THE FOLLOWING CHANGES ARE FOR FISCAL YEAR

09-10

Education Information and Accountability Services is in the process of converting the 2009-10 Database Manuals to a 508 compliant format. If you are visually impaired and need assistance reading the manuals, please contact Harold McLeod at harold.mcleod@fldoe.org or (850) 245-0400.

APPENDIX L (Continued)
TEST SUBJECT CONTENT CODES (Continued)

TEST CODE	TEST SUBJECT CONTENT	8 CHARACTER SUBJECT CODE

Specific Tests (Continued)

OMZ: Florida Assessment for Instruction in Reading: MAZE (valid in 2008-09 only)

11	Reading Comprehension	COMPREHE

HBA: Harcourt StoryTown Benchmark Assessment

11	Reading Comprehension	COMPREHE

FAI: Florida Assessment for Instruction in Reading (FAIR) Grades K-2

SN	Broad Screen	BRDSCREN
11	Reading Comprehension	COMPREHE
12	Vocabulary	VOCAB
13	Word/Phonic Attack/Analysis	WORD

FAR: Florida Assessment for Instruction in Reading (FAIR) Grades 3-12

11	Reading Comprehension	COMPREHE
F1	Words and Phrases in Context	FAR WPIC
F2	Main Idea, Plot and Purpose	FAR MIPP
F3	Comparisons and Cause/Effect	FAR COMP
F4	Reference and Research	FAR REF
WR	Word Meaning	WORDMEAN
13	Word/Phonic Attack/Analysis	WORD

SDT: Florida Scaffolded Discussion Template

11	Reading Comprehension	COMPREHE

DIS: Discovery Education

11	Reading Comprehension	COMPREHE

FCB: Florida College Basic Skills Exit Test

36	Writing	WRITING
09	Reading	READING
20	Mathematics	MATH

FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM
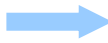AUTOMATED STUDENT DATA ELEMENTS

Implementation Date:
Fiscal Year 204-05
July 1, 2004

APPENDIX V

LIST OF ADVANCED PLACEMENT (AP), INTERNATIONAL BACCALAUREATE (IB), AND ADVANCED INTERNATIONAL CERTIFICATE OF EDUCATION (AICE) COURSES

IB Course # (Continued)

IB COURSE #	IB COURSE NAME	AICE COURSE #	AICE COURSE NAME
1202830	IB ADV CALCULUS-IB	0101370	AICE ART & DESIGN I
1206800	ANLY GEOMETRY-IB	0101371	AICE ART & DESIGN II
1209800	IB MATH STUDIES-IB	0102330	AICE ART&DES CER
1209830	IB MATH HIGHER LEVEL-IB	0104420	AICE ART&DES PNT&MED
1210310	STAT/INT DIFF CALC-IB	0105320	AICE DRESS & TEXTILES
1211800	TRIGONOMETRY-IB	0105330	AICE ART&DES FSH&DES
1300820	MUSIC 3-IB	0105340	AICE ART&DES TXTILES
1300830	MUSIC 4-IB	0106320	AICE ART&DES GPHC DE
2000810	BIO 2-IB	0107480	AICE ART&DES FLM&VID
2000820	BIO 3-IB	0108360	AICE ART&DES PHOTO
2001370	ENV SYS IB	0110320	AICE ART&DES PRINTMG
2003810	CHEMISTRY 2-IB	0111340	AICE ART&DES SCULPT
2003820	CHEMISTRY 3-IB	0200420	AICE COMPUTING
2003850	PHYSICS 3-IB	0502400	AICE ACCOUNTING I
2003860	DESIGN TECH-IB	0502410	AICE ACCOUNTING II
2100800	HIST OF AMERICAS-IB	0701391	AICE FRENCH
2100810	AMER HIST-IB	0701392	AICE FRENCH LIT
2101800	SOCIAL ANTHROP 1-IB	0706380	AICE LATIN
2101810	SOCIAL ANTHROP 2-IB	0706390	AICE LATIN LIT
2102810	ECON 1-IB	0708530	AICE SPANISH
2102820	ECON 2-IB	0708540	AICE SPANISH LIT
2103430	IB GEOGRAPHY	0900500	AICE CL STDS 1
2103800	WORLD GEO-IB	1001550	AICE ENG LANG
2105860	PHILOS 1 IB	1005370	AICE ENG LIT 1
2107800	PSYCH 1-IB	1005375	AICE ENG LIT 2
2107810	PSYCH 2-IB	1009360	AICE GEN PAP
2109800	CONTEMP HIST-IB	1202352	AICE MATH 1
2109820	EURO HIST-IB	1202354	AICE MATH & MECH 1
		1202356	AICE MATH & MECH 2
		1202362	AICE MATH&PROB&STA 1
		1202364	AICE MA&PROB&STAT 2
		1202366	AICE MA&ME&PR&STA 2
		1202370	AICE FURTHER MATH
		1210330	AICE MATH STAT
		1300395	AICE MUSIC I
		1700372	AICE THINKING SKLS I
		1700374	AICE THINKING SKLS 2
		2000321	AICE BIOLOGY I
		2001381	AICE ENV MGMNT
		2001410	AICE FOOD STUDIES

