

THE FOLLOWING CHANGES ARE FOR FISCAL YEAR 1011

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**FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS**

Implementation Date:
Fiscal Year 2008-09
July 1, 2008

Element Name: Course Substituted, State Subject Area Requirements																																																	
Definition/Domain																																																	
<p>A code indicating the subject area in which credit towards high school graduation will apply. This field is used in conjunction with the Course Number, Substituted field which is used to record a second course, for which credit is also being earned. See Course Code Directory.</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;">CODE</th> <th style="text-align: left;">SUBJECT AREA</th> <th style="text-align: left;">CODE</th> <th style="text-align: left;">SUBJECT AREA</th> </tr> </thead> <tbody> <tr> <td>EN</td> <td>English</td> <td>PF</td> <td>Performing Fine Arts</td> </tr> <tr> <td>MA</td> <td>Mathematics</td> <td>LM</td> <td>Life Management Skills</td> </tr> <tr> <td>SC</td> <td>Science</td> <td>PE</td> <td>Physical Education</td> </tr> <tr> <td>AH</td> <td>American History</td> <td>EX</td> <td>Exceptional Student</td> </tr> <tr> <td>WH</td> <td>World History</td> <td>EL</td> <td>Electives</td> </tr> <tr> <td>EC</td> <td>Economics</td> <td>FL</td> <td>Foreign Language Electives</td> </tr> <tr> <td>AG</td> <td>American Government</td> <td>LA</td> <td>Language Arts Electives</td> </tr> <tr> <td>VO</td> <td>Career & Technical (excluding courses coded PA)</td> <td>SS</td> <td>Social Studies Elective</td> </tr> <tr> <td>SV</td> <td>Half Science and Half Vocational (Effective school year 0708)</td> <td>NC</td> <td>Non Credit</td> </tr> <tr> <td>PA</td> <td>Practical Arts with artistic content</td> <td>CE</td> <td>Computer Education (Effective 91-92, but may be used prior to effective date)</td> </tr> <tr> <td colspan="2" style="text-align: center;"> Blank </td> <td colspan="2"> This course has no Course Number, Substituted associated with it. </td> </tr> </tbody> </table> <p>Courses in the Language Arts section of the Course Code Directory will be coded as EN if they meet the specific graduation requirements for English. Those Language Arts courses which do not meet the graduation requirements for English would be coded as Electives (EL) or Language Arts Electives (LA) depending on district policy.</p>		CODE	SUBJECT AREA	CODE	SUBJECT AREA	EN	English	PF	Performing Fine Arts	MA	Mathematics	LM	Life Management Skills	SC	Science	PE	Physical Education	AH	American History	EX	Exceptional Student	WH	World History	EL	Electives	EC	Economics	FL	Foreign Language Electives	AG	American Government	LA	Language Arts Electives	VO	Career & Technical (excluding courses coded PA)	SS	Social Studies Elective	SV	Half Science and Half Vocational (Effective school year 0708)	NC	Non Credit	PA	Practical Arts with artistic content	CE	Computer Education (Effective 91-92, but may be used prior to effective date)	Blank		This course has no Course Number, Substituted associated with it.	
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Revised: 2/4/11	Volume I Effective: 7/10 Page Number: 45-30																																																

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VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS**

Implementation Date:
Fiscal Year 2008-09
July 1, 2008

Element Name:	Course Substituted, State Subject Area Requirements (Continued)		
Definition/Domain (Continued)			
<p>Courses in the Social Studies section of the <u>Course Code Directory</u> which meet specific graduation requirements will be coded to match the graduation requirement which they address: EC - Economics, WH - World History, AH - American History, and AG - American Government. Social Studies courses which do not meet specific graduation requirements will be coded as Electives (EL) or Social Studies Electives (SS) depending on district policy.</p> <p>Courses in Foreign Languages may be coded as Electives (EL) or as Foreign Language Electives (FL) depending on district policy. If the student is completing course work for college admissions or the Florida Academic Scholar Program, Foreign Language courses should be coded FL.</p> <p>Since all Science and Mathematics courses currently listed in the <u>Course Code Directory</u> meet specific graduation requirements, any credits in Mathematics or Science taken above the minimum graduation requirements should be coded MA or SC as appropriate.</p> <p>Computer Education (CE) may be substituted for an elective credit when a district's local policy requires a student to complete a computer education course in order to graduate.</p> <p>Students entering ninth grade on or after the 2007-08 school year may use Performing Fine Arts (PF) or Practical Arts with Artistic Content (PA) to meet graduation requirements as defined in section 1003.428(2)(a)5, Florida Statutes as follows: "One credit in fine or performing arts, speech and debate, or a practical arts course that incorporates artistic content and techniques of creativity, interpretation, and imagination." A listing of courses that meet the PA definition can be found in the <u>Course Code Directory</u>.</p> <p>The Arts graduation requirement may be fulfilled by substituting one of the basic Computer Education or Journalism courses on a curriculum equivalency basis. If a substitution is made, a 1 or \$ should be shown in the Course Flag field. This is in effect for students entering grade nine through the 2008-09 school year.</p> <p>Half of the credit earned in a course coded SV satisfies the graduation requirement for Science and half satisfies the graduation requirement in the Vocational area.</p> <p>*Life Management Skills (LM) graduation requirement was effective for students entering grade nine prior to the 2007-08 school year.</p> <p>Note: This element is required beginning with the 2009-10 school year for Local and FASTER reporting by districts authorized to offer additional credit courses. This element must be used in connection with course(s) using a "+" course flag.</p>			
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**APPENDIX I
TEST NAME TABLE**

