THE FOLLOWING CHANGES ARE FOR FISCAL YEAR

08-09

FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS

Implementation Date:
Fiscal Year 1994-95
July 1, 1994

Element Name:	Course Flag

Definition/Domain

Up to four characters describing course attributes which give additional information needed by the district or state for counseling, tracking of credits, flagging for use with weighted grade point averages, etc. The letter or number codes defined below will be standard statewide. Any time one of the codes below is printed under "Course Flag" on the permanent record printout, it must correspond to the meaning given below. The field may also be used for locally defined codes which are consistent with state requirements for the use of state course numbers and titles.

On the Student Course Transcript Information reporting format up to four codes may be reported for a specified course. The coded values do not have to appear in any specific order and must be left-justified.

CODE	DEFINITION
E = Academic Scholar - Elective (Code valid prior to 7/1/00.)	The course meets an Academic Scholar elective.
R = College Preparatory	The course meets a university admissions requirement. (Definition prior to 7/1/00: The course meets an academic Scholar requirement.)
G = Gifted	The course section is entirely composed of gifted students.
H = Honors	This is a course identified as "Honors" in the state Course Code Directory. To identify an honors course by district definition, use a code reserved for local district use.
N = No Credit	No credit awarded - per district policy (e.g., 9-12 grade student did not meet the 135 hour rule).
S = SLEP (Valid 7/1/82 – 6/30/87)	Credit awarded by passing the Secondary Level Examination Program (SLEP) examination.
T = Transferred	Credit transferred from an out-of-state school or nonpublic school by equating of courses.

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Length: 4	Grades and Programs Requiring This Data Element:
Format: Alphanumeric	All Programs Grades PK-12
Compatibility Requirement: Compatible	Adult Basic Skills (optional) Adult Secondary Education Adult Postsecondary Vocational

Use Types:	State Reporting Formats Requiring This Data Element:
☒ **State Report** ☒ **Local Accountability** ☒ **F.A.S.T.E.R.** ☐ **Migrant Tracking**	Student Course Transcript Information DB9 39x

Data Element Number: 109125	**Reported in Survey Periods:** ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5 ☐ 7 ☐ 9

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Element Name:	Course Flag (Continued)

Definition/Domain (Continued)

CODE   DEFINITION

I = Include   Include in grade point average (used only in combination with an "X").

X = Exclude   Exclude from state and local grade point average (used only in combination with an "I" for tracking forgiveness).

W = Exclude from State GPA   Exclude from State GPA, but include in District GPA

1 = Sub for Practical Arts   Computer Education substitution for Practical Arts graduation
Graduation Requirements.   requirement. The valid Computer Education substitution courses are
                                                          0200300-0200380, 0200800-0200810, 0201300-0201360, 0201380,
                                                          and 0200890.

2 = Sub for BUS EN I 1001440   Vocational substitution for Business English I. The valid substitutions
                                                          are courses 8200330, 8212110, 8212120, 8215120, and 8215130.

3 = Sub for BUS EN I 1001440   Vocational substitution for Business English I or ll.   The valid
and/or BUS EN II 1001450   substitution courses are 8200330, 8212110, and 8212120.

4 = Sub for BUS MA I 1205540   Vocational substitution for Business Mathematics.   The valid
                                                          substitutions are courses 8200330, 8203310, 8203320, 8206010,
                                                          8206020, 8212110, 8212120, 8216110, and 8216120.

5 = Sub for MA 1 1205380/II   Vocational substitution for Mathematics 1: Course number 1205380
1205390 (valid prior to 7/1/97.)   and Mathematics II: Course Number 1205390.

6 = Sub for GEN SCI 2002310
(Valid prior to 7/1/01)   Vocational substitution for General Science. The valid substitutions
                                                          are courses 8121600, 8121000, 8121300, 8121400, 8106200,
                                                          8115110, 8106800, 8106400, 8118300, 8112100, 8112000, 8106500
                                                          and 8106100.

@ = Sub for BIO TECH
2000430 (Valid prior to 7/1/01)   Vocational substitution for Biology Technology. The valid substitutions
                                                          are courses 8121000, 8121300, 8121400, 8121600, 8106200,
                                                          8115110, 8106800, 8112000, 8106500 and 8106100.

= Sub for ENV SCI 2001340
(Valid prior to 7/1/01)   Vocational substitution for Environmental Science. The valid
                                                          substitutions are courses 8113000, 8118300 and 8112100.

% = Sub for PHY SCI 2003310
(Valid prior to 7/1/01)   Vocational substitution for Physical Science. The valid substitutions
                                                          are courses 8103400, 8103200 and 8103300.

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Element Name:	**Course Flag (Continued)**

Definition/Domain (Continued)

CODE	DEFINITION

7 = Sub for ANAT PHYSIO 2000350

Vocational substitution for Anatomy and Physiology. The valid substitutions are courses 8115110, 8417130-8417210, 8418300, and 8417230.

8 = Sub for Pre-Algebra

Vocational substitution for Pre-Algebra. The valid substitution is course 8730000.

9 = Ninth Grader

A student below the ninth grade has been declared a ninth grade student for this course and credit will apply toward high school graduation as provided through the district's pupil progression plan.