16.   If Grade Level is not PK and if Survey Period Code is 3 or 5 and if the Master School Identification file shows School in Need of Improvement (SINI) Status other than Z, 0 or 1 for the School Number, Current Enrollment, then NCLB Option, Choice with Transportation must be code C or D. –record rejected-

EXAMPLE

The first record listed below would pass the edit. The second record would be rejected because the School in Need of Improvement (SINI) Status code is 4 and the NCLB Option, Choice with Transportation on the Federal/State Indicator Status record is not C or D.

Master School Identification File

District Number	School Number	School in Need of Improvement (SINI) Status
01	0021	3

Federal/State Indicator Status Records

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier Florida	Survey Period Code	NCLB Option, Choice With Transportation
01	0021	123456789X	3	D
* 01	0021	123456790X	3	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the NCLB Option, Choice with Transportation code and resubmit the record.

28.   If Survey Period Code is 5 or 9 and School Number, Current Enrollment is not 9995, Resident Status, State/County code must be 0, A, B, 2, 3, 4, 5, 6, or 7. If Survey Period Code is 1-4 or 7, and School Number, Current Enrollment is not 9995, then Resident Status, State/County code must be 0, A, B, 2 or 3. If School Number, Current Enrollment = 9995, then Resident Status State/County must be Z. -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Resident Status, State/County code is invalid. The second record would be rejected because the Resident Status, State/County code was left blank.

Student Number Identifier, Florida	Resident Status, State/County
* 012345678X	F
* 012345679X	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Resident Status, State/County codes and resubmit the records.

2009-2010 Student Demographic Information

1. For reporting periods 1-4 submit this record for each student receiving instruction/service during that reporting period. Also, send a Student Demographic Information record for each student for whom another record format is being submitted even if the student is not receiving instruction/service during the reporting period. These records include the following: Title I Supplemental Educational Services, Student Discipline/Referral Action, Student Assessment and Federal/State Indicator Status.

2. For reporting period 5 submit this record for any student (a) who was in membership at any time during the school year, (b) who was expected to attend school but did not enter as expected (c) for whom a Diploma Type of W43, W45 or W52 is being reported on the Student End of Year Status record, (d) who was identified as migrant ages 3-21, was not enrolled in school and has not graduated from high school, (e) who has been identified as disabled and received services provided by a district through a services plan, (f) who participated in a Title I program at a private school. No records are needed in Survey 5 for McKay Scholarship students unless they attended a course in the school district.

3. For reporting period 7 submit this record for each KG-12 student identified as LY or LP on the element English Language Learners, PK-12 at the time of submission. Also send a record for any student determined to be LF on the English Language Learners, PK-12 data element between June 1, 2009 and January 15, 2010. The following fields should be Z-filled or zero filled as appropriate: District Number, Zoned School; School Number Zoned School; Student Characteristic, Agency Programs; Graduation Options; Institution Number, Neglected/Delinquent (First, Second and Third) and Primary Instructor Responsible, Reading.

    NOTE: Do not send Prekindergarten students or students enrolled in school number 3518 in Survey 7.

4. For reporting period 9 submit this record for each student for whom an Institution Number, Neglected/Delinquent code is being reported and for each student for whom a Title I Supplemental Educational record format is being reported.

5. For reporting period 6 submit this record for each KG-12 student identified as in membership on the survey date. Exceptional Student Education Prekindergarten (PK) students and children of students in the Teenage Parent Program who are in membership on the survey date should also be submitted. Required fields to be reported are: District Number, Current Instruction/Service; District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; Year; Student Number Identifier – Alias, Florida; Student Name, Legal; Gender; Grade Level; Birth Date and Primary Instructor Responsible, Reading. If the Student Number Identifier, Local is reported, it will be included on designated reports as in all other survey periods. Data may be sent for other fields, but the data is not needed and default values will be loaded to the data base for these non-required elements.

6. Do not send a Student Demographic Information record for a student who is in Home Education unless the student is also receiving instruction/service from the school district during the reporting period.

7. STUDENT NAME LEGAL: The district must submit student names for each student. The student name field will be used to ensure efficient editing and verification of records during reporting periods and to facilitate Department monitoring and auditing activities requiring access to district individual student records.

8. SCHOOL NUMBER, CURRENT ENROLLMENT: For Survey 9, for students for whom an Institution Number, Neglected/Delinquent code is being reported, report the school of enrollment as of the time the student attended the Neglected/Delinquent Institution. For private school students who participated in a Title I program use 9995 for the School Number, Current Enrollment.