<u>NAME</u>	<u>CODE</u>
New Century Education	NCE
Oral and Written Language Scales (OWLS)	OWL
Peabody Individual Achievement Test-Revised (PIAT-R)	PIA
PLATO	PLT
→ Postsecondary Education Readiness Test (PERT)	PER
Preliminary Scholastic Aptitude Test (PSAT)	PSA
Qualitative Reading Inventory	QRI
Ready for School	RFS
San Diego Quick Assessment	SQA
Scholastic Assessment Test (prior to 03/94)	SAT
Scholastic Assessment Test I: Reasoning Tests (03/94 forward)	SA1
Scholastic Assessment Test II: Subject Tests (05/94 forward)	SA2
(CEEBAACH-SAT II)	
Scholastic Assessment Test (2005 forward)	SA3
Scholastic Reading Inventory (SRI)	SRI
Science Research Associates Achievement Test	SRA
Slosson Oral Reading Test-Revised (SORT-R)	SOR
Stanford Achievement Test R*, W	STA
Stanford Early School Achievement Test	SES
Stanford Diagnostic Math Test	STM
Stanford Diagnostic Reading Test	STR
Stanford Test of Academic Skills	STS
STAR	SAR
State Student Assessment Test-I (SSAT-I)	SS1
State Student Assessment Test-II (SSAT-II)	SS2
Successmaker	SUC
TerraNova R, W	TER
Test of Academic Proficiency	TAP
Test of Adult Basic Education	TAB
Test of English as a Foreign Language (TOE)	TOE
Test of Mathematical Abilities, 2 nd Edition (TOMA-2)	TEM
Test of Reading Comprehension, 3 rd Edition (TORC-3)	TOR
Test of Silent Word Reading Fluency	TSF
Test of Word Reading Efficiency	TRE
Test of Written Expression (TOWE)	TWE
Test of Written Language-3 (TOWL-3)	TWL
Wechsler Individual Achievement Test (WIAT)	WIA
Wide Range Achievement Test-3 (WRAT-3)	RAT
Woodcock Diagnostic Reading Battery	WDR
Woodcock Johnson Tests of Achievement-Revised or 3 rd Edition (WJ-R or WJ-3)	WJA
Woodcock Language Proficiency Battery, Revised L, S, R, W	WBR

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**APPENDIX L (Continued)
TEST SUBJECT CONTENT CODES (Continued)**

TEST CODE	TEST SUBJECT CONTENT	8 CHARACTER SUBJECT CODE
Specific Tests (Continued)		
SDT: Florida Scaffolded Discussion Template		
11	Reading Comprehension	COMPREHE
DIS: Discovery Education		
11	Reading Comprehension	COMPREHE
FCB: Florida College Basic Skills Exit Test		
36	Writing	WRITING
09	Reading	READING
20	Mathematics	MATH
LLK: LAS Links		
18	Language Proficiency Level L, S	LP/LEVEL
30	Language (Total) R, W	LANGUAGE
 PER: Postsecondary Education Readiness Test (PERT)		
 36	Writing	WRITING
 09	Reading	READING
 20	Mathematics	MATH

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**APPENDIX Y
CAREER AND PROFESSIONAL ACADEMIES REGISTERED WITH FLDOE for the 2010-11 SCHOOL YEAR**

