grades 9-12
Compatibility Req	uirement: mpatible	Workforce Development Education (postsecondary vocational education)
Use Types:		State Reporting Formats Requiring This Data Element:
		Vocational Student Course Schedule DB9 16x
Local Accoun	tability	WDIS Completion DB9 60x
F.A.S.T.E.R.	l- <b>!</b>	
│	king	
Data Element Nun	nber:	
	140500	Reported in Survey Periods:
Revised: 8/19/08		Image: Second Structure    Imag

## FLORIDA DEPARTMENT OF EDUCATION

DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS

Implementation Date: Fiscal Year 2008-09 July 1, 2008

Element Name: Postsecondary	y Career Education Completion Point Code **NEW ELEMENT**				
	Definition/Domain				
achieved by the student during					
	nt Information System (WDIS) Database Handbook, Appendix S, for a list of ms with Occupational Completion Points and OES, DOT or Industry Codes				
NOTE: This data element ca awarded.	an be reported in Surveys F, W, and S but only when a completion point is				
CODES DESCRIPTION					
	appropriate alphabetic code that most closely describes the occupational point achievement of the student in the reporting period.				
Length: 1	Grades and Programs Requiring This Data Element:				
Format: Alphanumeric	Workforce Development Education (postsecondary vocational education)				
Compatibility Requirement:					
Compatible					
Use Types:	State Reporting Formats Requiring This Data Element:				
	WDIS Completion Format DB9 60X				
☐ F.A.S.T.E.R.					
☐ Migrant Tracking					
Data Element Number:	Reported in Survey Periods:				
Revised: 8/19/08	Volume I Effective: 7/08 Page Number: 213-200				

### STUDENT END OF YEAR STATUS - REJECT RULES

38. The code for Career Pathways Student Participant must be Y or N. -record rejected-

#### **EXAMPLE**

Both records listed below would be rejected because the Career Pathways Student Participant codes are invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Career Pathways Student Participant
* 01	012345678X	5	S
* 01	019876545X	5	Z

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Career Pathways Student Participant codes and resubmit the records.

## FLORIDA DEPARTMENT OF EDUCATION

DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS

Implementation Date: Fiscal Year 1998-99 July 1, 1998

Element Name	e: Tecl	h Prep Parti	cipant					**DELETED**
Definition/Domain								
Indicate (postseco		dent's Tech	Prep Status	during	the current	reporting	year (seco	ondary) or term
CODE		DEFINITIO	<u>DN</u>					
Y	OR	The studer	nt participated	in Tech P	rep this yea	r.		
A secondary student still considered a Tech Prep student but who is not currently enrolled in a technical course.  OR								
An adult student (grade levels 30 and 31) who participated in Tech Prep at the secondary level.						rep at the		
N		The studer	nt did not parti	cipate in 1	Гесh Prер.			
NOTE: Tech Prep is a specific articulated career/technical program. It is offered in secondary and postsecondary institutions. The statewide definition reads as follows: "A student enrolled in an articulated, sequential program of study, enrolled in level 2 or above courses (at grade level or above) by grade eleven, in mathematics, science, and communications, including a technical component which leads to a minimum of a two-year postsecondary certificate or degree and/or apprenticeship program."  Deleted for 2008-2009								
Length:		1	G	rades an	d Programs	Requiring	This Data	Element:
	hanume	ric	Workforce Dopostseconda	evelopmer	nt Education	(adult gene		
Compatibility	Require	ement:	All programs	K-12				
	Compati	ble						
Use Types:			State Repor	ting Form	ats Requir	ng This Da	ata Element	:
State Report     State Report	ort	ļ	WDIS Studer	nt End of T	Term Status	DB9 50x		
	ountabi	ility	Student End	of Year St	tatus DB9 1	7x		
☐ F.A.S.T.E.	R.							
☐ Migrant Tr	racking							
Data Element		r:	Reported in	Survey P	eriods:	<pre>□ 1 □ 2</pre>		· <u>-</u> · ·
Revised: 8/19	75988 <b>9/08</b>		Vo	olume I	Effec	<u>⊠</u> F ⊠ tive: 7/08		☐ G ☐ X le Number: 268-1
,			•	<b></b>			9	,

### **VOCATIONAL STUDENT COURSE SCHEDULE - STATE VALIDATION RULES**

51. Each Vocational Student Course Schedule record must have a matching Student Demographic Information record based on District Number, Current Instruction; Student Number Identifier, Florida; Survey Period Code; and Year. -state validation -

#### **EXAMPLE**

The first and second Vocational Student Course Schedule records listed below would pass this edit. However, the third and fourth Vocational Student Course Schedule records would fail this edit because there are no matching Student Demographic Information records.

Vocational Student Course Records						
District Number, Current Instruction	Student Number Identifier, Florida	Survey Period Code	Year			
01	019876543X	5	***			
01	019876544X	5	****			
* 01	019876545X	5	****			
* 01	019876548X	5	***			
Student De	nographic Info	rmation Re	cords			
District Number, Current	Student					
Instruction/ Service	Number Identifier, Florida	Survey Period Code	Year			
	Identifier,	Period	Year ****			
Service	Identifier, Florida	Period Code				

<sup>\*\*\*\* =</sup> Valid fiscal year for data submission.

