THE FOLLOWING CHANGES ARE FOR FISCAL YEAR

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Education Information and Accountability Services is in the process of converting the 2010-11 Database Manuals to a 508 compliant format. If you are visually impaired and need assistance reading the manuals, please contact Harold McLeod at harold.mcleod@fldoe.org or (850) 245-0400.

**2.   School Number, Where Tested must be numeric in the range 0001 to 9899,
excluding 9001. -record rejected-**

EXAMPLE

The first two records listed below would be loaded to the database assuming no
other reject rule would cause their rejection. The third record would be rejected
because the School Number, Where Tested is not in the appropriate numerical
range. The fourth record would be rejected because the School Number, Where
Tested is not numeric.

District Number, Current Enrollment	School Number, Where Tested	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012345679X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required.
However, if the district wishes the data in the rejected records to be loaded to the
database, the district must correct the School Number, Where Tested and
resubmit the records.

2.   School Number, Where Tested must be numeric in the range 0001 to 9899, excluding 9001. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Where Tested is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Where Tested is not numeric.

District Number, Current Enrollment	School Number, Where Tested	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012345679X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Where Tested and resubmit the records.

2.   School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001, or 9994. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range.   The fourth record would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

25.   The School Number, Current Instruction/Service must be numeric and in the range 0001-9899, excluding 9001, or 9994. -record rejected-

EXAMPLE

The first record would be loaded to the data base assuming no other reject rule would cause its rejection. The second, third and fourth records would be rejected because the School Number, Current Instruction/Service are invalid.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida
01	0021	012345675X
* 01	9901	012345678X
* 01	C929	012345677X
* 01	U981	012345676X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

2.   If Survey Period Code is 2, 3 or 5, School Number, Current Enrollment must be numeric in the range 0001 to 9899 (excluding 9001), N998 or N999. If Survey Period Code is 7, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518 and 9001. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, or N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	N998	012345677X
* 01	9999	012345678X
* 01	C901	012345679X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

2.   If Survey Period Code is 1-4 or 5, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001, or it must be N998 or N999. If Survey Period Code is 7, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518 and 9001. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not an acceptable code.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345678X
01	0151	012345677X
* 01	9999	012345676X
* 01	C901	012345675X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct School Number, Current Enrollment and resubmit the records.

2.   School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001, or it must be N998 or N999. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range.   The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

2.   School Number, Current Instruction/Service must be numeric in the range 0001 to 9899, excluding 9001, or it may be 9995, 9996 or 9997. -record rejected-

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Instruction/Service is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Instruction/Service is not an acceptable code.

District Number, Current Instruction/Service	Student Number Identifier, Florida	School Number, Current Instruction/Service
01	012345676X	0151
01	012345677X	0151
* 01	123456789X	9999
* 01	123456788X	C901

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

2.   **If Survey Period Code is 2, 3 or 5, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001, or it must be N998 or N999. If Survey Period Code is 7, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518 and 9001. -record rejected-**

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345678X
01	0151	012345679X
* 01	9999	012345680X
* 01	C901	012345681X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

63.   If Grade Level equals PK or 9-12 on the matching Student Demographic Information record, then the Physical Education Waiver code must be Z. If Grade Level equals KG-8 on the matching Student Demographic Information record, then the Physical Education Waiver code must be Y or N. The match should be made using the following elements: District Number, Current Enrollment (Federal/State Indicator Status) and District Number, Current Instruction/Service (Student Demographic Information); Survey Period Code; Year and Student Number Identifier, Florida. –state validation-

EXAMPLE

The first two records listed below would cause an error message to be generated because the Physical Education Waiver code is not valid for the Grade Level. The third set of records contains the correct relationship.

Federal/State Indicator Status Records

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Physical Education Waiver
* 01	012345678X	2	Y
* 01	019876545X	2	Z
01	019876546X	2	Z

Student Demographic Information Records

District Number, Current Instruction/Service	Student Number Identifier, Florida	Survey Period Code	Grade Level
* 01	012345678X	2	10
* 01	019876545X	2	3
01	019876546X	2	PK

DISTRICT RESPONSIBILITY

The district should review the Grade Levels and Physical Education Waiver codes and correct the ones that are in error.