District Number	District Name	School Number	School Name	Career and Professional Academy Identifier	Career and Professional Academy Name
46	Okaloosa	0701	Okaloosa Applied Tech Center	018	Culinary
46	Okaloosa	0041	Baker School	019	Child Development Associate Institute
46	Okaloosa	0641	Fort Walton Beach High School	020	CTI
46	Okaloosa	0581	Choctawhatchee Senior High School	021	Choctaw Culinary Arts
46	Okaloosa	0641	Fort Walton Beach High School	022	Aviation Institute at FWBHS
46	Okaloosa	0641	Fort Walton Beach High School	023	FWBHS Bio Med Academy
46	Okaloosa	0211	Niceville Senior High School	024	Aviation Academy
46	Okaloosa	0701	Okaloosa Applied Tech Center	025	CHOICE High School Welding
46	Okaloosa	0701	Okaloosa Applied Tech Center	026	Information Technology
47	Okeechobee	0101	Okeechobee High School	001	Academy of Health Sciences
47	Okeechobee	0101	Okeechobee High School	002	Agriculture Machinery Mechanics
47	Okeechobee	0101	Okeechobee High School	003	Automotive Services Technology
48	Orange	0931	Dr. Phillips High	001	Business Academy
48	Orange	1581	Orlando Tech	003	Nursing Academy
48	Orange	1521	Apopka High	007	Health Academy
48	Orange	0111	Boone High	008	Academy of Finance
48	Orange	0111	Boone High	012	Healthcare Academy
48	Orange	0661	Colonial High	013	Academy of Information Technology
48	Orange	1651	Cypress Creek High	014	Institute of Arts & Media
48	Orange	1651	Cypress Creek High	015	Institute of Health and Public Affairs

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District Number	District Name	School Number	School Name	Career and Professional Academy Identifier	Career and Professional Academy Name
48	Orange	0252	Ocoee High	058	Academy of Business
48	Orange	0252	Ocoee High	059	Academy of Digital Communication
48	Orange	0252	Ocoee High	060	Agriculture, Food, and Natural Resources
48	Orange	1521	Apopka High	061	Engineering Technology
48	Orange	1801	East River High	062	Business Technology Academy
48	Orange	0591	Gateway	063	Culinary Academy
48	Orange	0591	Gateway	064	Horticulture Academy
48	Orange	0111	Boone High	065	Business Leadership Academy
49	Osceola	0601	Gateway High School	001	Academy of Health and Medical Science
49	Osceola	0601	Gateway High School	002	Architecture and Environmental Design
49	Osceola	0601	Gateway High School	003	Communication and Multimedia Design
49	Osceola	0922	Harmony High School	004	Communication and Multimedia Design
49	Osceola	0842	Liberty High School	005	Health and Medical Services
49	Osceola	0842	Liberty High School	006	MArketing and Entrepreneurship
49	Osceola	0081	Osceola High School	007	Health and Medical Services
49	Osceola	0841	Poinciana High School	008	Culinary Design and Operations
49	Osceola	0841	Poinciana High School	009	Engineering Technology
49	Osceola	0841	Poinciana High School	010	Financial Services
49	Osceola	0841	Poinciana High School	011	Health and Medical Services
49	Osceola	0862	Professional & Technical High	012	Automotive Service Technology
49	Osceola	0842	Liberty High School	013	Manufacturing Technology
49	Osceola	0902	Celebration High School	014	Television Production

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

- ➡ **4G.** If Survey Period is 5 and Term is S, then Days Present, Summer Terms must be greater than zero and both Days Present, Annual and Days Absent, Annual must be zero. If Survey Period is 5 and Term is 3, then Days Present, Annual must be greater than zero and both Days Present, Summer and Days Absent, Summer must be zero. –record rejected-

EXAMPLE

The first and third records listed below would pass this edit. The second record below would be rejected because Days Present, Summer Terms is greater than 0.

School Number, Current Enrollment	Student Number Identifier, Florida	Term	Days Present, Summer Terms
0411	12345678X	S	015
* 0411	12345679X	3	073
0411	12345680X	S	003

DISTRICT RESPONSIBILITY

The district should correct the Days Present, Summer Terms or the Term and resubmit the record.

STUDENT COURSE SCHEDULE - REJECT RULES

53. If Course Number is a vocational course number from the Vocational/Adult General Education Program Edit file (F61730), the Vocational/Adult General Education Program Code must be a valid program number for the Course Number submitted unless the Course Number is 1006300, 2001310, 2001340, 2003310, 2102360, 2102370, 3027010, 3027020, 2000350 or 2000360 and FE FP Program Number is other than 300. -record rejected-

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational/Adult General Education Program Code is not a valid program number.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8772010	8772000
630123458X	1480112	1480112
* 630123459X	8506310	5806310

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code and resubmit the record.

STUDENT COURSE SCHEDULE - REJECT RULES

Deleted edit 5A for fiscal year 2010-11.

