

THE FOLLOWING CHANGES ARE FOR FISCAL YEAR

1011

Education Information and Accountability Services is in the process of converting the 2010-11 Database Manuals to a 508 compliant format. If you are visually impaired and need assistance reading the manuals, please contact Harold McLeod at harold.mcleod@fldoe.org or (850) 245-0400.

**FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS**

Implementation Date:
Fiscal Year 2004-05
July 1, 2004

Element Name: Institution Number, Neglected/Delinquent	
Definition/Domain	
<p>The number assigned to the institution for neglected or delinquent children in which the student resided or was served. Report the state-assigned four-digit school number if the institution is a public school or report a district-assigned three digit number preceded by an 'A' if the facility is not a public school. District-assigned numbers for eligible institutions must be unique within the district.</p> <p>EXAMPLES</p> <p>A001 District-assigned number for an institution for neglected or delinquent children.</p> <p>0601 State-assigned school number for the eligible institution for neglected or delinquent children.</p> <p>0000 Not applicable</p> <p>NOTE: This element applies to institutions for neglected or delinquent children as defined in Title I, Parts A and D of the Elementary and Secondary Education Act, as amended by Public Law 107-110. Examples of institutions that might meet the definitions in this legislation are juvenile detention centers, children's homes, halfway houses, girls' or boys' ranches, county jails, boot camps, addiction recovery facilities, marine institutes, and wilderness institutes. Districts should consult the regulations for specific qualifying requirements.</p> <p>NOTE: This information is reported in Survey Periods 5 and 9 only. For other Survey Periods and for students for whom this element is not applicable use 0000.</p> <p>For Survey Period 9 the following applies:</p> <p>For Title I, Part D, Local Residential Students: Report Local Neglected/Delinquent Institution Numbers only for students ages 5-17 inclusive who resided in the institution for at least one day during the designated 30 day count period in the reporting year. The count period (which may be set separately for each institution) is 30 consecutive calendar days at least one of which falls within the month of October.</p>	
Continued On Next Page	

Length: 4	Grades and Programs Requiring This Data Element:
Format: Alphanumeric	Neglected and Delinquent, Grades PK-12
Compatibility Requirement: Compatible	
Use Types: <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	State Reporting Formats Requiring This Data Element: Student Demographic Information DB9 13x
Data Element Number: 140575	Reported in Survey Periods: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
Revised: 10/28/10	Volume I
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Implementation Date:
Fiscal Year 2004-05
July 1, 2004

Element Name: Institution Number, Neglected/Delinquent

Definition/Domain

For Title I, Part D, Local Non-Residential Students:

Report Local Neglected/Delinquent Institution Numbers only for students ages 5-17 inclusive who were served in the institution for at least one day during the designated 30 day count period in the reporting year. The count period (which may be set separately for each institution) is 30 consecutive calendar days at least one of which falls within the month of October.

For Survey Period 9 the following applies (continued):

For Title I, Part D, State Students reported on Survey 9 in Dozier/Okeechobee (District 69):

Report State Neglected/Delinquent Institution Numbers only for students under age 21 who received free public education provided by the state and enrolled in a regular program for at least 20 hours per week in a Neglected or Delinquent institution or 15 hours per week in an adult correctional institution. The average length of stay for students in each of these institutions must be at least 30 days.

→ For Survey Period 5 this element is reported for any student who resided in a non-school institution for neglected or delinquent students at any time between July 1 and June 30 of the reporting year.

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Implementation Date: Fiscal Year 2004-05 July 1, 2004