9. YEAR: For reporting periods 1 through 4 and 9, this field will contain fiscal year. For reporting period 5, this field will contain school year. Refer to the element Year in the DOE Information Data Base Requirements: Volume I - Automated Student Information System for definitions.

10. RESPONSIBLE INSTRUCTOR, READING: Report during reporting period 6 for students in the Progress Monitoring and Reporting Network (PMRN). For middle and high school students who do not have a reading instructor the language arts teacher should be reported. All zeroes should be reported for students who do not participate in PMRN Reading and in all other survey periods.

11. INSTITUTION NUMBER, NEGLECTED/DELINQUENT: The number assigned to the institution for neglected or delinquent children as defined in Title I, Parts A and D, of the Elementary and Secondary Education Act, as amended by Public Law 107-110.

Report this number in survey period 9 for students who are ages 5-17 inclusive who resided in an institution for neglected or delinquent children or an adult correctional facility for at least one day during the designated 30 day count period in the reporting year. The count period (which may be set separately for each institution) is 30 consecutive calendar days at least one of which falls within the month of October. Submit up to three eligible institutions on a Student Demographic Information format. Matching records are not required for these students in survey period 9.

For Survey Period 5 submit this number for any student who resided in a non-school institution for neglected or delinquent students at any time during the fiscal year (July 1 to June 30 of the reporting year).

12. ZONED DISTRICT AND SCHOOL: Submit this information in Survey Period 3 for each student enrolled in an alternative school during survey week. These elements should be zero-filled for survey periods 1, 2, 4, 5, 7 and 9.

13. LUNCH STATUS. For Survey Period 5, report a student as eligible for free or reduced price lunch if the student was eligible at any time during the school year.

14. KEY FIELDS: The key fields for this format are item numbers 1, 4, 5 and 6. If a key field needs to be changed, the record must be deleted and re-submitted as an add.

15. ERROR CODES: This field is used by the Department to report to districts the specific errors found in the record during the state edit process. This field should contain filler (spaces, blanks) when the record is transmitted to the Department.

' * ' indicates key fields.
(Click on the link to view or download a pdf version of the document)

Item No.	From-To	Size	Field Char.	Field Description
1	1-2	2	N/R	District Number, Current Instruction/Service *
2	3-4	2	N/R	District Number, Current Enrollment
3	5-8	4	A/N/R	School Number, Current Enrollment
4	9-18	10	A/N	Student Number Identifier, Florida *
5	19-19	1	N	Survey Period Code *

Item No.	From-To	Size	Field Char.	Field Description
6	20-23	4	N	Year *
7	24-33	10	A/N	Student Number Identifier - Alias, Florida
8	34-75	42	A/N/L	Student Name, Legal
9	76-77	2	A/N	District Number, Zoned School
10	78-81	4	A/N	School Number, Zoned School
11	82-82	1	A	Gender
12	83-83	1	A	Racial/Ethnic Category
13	84-93	10	A/N	Student Number Identifier, Local
14	94-96	3	A/N	Filler
15	97-98	2	A	English Language Learners, PK-12
16	99-99	1	A/N	Resident Status, State/County
17	100-101	2	A/N	Grade Level
18	102-102	1	A/N	Student Characteristic, Agency Programs
19	103-103	1	A	Transaction Code
20	104-105	2	A/N	Native Language, Student
21	106-106	1	A/N	Filler
22	107-108	2	A/N	Primary Language Spoken in Home
23	109-110	2	A/N	Country of Birth
24	111-118	8	A/N	English Language Learners: Home Language Survey Date
25	119-126	8	N	Birth Date
26	127-129	3	A/N	Filler
27	130-137	8	A/N	Qualifying Arrival Date (QAD) for Migrant Program Eligibility
28	138-138	1	A/N	Lunch Status
29	139-139	1	A	Filler
30	140-140	1	A	Additional School Year Student
31	141-141	1	A/N	Migrant Status Term
32	142-142	1	A/N	Graduation Option
33	143-146	4	A/N	Institution Number, Neglected/Delinquent (First)

Item No.	From-To	Size	Field Char.	Field Description
34	147-150	4	A/N	Institution Number, Neglected/Delinquent (Second)
35	151-152	2	N	Residence County
36	153-153	1	A	Ethnicity
37	154-154	1	A	Race: American Indian or Alaska Native
38	155-155	1	A	Race: Asian
39	156-156	1	A	Race: Black or African American
40	157-157	1	A	Race: Native Hawaiian or Other Pacific Islander
41	158-158	1	A	Race: White
42	159-167	9	A/N	Primary Instructor Responsible, Reading
43	168-171	4	A/N	Institution Number, Neglected/Delinquent (Third)
44	172-232	61	A/N	Filler
45	233-240	8	A/N	Filler/Error Codes