➡ **5A.** Deleted 2/4/11. If ~~Survey Period Code = 1-4 and the Course Number is a vocational Course Number from the Vocational/Adult General Education Program Edit file (F61730), the Vocational/Adult General Education Program Code must be a valid program number for the Course Number submitted unless Course Number is 1006300 and FEFP Program Number is other than 300.~~ record rejected-

EXAMPLE

~~The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Vocational/Adult General Education Program Code is not valid for the course submitted. The course is a Business Education course but the program number submitted is for Industrial Education.~~

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8206010	8206300
* 630123458X	8209020	8721300

DISTRICT RESPONSIBILITY

~~If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code or the Course Number and resubmit the records.~~

STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

- ➡ 14. Course Flag must be 0-4, 7-9, A-O, Q, R, T-Z, \$, &, * or blank. -record rejected-

EXAMPLE

In the example below, records one and three would be loaded to the data base assuming no other reject rules would cause the records to be rejected. Record two would be rejected since the Course Flag contains invalid characters.

Course Number	Course Flag
1005300	RH
* 0900310	9S5
1302340	

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Course Flag entry and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

27. If the Course Number, Substituted is not blank, then at least one Course Flag must be "**". -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because there is no asterisk (*) Course Flag. ←

Student Number Identifier, Florida	Course Number	Course Number Substituted	Grade Level	Course Flag
123456789X	1802300	0800300	09	*
* 123456788X	1802300	0800300	10	
123456787X	1802300	0800300	11	*

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Course Number, Substituted or the Course Flag field and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

- ➡ 28. If any of the four Course Flags are “*”, then the Course Number, Substituted must not be blank. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Course Number, Substituted must not be blank when there is a Course Flag of ‘*’.

Student Number Identifier, Florida	Course Number	Course Number Substituted	Grade Level	Course Flag
123456789X	1802300	0800300	09	*
123456788X	1802300	0800300	10	*
*123456787X	1802300		11	*

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Course Number, Substituted or the Course Flag field and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

29. Course Substituted, State Subject Area Requirements must equal EN, MA, SC, AH, WH, EC, AG, VO, SV, PF, LM, PE, EX, EL, FL, LA, SS, NC, CE, PA, or blank. If Course Number, Substituted is blank, Course Substituted, State Subject Area Requirements must be blank. -record rejected-

EXAMPLE

In the example below, the first record would be loaded to the data base assuming no other reject rule would cause it to be rejected. The second record would be rejected since the Course Substituted, State Subject Area Requirements code is invalid.

Course Number	Course Number, Substituted	Course Substituted, State Subject Area Requirements
0800300	1802300	PE
*0800300	1802300	PP

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Course Substituted, State Subject Area Requirements code and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION - EXCEPTION REPORT

- ➡ 86. If Course Grade does not equal F; Credit Earned, Course must be 050 or 100. -exception report-

EXAMPLE

The second, third and fourth records listed below would pass this edit. The first record would cause an error message to be generated because the student is reported as Course Grade B, but does not have a Credit Earned, Course of 050 or 100.


School Year	Course Number	Grade Level	Course Grade	Credit Earned, Course
* ****	1001350	10	B	000
****	1001350	10	A	100
****	1001370	11	B	100
****	1001370	11	F	000

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district should review the Course Grade and the Credit Earned, Course information and correct the record if it is in error.

VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

8. If the School Number, Current Instruction/Service does not begin with C, P or U and if the Course Number does not begin with an alphabetic character and if the Course Number is not all zeros, then the Vocational/Adult General Education Program Code must be a secondary program number from the Vocational/Adult General Education Program Edit file (F61730) for the School Year, Course Taken.  A secondary program number is one that begins with a number other than 99. That is, it does not begin with 99 or an alphabetic character. If the School Number, Current Instruction/Service begins with C, P or U or if the Course Number begins with an alphabetic character, then the Vocational/Adult General Education Program Code must be a secondary program number from the Vocational/Adult General Education Program Edit file (F61730) for the School Year, Course Taken or it must be all zeros. If the Course Number is all zeros, then the Vocational/Adult General Education Program Code must be all zeros. -record rejected-

Note: For more information on Vocational/Adult General Education Program Codes refer to the Vocational Data Base Handbook Appendices.

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational/Adult General Education Program Code is not a valid program number for the School Year, Course Taken. The fourth record would be rejected because the Vocational/Adult General Education Program Code is not a secondary vocational program code for the School Year, Course Taken.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8772010	8772000
630123458X	8709210	8709200
* 630123459X	8506310	5806310
* 630123460X	8812100	M803010

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code and resubmit the records.