THE FOLLOWING CHANGES ARE FOR FISCAL YEAR

1112

Education Information and Accountability Services is in the process of converting the 2010-11 Database Manuals to a 508 compliant format. If you are visually impaired and need assistance reading the manuals, please contact Education Information and Accountability Services at askeias@fldoe.org or (850) 245-0400.

FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:
AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS

Year: 2011-12

Data Element Number: **131785**

Data Element Name: **Immigrant Student**

An indicator of whether or not the student meets the definition of Immigrant Children and Youth pursuant to the No Child Left Behind (NCLB) Act, Title III, Part C, General Provisions, Section 3301(6) at anytime during the school year.

The term immigrant children and youth means individuals who:
(A) are ages 3 through 21;and
(B) were not born in any State, the District of Columbia or Puerto Rico; and
(C) have not been attending one or more schools in any one or more States for more than 3 full academic years.

Code	Definition/Example
N	No, the student is not an immigrant student.
Y	Yes, the student is an immigrant student.
Z	Not applicable. This code can be used for students in School Number, Current Enrollment 3518.

Note:
The children of U.S. military personnel born overseas are to be included in any count of immigrant children or youth.

Length: 1

Data Type: Alphabetic

Year Implemented: 0607

State Standard: No

Use Types:

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

Required Grades: PK-12

Programs Required:
  All Programs

Formats Required:
  Federal/State Indicator Status DB9 22x

Surveys Required:

Survey 2   Yes

Survey 3   Yes

Survey 5   Yes

Survey 7   Yes

Appendixes:
None

Data Element Number: **131785**

Data Element Name: **Immigrant Student**

Description of Changes:

9/29/2011   Codes   Changed code Z to delete District Number 71 and School Number
                                                                   9997 due to changes in the virtual school statute and the way
                                                                   District Number 71 reports the District Number, Current Enrollment.
                                                                   Added complete data element name, School Number, Current
                                                                   Enrollment.

STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

1.   **Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-**

> **EXAMPLE**
>
> The Survey Period Code as specified in the transmission JCL or in statements for tape transmission is identified as Survey Period "5". However, if records on the transmission have a Survey Period Code "3", all records updated, added, or deleted with this inconsistency would be rejected.
>
> **DISTRICT RESPONSIBILITY**
>
> If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the Survey Period Code must be corrected either on the records coming in or the transmission JCL and all records must be resubmitted in a batch transaction or added on-line.

2.   **District Number, Current Enrollment must be numeric and in the range 01-69, or 71-75 and must be correct for the district submitting the data. -record rejected-**

> **EXAMPLE**
>
> The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record (indicated by an asterisk) would be rejected since the District Number, Current Enrollment is not in the appropriate range.
>
> | District Number, Current Enrollment | School Number, Current Enrollment | Student Number Identifier, Florida |
> |:---:|:---:|:---:|
> | 01 | 0021 | 012345677X |
> | 01 | 0021 | 012345678X |
> | * 00 | 0021 | 012345679X |
>
> **DISTRICT RESPONSIBILITY**
>
> If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

7.   **If Survey Period Code is 1, then**

- **School Number, Current Instruction/Service must be numeric in the range 0001-9899 (excluding 9001), 9996, or**
- **it must be C901-C928, U970-U980, or P001-P999.**

    If Survey Period Code = 2 or 3, then

- **School Number, Current Instruction/Service must be numeric in the range 0001-9899 (excluding 9001), 9996, C901-C928, U970-U980, P001-P999, or**
- **it may be a private school number.**

    If Survey Period Code is 4, then

- **School Number, Current Instruction/Service must be numeric in the range 0001-9899 (excluding 9001), 9996, , or**
- **it must be C901-C928, U970-U980, or P001-P999.**
    -record rejected-

NOTE: If School Number, Current Instruction/Service is a private school number, Course Number must be 2222222.