### **VOCATIONAL STUDENT COURSE SCHEDULE - STATE VALIDATION RULES**

### **DISTRICT RESPONSIBILITY**



The district must delete the Vocational Student Course Schedule records if they were submitted in error or submit Student Demographic Information records that match on the indicated fields.

## 2008-2009 Student End of Year Status

- 1. Submit this record for all PK-12 students who were in membership in the district at any time during either the regular school year or its associated summer session, any PK-12 student who was expected to attend school but did not enter (DNE) as expected for unknown reasons, and any student for whom a Diploma Type of W43, W45 or W52 is being reported.
- 2. Two Student End of Year Status records may be submitted for a student. This can occur when a high school student leaves the PK-12 program and receives an Adult Standard High School Diploma (Diploma Type W43 or 52) or a State of Florida Diploma (GED) (Diploma Type W45). In this instance, one End of Year Status record will be submitted with Grade Level PK-12 and one with Grade Level 30-31.
- 3. SCHOOL NUMBER, CURRENT ENROLLMENT: For the PK-12 student, report the last PK-12 school that the student was enrolled in during the regular 180 day school year unless the student was only enrolled in the district during the summer term.
- 4. GRADE LEVEL: For the PK-12 student, report the last Grade Level of the student during the regular 180 day School Year unless the student was only enrolled in the district during the summer term.
- 5. GRADE PROMOTION STATUS: Report code P for any PK-12 student who earned a diploma or certificate at any time during the school year.
- 6. ERROR CODES: This field is used by the Department to report to districts the specific errors found in the record during the state edit process. This field should contain filler (spaces, blanks) when the record is transmitted to the Department.
- 7. KEY FIELDS: The key fields for this format are item numbers 1, 2, 3, 4, 5 and 24. If a key field needs to be changed, the record must be deleted and re-submitted as an add.

(Click on the link to view or download a pdf version of the document)

Item No.	From-To	Size	Field Char.	Field Description
1	1-2	2	N/R	District Number, Current Enrollment *
2	3-6	4	A/N/R	School Number, Current Enrollment *
3	7-16	10	A/N	Student Number Identifier, Florida *
4	17-17	1	N	Survey Period Code *
5	18-21	4	N	School Year *

<sup>&#</sup>x27; \* ' indicates key fields.

Item No.	From-To	Size	Field Char.	Field Description
6	22-22	1	Α	Grade Promotion Status
7	23-25	3	A/N	Diploma Type
8	26-28	3	A/N	Certificate of Completion, Type
9	29-30	2	A/N	Filler
10	31-32	2	N	Postsecondary Education Plans
11	33-34	2	A/N	Filler
12	35-37	3	A/N	Withdrawal Reason
13	38-43	6	A/N	Filler
14	44-44	1	Α	Transaction Code
15	45-47	3	N/R	FTE Earned, College Entrance Examination Board Advanced Placement Test
16	48-54	7	A/N	Filler
17	55-57	3	N/R	FTE Earned, International Baccalaureate Diploma
18	58-60	3	N/R	FTE Earned, International Baccalaureate Score
19	61-61	1	А	Dropout Prevention: Primary Reason for Dropping Out
20	62-62	1	А	Dropout Prevention: Secondary Reason for Dropping Out
21	63-72	10	A/N	Filler
22	73-77	5	N/R	Grade Point Average State, Cumulative
23	78-83	6	N	Filler
24	84-85	2	A/N	Grade Level *
25	86-101	16	N/R	Filler
26	102-109	8	A/N	Withdrawal Date
27	110-110	1	A/N	Dropout Prevention: Possible Influences - Code A
28	111-111	1	A/N	Dropout Prevention: Possible Influences - Code B
29	112-112	1	A/N	Dropout Prevention: Possible Influences - Code C
30	113-113	1	A/N	Dropout Prevention: Possible Influences - Code D
31	114-114	1	A/N	Dropout Prevention: Possible Influences - Code E
32	115-115	1	A/N	Dropout Prevention: Possible Influences - Code F
33	116-116	1	A/N	Dropout Prevention: Possible Influences - Code G
34	117-117	1	A/N	Dropout Prevention: Possible Influences - Code H
35	118-118	1	A/N	Dropout Prevention: Possible Influences - Code I

Item No.	From-To	Size	Field Char.	Field Description
36	119-119	1	A/N	Career Pathways Student Participant
37	120-120	1	A/N	Filler
38	121-121	1	А	Vocational Academic Disadvantaged
39	122-122	1	А	Vocational, Single Parent and Single Pregnant Woman
40	123-123	1	А	GED Exit Option Test Results
41	124-126	3	N	FTE Earned, Advanced International Certificate of Education Diploma
42	127-129	3	N	FTE Earned, Advanced International Certificate of Education Score
43	130-130	1	N	Grade Promotion Status: Good Cause Exemption
44	131-131	1	A/N	Differentiated Diploma
45	132-142	11	A/N	Filler
46	143-152	10	A/N	Student Number Identifier, Local
47	153-160	8	A/N	Filler/Error Codes