APPENDIX T

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – SERVICE PROVIDERS

<u>Identifier</u>	<u>Service Provider</u>	<u>Identifier</u>	<u>Service Provider</u>
0169	One on One Learning	0231	Hope Haven Children’s Clinic and Family Center
0170	Panhandle Area Educational Consortium		
0171	PCTA Learning Cooperative	0232	“#1” Huxtable Education Group, LLC
0176	Sunshine Supplemental Educational Services, LLC	0233	I Know I Can Academy Educational Solutions, LLC
0177	Supplemental Instructional Services, Inc.	0234	Innovative Educational Programs (formerly Innovative Educational Programs d/b/a Learning Alliances)
0178	Supplemental Academic Tutoring Service – SATS		
0180	Sylvan Learning Center - Hillsborough and Pasco (formerly Educational Outreach #2, Inc. d/b/a Sylvan Learning Center - Hillsborough and Pasco)	0237	Jay’s Learning Center I, Inc.
		0239	Joshua Christian Faith Center
		0241	JFK TUTORING, INC. (formerly A++ J.F.K. (Just for Kids) Tutoring Services, Inc.)
0182	T & T Learning Center, Inc.	0242	KnowlegePoints – Ft. Myers
0184	Taylor County Middle School	0243	Sylvan Learning Center – Royal Palm Beach (Learning Resources RPB, Inc.)
0187	The Hampton Educational Services Group, Inc.	0244	Sylvan Learning Center - Jupiter (formerly known as Learning Resources, Inc. d/b/a)
0190	The Math Experts		
0192	TutorWorks, Inc.	0247	Sylvan Learning Center – Lake Worth (LR II, Inc.)
0194	Sylvan learning of Leon and Pasco (formerly Sylvan Learning Center of Tallahassee)	0249	A+ Markem, Inc.
		0254	Palm Harbor Prep.
0195	“A” Wise Choice-Education Solutions, LLC	0259	Program & Project Management Services
0196	A to Z In-Home Tutoring, LLC	0261	A Quantum Leap Educational Services, LLC
0197	Citi Church (formerly Abundant Living Citi Church)	0263	Ready 2 Learn, Inc.
0201	Hillsborough County Public School Academy for Success (formerly Hillsborough County Public Schools)	0264	Rocket Learning
		0266	100 Scholars
0202	ACE IT! TUTORING SERVICES POWERED BY SYLVAN LEARNING	0267	Smart Start Tutoring, Inc.
		0268	Smart Teacher Smart Kid, Inc.
0204	ADC Tutoring Corp.	0271	Legacy Learning, Inc. d/b/a Stepping Stones to Success
0205	After School Programs, Inc.	0275	Sylvan Learning Center of Central Florida (formerly Sylvan Learning Center – Lakeland)
0206	“AAA” All About Achievement (formerly All About Achievement, Inc.)		
0207	!!!@All Things Through Learning, Inc.	0276	Sylvan Learning Center - Avondale
0208	Applied Scholastics International	0277	Sylvan Learning Center – Orange Park
0209	Basic Learning Skills, Inc	0279	Sylvan Learning Center of Escambia County
0217	Cornerstone Educational Solutions, Inc.		
0225	Excel Tutoring Services, Inc.	0281	Abby’s Learning Curve d/b/a The learning Curve, LLC (formerly The Learning Curve Education Center)
0230	Growing Minds Teaching Center, Inc.	0283	A-Totley’s Learning Center

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FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

51. If Grade Level is KG on the matching Student Demographic Information record and if there is at least one matching Student Course Schedule record for the student, then the Immunization Status code must be 0, 1, 2, 3, or 4. The Student Demographic Information match is based on both District Number, Current Enrollment and District Number, Current Instruction/Service (Student Demographic) and District Number, Current Enrollment (Federal/State Indicator Status); Student Number Identifier, Florida; Survey Period Code and Fiscal Year. The Student Course Schedule match is based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Fiscal Year. -state validation 3-

EXAMPLE

Both Federal/State Indicator Status records listed below would cause a message to be generated because the Immunization Status codes are invalid for Grade Level KG.

<i>Student Demographic records</i>		<i>Federal/State Indicator Status records</i>	
Student Number Identifier, Florida	Grade Level	Student Number Identifier, Florida	Immunization Status
012345678X	KG	* 012345678X	6
267429345X	KG	* 267429345X	7

DISTRICT RESPONSIBILITY

The district must correct the records so that the appropriate relationship exists between Grade Level and Immunization Status.

FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

61. If Grade Level is 07 on the matching Student Demographic Information record and if there is at least one matching Student Course Schedule record for the student, then Immunization Status code must be 0, 2, 3, 4, or 8. The Student Demographic Information match is based on both District Number, Current Enrollment and District Number, Current Instruction/Service (Student Demographic) and District Number, Current Enrollment (Federal/State Indicator Status); Student Number Identifier, Florida; Survey Period Code and Fiscal Year. The Student Course Schedule match is based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Fiscal Year. -state validation -

EXAMPLE

The first Federal/State Indicator Status record listed below with an asterisk would cause a message to be generated because the Immunization Status code is invalid for Grade Level 07.