P = Course in Progress

For use in 1) interdistrict records transfer to indicate the courses the student was taking and had not yet completed at the time when he or she left the sending district; and 2) for Exceptional Student Education courses taken over a longer period of time than usual. Credit would be zero until the course is completed (Time Modification).

B* =Home Language and/or ESOL Instruction (Valid prior to 7/1/07)

English Language Learners: Instructional Strategy code indicating the type of instruction of the ELL student. (This code is only valid for elementary self-contained courses.)

M* =Home Language Instruction (Valid prior to 7/1/07)

English Language Learners: Instructional Strategy code indicating the ELL student is receiving instruction in their home language in the course. (Home Language instruction is valid in math, science, social studies and computer literacy.)

D* = ESOL Instruction (Valid prior to 7/1/07)

English Language Learners: Instructional Strategy code indicating the ELL student is receiving instruction in English in the course. (ESOL Instruction is valid in language arts, math, science, social studies and computer literacy.)

A = Sub for Science Graduation Requirements

JROTC Coast Guard substitution for Marine Science I (2002500). The valid JROTC Maritime substitution courses are the completion of program 1804320-1804350.

F = Sub for Science Graduation Requirements

JROTC Air Force substitution for Physical Science (2003310). The valid JROTC Aerospace substitution courses are the completion of program 1800300-1800320.

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Element Name: **Course Flag (Continued)**

Definition/Domain (Continued)

CODE	DEFINITION
K = Sub for Science Graduation Requirements	JROTC Navy Substitution for Physical Science. The valid JROTC Naval Science substitution courses are the completion of program 1802300-1802330.
O = Sub for Life Management Skills Graduation Requirements (Effective through incoming 9th grade class of 0607)	JROTC Army substitution for Life Management Skills. The valid JROTC Army substitution courses are the completion of program 1801300-1801310.
Q = Sub for Life Management Skills Graduation Requirements (Effective through incoming 9th grade class of 0607)	JROTC Marine Corps substitution for Life Management Skills. The Valid JROTC Marine Corps substitution courses are the completion of courses 1803300-1803310.
& = Sub for Life Management Skills Graduation Requirements. (Effective through incoming 9th grade class of 0607)	JROTC Air Force substitution for Life Management Skills. The valid JROTC Air Force substitution courses are the completion of program 1800400-1800410.
0(zero) = Sub for Practical Arts Graduation Requirements	JROTC substitution for Practical Arts graduation requirement. The valid JROTC substitution courses are the completion of program 1800300-1800360, or 1801300-1801330, or 1802300-1802330, or 1803300-1803330, or 1804300-1804350.
$ = Sub for Practical Arts Graduation Requirements	Journalism substitution for Practical Arts graduation requirement. The valid Journalism substitution courses are 1006300-1006330.
+ = Additional Credit Courses (Effective 0809)	This flag is used to report additional credit courses. It is to be used to indicate that the course is associated with a second course for which credit is also awarded. The course number of the second course will be supplied in data element Course Number, Substituted. The state subject area of the second course should be recorded in the data element Course Substituted, State Subject Area Requirements.
* = Generic State Course Substitution Indicator	This flag is used to indicate that the course with which it is associated is being used as a Department of Education approved substitute for another course, the code for which is being supplied in a companion data element (Course Number, Substituted). For the time being, this indicator will only be used for course substitutions created on or after July 1, 2007. Course substitutions having course flags in existence prior to July 1, 2007, will continue to use their existing course flags.

Element Name:	**Course Flag (Continued)**
Definition/Domain (Continued)	

Example: **RH9**   The course meets a university admissions requirement; it is being offered as an Honors course; the individual who is taking the course is a student below the ninth grade who is able to count the course toward fulfilling graduation requirements and university admissions requirements because the district's pupil progression plan addresses this specific situation.

NOTE: Codes **C, J, L, U, V, Y** and **Z** are reserved for local district use. The Department will not assign values to those codes at any time in the future. Districts may also define other codes for local use, but should recognize that it is possible that the Department may define standard values for them sometime in the future.

NOTE: Code **0 (zero)** is now state defined.

3R.   There must be a valid association between the Grade Promotion Status listed below and the student's Grade Level.

Grade Promotion StatusGrade Levels

```
A--------------------------------------------->KG-11
D--------------------------------------------->12
P--------------------------------------------->PK-12
R--------------------------------------------->KG-12
N--------------------------------------------->KG-12        ←
Z--------------------------------------------->PK-12, 30-31
```
 -record rejected-

EXAMPLE

The records below without an asterisk would be loaded to the data base assuming no other reject rule would cause their rejection. The records below which are marked with an asterisk would be rejected because of the invalid association between the Grade Promotion Status of the student and Grade Level.

Student Number Identifier, Florida	District, Number, Current Enrollment	School, Number, Current Enrollment	Grade Promotion Status	Grade Level
* 123456789X	01	0021	A	12
* 123456788X	01	0021	D	10
123456786X	01	0021	D	12
123456785X	01	0021	R	KG
* 123456785X	01	0021	R	PK
123456784X	01	0021	Z	31
* 123456783X	01	0021	N	30
* 123456788X	01	0021	N	PK

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Promotion Status or the Grade Level so that there is a valid relationship between these two data elements and resubmit the records.