

THE FOLLOWING CHANGES ARE FOR FISCAL YEAR

09-10

STAFF

Education Information and Accountability Services is in the process of converting the 2009-10 Database Manuals to a 508 compliant format. If you are visually impaired and need assistance reading the manuals, please contact Harold McLeod at harold.mcleod@fldoe.org or (850) 245-0400.

STAFF DEMOGRAPHIC INFORMATION - STATE VALIDATION RULES

31. If Survey Period is 5 and the sum of Days Present; Days Absent, Personal Leave; Days Absent, Sick Leave; Days Absent, Temporary Duty Elsewhere; and Days Absent, Other is between 100 and 180 inclusive, then the Fiscal Year Salary on the Staff Fiscal Year Salaries format must be greater than \$18,000. The following fields should be used in matching the records: District Number, Social Security Number, Survey Period Code, Fiscal Year and Job Code. –state validation 3-

EXAMPLE

The second employee below would not pass this edit because the sum of Days Present and all Days Absent elements is between 100 and 180 and the Fiscal Year Salary is less than \$18,000.

Staff Demographic Information records

District Number	Social Security Number	Survey Period Code	Fiscal Year	Job Code, Primary	Days Present	Days Absent Personal Leave	Days Absent Sick Leave	Days Absent Temp Duty Elsewhere	Days Absent Other
03	123456781	5	****	51051	174	3	2	0	1
* 03	123456792	5	****	51028	136	8	30	0	0

Staff Fiscal Year Salaries record

District Number	Social Security Number	Survey Period Code	Fiscal Year	Job Code	Fiscal Year Salary
03	123456781	5	****	51051	003568900
03	123456792	5	****	51028	000558500

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must review the information on the Staff Fiscal Year Salaries and Staff Demographic Information records and update the record that is in error to reflect the correct relationship in the edit.