


**THE FOLLOWING CHANGES ARE
FOR FISCAL YEAR
10-11
STAFF**

Education Information and Accountability Services is in the process of converting the 2010-11 Database Manuals to a 508 compliant format. If you are visually impaired and need assistance reading the manuals, please contact Wendy Peavy at wendy.peavy@fldoe.org or (850) 245-0400.

STAFF FISCAL YEAR SALARIES - REJECT RULES

 31. If the employee's Job Code places the employee on lines 09-12 or 21-33, inclusive, of the Public Schools Staff Survey - EEO-5, then the Personnel Evaluation code must be A or B. -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because Personnel Evaluation code for the Job Code is not a valid code.

District Number	Social Security Number	Survey Period Code	Fiscal Year	Job Code	Personnel Evaluation
03	123456788	5	****	51051	B
* 03	123456789	5	****	51062	Z
03	123456791	5	****	61332	Z

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Personnel Evaluation code or the Job Code and resubmit the record for processing.

STAFF FISCAL YEAR SALARIES - REJECT RULES

- ➔ 34. If the employee's Job Code, Primary is 51080, 52080, 53080, 54080, 55080 or 59080 then the Personnel Evaluation code must be Z. -record rejected-

EXAMPLE

➔ The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because the Personnel Evaluation code is not valid for the Job Code.

District Number	Social Security Number	Survey Period Code	Fiscal Year	Job Code	Personnel Evaluation	Employee Type
* 03	123456788	5	****	52080	D	RF
* 03	123456789	5	****	51080	E	TF
03	123456791	5	****	59080	Z	RF

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

➔ If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Personnel Evaluation code or Job Code and resubmit the record for processing.