

# **THE FOLLOWING CHANGES ARE FOR FISCAL YEAR**

## **09-10**

Education Information and Accountability Services is in the process of converting the 2009-10 Database Manuals to a 508 compliant format. If you are visually impaired and need assistance reading the manuals, please contact Harold McLeod at [harold.mcleod@fldoe.org](mailto:harold.mcleod@fldoe.org) or (850) 245-0400.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

➔ **2H. If English Language Learners: Basis of Entry is code A and If English Language Learners: Exit Date is 00000000 then at least one of the four Test Names must be other than ZZZ. -record rejected-**

### EXAMPLE


The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because all four Test Names fields are ZZZ.

Student Number Identifier, Florida	ELL: Basis of Entry	ELL: Exit Date	Test Name: Listening	Test Name: Speaking	Test Name: Reading	Test Name: Writing
123456789X	A	00000000	BOL	BOL	ZZZ	ZZZ
* 323456789X	A	00000000	ZZZ	ZZZ	ZZZ	ZZZ

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct include the proper Test Name information and resubmit the record.

## 2009-2010 Vocational Student Course Schedule

1. Submit a separate record in reporting period 5 for a) each vocational and applicable vocational exceptional education course in which the student was in membership during the current school year and the associated summer session(s) for the current school year and b) for which an Industry Certification Identifier and Industry Certification Outcome are being reported. Include dual enrollment courses if the student took an industry certification or technical skill assessment listed in Appendix Z that is related to the dual enrollment course. Report prior year courses if the student took an industry certification or technical skill assessment that is related to the prior year course and for which the student has no related current year course.
2. **INDUSTRY CERTIFICATION IDENTIFIER:** Report the Industry Certification Identifier from Appendix Z for students who took or attempted an industry certification or technical skill attainment assessment in an area that applies to the course in which the student participated. If none of these are applicable, submit all Z's in this field.
3. **SCHOOL YEAR:** Report both the school year in which the course was taken and the school year of record submission. The school years will be the same for most records. The school year will be different when reporting students who took or attempted an industry certification or technical skill attainment assessment in a year subsequent to the school year in which the student took the course.
-  4. **COURSE NUMBER:** To report an Industry Certification Identifier and Industry Certification Outcome that are not linked to a career and technical education course, use all zeros in the course number field. When the course number is all zeros, the following fields must contain the default value: 999 for FEFP Program Number and Z for Term, Vocational/Adult General Education Completion Point Code, Modified Occupational Completion Point and Exceptional Student Vocational Course Setting.
5. **KEY FIELDS:** The key fields for this format are item numbers 3, 4, 5, 6, 7, 8, 9, 10 and 11. If a key field needs to be changed, the record must be deleted and re-submitted as an add. For item number 8, Course Number, the range of valid values may be found in Secondary Vocational Data Base Handbook: Appendix D.
6. **ERROR CODES:** This field is used by the Department to report to districts the specific errors found in the record during the state edit process. This field should contain filler (spaces, blanks) when the record is transmitted to the Department.

' \* ' indicates key fields.

(Click on the link to view or download a pdf version of the document)

<b>Item No.</b>	<b>From-To</b>	<b>Size</b>	<b>Field Char.</b>	<b>Field Description</b>
1	1-2	2	N/R	District Number, Current Enrollment
2	3-6	4	A/N/R	School Number, Current Enrollment
3	7-16	10	√N	Student Number Identifier, Florida *
4	17-17	1	N	Survey Period Code *
5	18-21	4	N	School Year – Record Submission*
6	22-23	2	N/R	District Number, Current Instruction/Service *
7	24-27	4	A/N/R	School Number, Current Instruction/Service *
8	28-34	7	A/N	Course Number *
9	35-39	5	A/N	Section Number *
10	40-43	4	N	Period Number *
11	44-44	1	A/N	Term *
12	45-61	17	A/N	Filler
13	62-63	2	A/N	Grade Level
14	64-68	5	A/N	Filler
15	69-75	7	A/N	Vocational/Adult General Education Program Code
16	76-76	1	A	Transaction Code
17	77-89	13	A/N	Filler
18	90-92	3	N	FEFP Program Number
19	93-96	4	A/N	Filler
20	97-102	6	A/N	Vocational/Adult General Education Completion Point Code
21	103-106	4	N	Filler
22	107-107	1	A/N	Modified Occupational Completion Point
23	108-108	1	A	Exceptional Student Vocational Course Setting
24	109-109	1	A/N	Internship Participant
25	110-110	1	A/N	Youth Apprenticeship
26	111-113	3	A/N	Filler

<b>Item No.</b>	<b>From-To</b>	<b>Size</b>	<b>Field Char.</b>	<b>Field Description</b>
27	114-121	8	A/N	Industry Certification Identifier (First)
28	122-122	1	A/N	Industry Certification Outcome (First)
29	123-126	4	N	School Year - Course Taken
30	127-134	8	A/N	Industry Certification Identifier (Second)
31	135-135	1	A/N	Industry Certification Outcome (Second)
32	136-142	7	A/N	Filler
33	143-152	10	A/N	Student Number Identifier, Local
34	153-160	8	A/N	Filler/Error Codes