<i>Student Demographic records</i>		<i>Federal/State Indicator Status records</i>	
Student Number Identifier, Florida	Grade Level	Student Number Identifier, Florida	Immunization Status
012345678X	07	* 012345678X	1
019876545X	07	019876545X	8

DISTRICT RESPONSIBILITY

The district must review both records and correct the record that is in error so that the appropriate relationship exists between Grade Level and Immunization Status.

SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT – VALIDATION EDITS

63 If Student, Weapon Use on the Student Discipline Referral Action (SDRA) format is N, then Incident, Weapon-Related on the School Environmental Safety Incident Report (SESIR) may be 1, 2, 3, 4, N or Z. If Student, Weapon Use on the SDRA is Y, then Incident, Weapon-Related code on the SESIR record must equal 1, 2, 3 or 4.

The records should match on District Number, Current Enrollment on the Student Discipline Referral Action record and District Number, Reporting District on the School Environmental Safety Incident Report record; School Number, Where Incident Occurred on the SESIR format matched to School Number, Where Discipline/Referral Action Occurred on the SDRA format; Survey Period Code; School Year; Incident Identifier; and Incident Date. –state validation-

EXAMPLE

The first two records below would pass the edit above. The third record below would fail the edit because Student, Weapon Use is coded Y and the matching School Environmental Safety Incident Report record Incident, Weapon-Related code is N.

School Environmental Safety Incident Report Records

District Number, Current Enrollment	School Number Where Incident Occurred	Incident, Identifier	Incident, Date	Incident, Weapon-Related
01	0021	0121	1211****	1
01	0021	0121	1106****	2
*01	0021	0121	1022****	N

Student Discipline Referral Action Records

District Number, Current Enrollment	School Number Where Discipline/Referral Action Occurred	Incident, Identifier	Incident, Date	Student Weapon, Use
01	0021	0121	1211****	N
01	0021	0121	1106****	Y
* 01	0021	0121	1022****	Y


**** represents a valid year for the data.

SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT – VALIDATION EDITS

DISTRICT RESPONSIBILITY

The district must review the Student, Weapon Use and Incident, Weapon-Related codes and correct the one that is in error by submitting a change to the incorrect record.

2010-2011 Student End of Year Status

1. Submit this record for all PK-12 students who were in membership in the district at any time during either the regular school year or its associated summer session, any PK-12 student who was expected to attend school but did not enter (DNE) as expected for unknown reasons, and any student for whom a Diploma Type of W43, W45, or W52, is being reported.
2. Two Student End of Year Status records may be submitted for a student. This can occur when a high school student leaves the PK-12 program and receives an Adult Standard High School Diploma (Diploma Type W43 or W52) or a State of Florida Diploma (GED) (Diploma Type W45). In this instance, one End of Year Status record will be submitted with Grade Level PK-12 and one with Grade Level 30-31.
3. **School Number, Current Enrollment:** For the PK-12 student, report the last PK-12 school that the student was enrolled in during the regular 180 day school year unless the student was only enrolled in the district during the summer term.
4.  **Grade Level:** For the PK-12 student, report the last Grade Level of the student during the regular 180 day School Year.
5. **Grade Promotion Status:** Report code P for any PK-12 student who earned a diploma or certificate at any time during the school year.
6. **Error Codes:** This field is used by the Department to report to districts the specific errors found in the record during the state edit process. This field should contain filler (spaces, blanks) when the record is transmitted to the Department.
7. **Key Fields:** The key fields for this format are item numbers 1, 2, 3, 4, 5 and 24. If a key field needs to be changed, the record must be deleted and re-submitted as an add.

' * ' indicates key fields.

