

THE FOLLOWING CHANGES ARE FOR FISCAL YEAR

09-10

STAFF

Education Information and Accountability Services is in the process of converting the 2009-10 Database Manuals to a 508 compliant format. If you are visually impaired and need assistance reading the manuals, please contact Harold McLeod at harold.mcleod@fldoe.org or (850) 245-0400.

STAFF DEMOGRAPHIC INFORMATION - REJECT RULES

➔ **1A. If Job Code, Primary = 71001 and Charter School Status is not C or R (located on the Master School Identification File), then School Number, Primary/Home must be 9001. This edit does not apply to Survey 6. -record rejected-**

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the School Number, Primary/Home is not valid for the Job Code, Primary.


District Number	Social Security Number	Survey Period Code	School Number, Primary/Home	Fiscal Year	Job Code, Primary
03	123456789	2	9001	****	71001
* 03	123456780	2	0101	****	71001

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Primary/Home or the Job Code, Primary and resubmit the record for processing.

STAFF DEMOGRAPHIC INFORMATION - REJECT RULES

 **1E. If District Number is not 71-75 and Charter School Status is not C or R (located on the Master School Identification File) and if the employee's Job Code places the employee on lines 1-8, inclusive, of the Public Schools Staff Survey - EEO-5, then School Number/Primary Home must be 9001. -record rejected-**

EXAMPLE

The first two records below would be rejected because the Job Code, Primary places the employee on EEO Line Numbers 1-8 and the School Number/Primary Home is not 9001. The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection.

District Number	Social Security Number	School Number, Primary/Home	Job Code, Primary
* 03	123456789	0081	75005
* 03	123456780	0291	61222
72	125896540	0341	62009

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number/Primary Home or the Job Code and resubmit the records for processing.