2.   School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518 and 9001, or it must be N998 or N999. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric and is not N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

     If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct School Number, Current Enrollment and resubmit the records.

23.   School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518 and 9001. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345678X
01	0151	012345679X
* 01	9999	012345680X
* 01	C901	012345681X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

2.   School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001, or it must be N998 or N999. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

7.   If Survey Period Code is 1 then School Number, Current Instruction/Service must be numeric in the range 0001-9899 (excluding 7001, 7004 and 9001), 9996, or it must be C901-C928, U970-U980, or P001-P999. If Survey Period Code = 2 or 3, then School Number, Current Instruction/Service must be numeric in the range 0001-9899, 9996, C901-C928, U970-U980, P001-P999, excluding 9001, or it may be a private school number. If Survey Period Code is 4 then School Number, Current Instruction/Service must be numeric in the range 0001-9899, 9996, excluding 9001, or it must be C901-C928, U970-U980, or P001-P999. -record rejected-

NOTE: If School Number, Current Instruction/Service is a private school number, Course Number must be 2222222.

EXAMPLE

The records listed below would be rejected because in each case the School Number, Current/Instruction Service is not within the valid range.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code
* 01	9901	123456789X	2
* 01	C929	123456790X	2
* 01	U981	123456791X	2

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

3.	**School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001. -record rejected-**

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause the records to be rejected. The two records indicated with asterisks would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012345679X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

2.   **School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001, or it must be N998 or N999. -record rejected-**

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rules would cause their rejection. The last two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district should correct the School Number, Current Enrollment and resubmit the records.

2F.   School Number, Where Discipline/Referral Action Occurred must be numeric and a valid school number in the range 0001 to 9899, excluding 9001. -record rejected-

EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first two records below would be rejected because the School Number, Where Discipline/Referral Action Occurred is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Where Discipline/Referral Action Occurred
* 40	401234567X	C201
* 40	401234568X	9999
40	401234569X	0021

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district should correct the School Number, Where Discipline/Referral Action Occurred and resubmit the records.

2H. **School Number, Where Incident Occurred must be numeric in the range 0001 – 9899, excluding 9001. -record rejected-**

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Where Incident Occurred is not in the appropriate numerical range.   The fourth record would be rejected because the School Number, Where Incident Occurred is not numeric.

District Number, Current Enrollment	School Number, Where Incident Occurred	Student Number, Identifier, Florida
01	0271	401234567X
01	0271	401234568X
* 01	9999	401234569X
* 01	C901	401234561X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Where Incident Occurred and resubmit the records.

2. School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001, or it must be N998 or N999. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

2.   School Number, Current Instruction/Service must be numeric in the range 0001 to 9899 (excluding 9001), 9996 or it must be C901 to C928, U970 to U980, P001-P999 or N999. -record rejected-

EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because the School Number, Current Instruction/Service is not within the specified range.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Security Number
* 31	0000	2	****	123456789
* 31	C801	2	****	123456790
31	0021	2	****	123456791

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

2.   School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

2.   School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001, or it must be N998 or N999. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause the records to be rejected. The last two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345676X
01	0151	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

7.   The School Number, Current Instruction/Service must be numeric in the range 0001-9899, excluding 9001, or it must be C901-C928, U970-U980, or P001-P999. -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the School Number, Current Instruction/Service is not within the valid range of numbers. The second record would be rejected because the School Number, Current Instruction/Service contains two blanks.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Instruction/ Service
* 011234567X	01	9901
* 011234568X	01	21

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

VOCATIONAL TEACHER COURSE - REJECT RULES

2.   School Number, Current Instruction/Service must be numeric in the range 0001 to 9899, excluding 9001. -record rejected-

EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because the School Number, Current Instruction/Service is not within the specified range or is not numeric.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Survey Period Code	School Year	Course Number	Social Security Number
* 31	0000	5	****	8506010	123456789
* 31	C801	5	****	8415410	123456790
31	0031	5	****	8506010	123456791

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

3.   Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-

EXAMPLE

If the Survey Period Code as specified in the transmission JCL or in the statements for tape transmission was identified as Survey Period Code "5" and records on the transmission had a Survey Period Code "3", all records with this inconsistency would be rejected.

DISTRICT RESPONSIBILITY

The district must correct the Survey Period Code either on the records coming in or in the JCL and resubmit the corrected records.