Item No.	From-To	Size	Field Char.	Field Description
1	1-2	2	N/R	District Number, Current Enrollment *
2	3-6	4	A/N/R	School Number, Current Enrollment *
3	7-16	10	A/N	Student Number Identifier, Florida *
4	17-17	1	N	Survey Period Code *
5	18-21	4	N	School Year *
6	22-22	1	A	Grade Promotion Status
7	23-25	3	A/N	Diploma Type
8	26-28	3	A/N	Certificate of Completion, Type

Item No.	From-To	Size	Field Char.	Field Description
9	29-30	2	A/N	Filler
10	31-32	2	N	Postsecondary Education Plans
11	33-34	2	A/N	Filler
12	35-37	3	A/N	Withdrawal Reason
13	38-43	6	A/N	Filler
14	44-44	1	A	Transaction Code
15	45-47	3	N/R	FTE Earned, College Entrance Examination Board Advanced Placement Test
16	48-54	7	A/N	Filler
17	55-57	3	N/R	FTE Earned, International Baccalaureate Diploma
18	58-60	3	N/R	FTE Earned, International Baccalaureate Score
19	61-61	1	A	Dropout Prevention: Primary Reason for Dropping Out
20	62-62	1	A	Dropout Prevention: Secondary Reason for Dropping Out
21	<u>63-70</u>	8	N	Year Entered Ninth Grade, Graduation Requirements Determination
22	71-72	2	A/N	Filler
23	73-77	5	N/R	Grade Point Average State, Cumulative
24	78-83	6	N	Filler
25	84-85	2	A/N	Grade Level *
26	86-86	1	A	Dropout Prevention: Actions Taken - Code A
27	87-87	1	A	Dropout Prevention: Actions Taken - Code B
28	88-88	1	A	Dropout Prevention: Actions Taken - Code C
29	89-89	1	A	Dropout Prevention: Actions Taken - Code D
30	90-90	1	A	Dropout Prevention: Actions Taken - Code E
31	91-91	1	A	Dropout Prevention: Actions Taken - Code F
32	92-92	1	A	Dropout Prevention: Actions Taken - Code G
33	93-93	1	A	Dropout Prevention: Actions Taken - Code H

Item No.	From-To	Size	Field Char.	Field Description
34	94-94	1	A	Dropout Prevention: Actions Taken - Code I
35	95-95	1	A	Dropout Prevention: Actions Taken - Code J
36	96-96	1	A	Dropout Prevention: Actions Taken - Code K
37	97-97	1	A	Dropout Prevention: Actions Taken - Code L
38	98-98	1	A	Dropout Prevention: Actions Taken - Code M
39	99-99	1	A	Dropout Prevention: Actions Taken - Code N
40	100-100	1	A	Dropout Prevention: Actions Taken - Code O
41	101-101	1	N/R	Filler
42	102-109	8	A/N	Withdrawal Date
43	110-110	1	A/N	Dropout Prevention: Possible Influences - Code A
44	111-111	1	A/N	Dropout Prevention: Possible Influences - Code B
45	112-112	1	A/N	Dropout Prevention: Possible Influences - Code C
46	113-113	1	A/N	Dropout Prevention: Possible Influences - Code D
47	114-114	1	A/N	Dropout Prevention: Possible Influences - Code E
48	115-115	1	A/N	Dropout Prevention: Possible Influences - Code F
49	116-116	1	A/N	Dropout Prevention: Possible Influences - Code G
50	117-117	1	A/N	Dropout Prevention: Possible Influences - Code H
51	118-118	1	A/N	Dropout Prevention: Possible Influences - Code I
52	119-119	1	A/N	Career Pathways Student Participant

Item No.	From-To	Size	Field Char.	Field Description
53	120-120	1	A/N	Dropout Prevention: Possible Influences - Code J
54	121-121	1	A	Vocational Academic Disadvantaged
55	122-122	1	A	Vocational, Single Parent and Single Pregnant Woman
56	123-123	1	A	Dropout Prevention: Performance-Based Exit Option Test Results
57	124-126	3	N	FTE Earned, Advanced International Certificate of Education Diploma
58	127-129	3	N	FTE Earned, Advanced International Certificate of Education Score
59	130-130	1	N	Grade Promotion Status: Good Cause Exemption
60	131-131	1	A/N	Differentiated Diploma
61	132-142	11	A/N	Filler
62	143-152	10	A/N	Student Number Identifier, Local
63	153-160	8	A/N	Filler/Error Codes