EXAMPLE

The records listed below would be rejected because in each case the School Number, Current/Instruction Service is not within the valid range.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code
* 01	9901	123456789X	2
* 01	C929	123456790X	2
* 01	U981	123456791X	2

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

53. **If Course Number begins with a number; and**
- **is a course number from the Career and Technical Education/Adult General Education Program Edit file (F61730); and**
- **is not 1006300, 2001310, 2001340, 2003310, 2102360, 2102370, 3027010, 3027020, 2000350 or 2000360 with an FEFP Program Number other than 300;**
- **then the Career and Technical Education/Adult General Education Program Code must be a valid program number for the Course Number submitted, as listed in file F61730.**

If Course Number begins with alphabetic characters followed by a zero in the fourth position, and
- **is a course number from the Career and Technical Education/Adult General Education Program Edit file (F61730);**
- **then the Career and Technical Education/Adult General Education Program Code must be a valid program number for the Course Number submitted, as listed in file F61730. –record rejected-**

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational/Adult General Education Program Code is not a valid program number.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8772010	8772000
630123458X	ACR0041	C400100
* 630123459X	RTT0532	0000000

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Career and Technical Education/Adult General Education Program Code and resubmit the record.

62.   **If Survey Period Code is 1, 2 or 3 then**
  - **a student's total FTE Earned, Course during any one survey for a District Number, Current Instruction/Service may not exceed 0.5000 excluding FTE Earned, Course for those courses with the Year-Round/Extended School Year FTE Indicator set to "A" or "B".**

  If Survey Period Code is 4 and no Student Course Schedule record for the Student Number Identifier, Florida has
  - **a School Number, Current Instruction/Service of 7001, 7006, 7004, or 7023, or**
  - **, a School Number, Current Instruction/Service of 0300 or 0400 with a District Number, Current Instruction/Service of 71, or**
  - **A School Number, Current Instruction/Service of 0500 with a District Number, Current Instruction/Service of 71 and a Grade Level of 04 or 05,**

  then, the student's total FTE Earned, Course for the District Number, Current Instruction/Service may not exceed 0.5000 excluding FTE Earned, Course for those courses with the Year-Round/Extended School Year FTE Indicator set to "A" or "B".
-state validation/NULL-

Note: FTE Earned is attributed to the school of instruction unless the school of instruction is a college, university or non-public school in which case the FTE Earned is attributed to the school of enrollment.

   EXAMPLE

   The FTE Earned, Course would be set to NULL at the end of the State Records Processing Cycle on ALL the Student Course Schedule records listed below because the student's total FTE Earned, Course in the district of instruction for the survey exceeds 0.5000.

   Student Course Schedule Records

Student Number Identifier, Florida	Survey Period Code	District Number, Current Instruction/ Service	Course Number	FEFP Program Number	Grade Level	FTE Earned, Course
* 561234567X	2	56	1005300	102	07	0834
* 561234567X	2	56	1205420	102	07	0834
* 561234567X	2	56	2000330	102	07	0834
* 561234567X	2	56	2104300	102	07	2502
				Total FTE Earned, Course		.5004

DISTRICT RESPONSIBILITY

The district must correct the Student Course Schedule records so that the student's total FTE Earned, Course does not exceed 0.5000.

33. **If Test Name is APT then Test Score (1) must be 0001, 0002, 0003, 0004, or 0005. -record rejected-**

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score is not valid for the Test Name reported.

Student Number Identifier, Florida	Test Date	Test Name	Test Score
123456789X	06012009	APT	0003
* 301741234X	06012009	APT	B

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score and resubmit the record.

34.   If Test Name is IBP then Test Score (1) must be 0001, 0002, 0003, 0004, 0005, 0006, 0007, 0008 or 0009. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score is not valid for the Test Name reported.

Student Number Identifier, Florida	Test Date	Test Name	Test Score
123456789X	06012009	IBP	0007
* 301741234X	06012009	IBP	B

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score and resubmit the record.

Deleted edit 6A for fiscal year 2011-12.

~~6A.   If Incident, Type on the School Environmental Safety Incident Report format is BUL, HAR, SXH, TRE, UBL or UHR or if Incident, Bullying-Related is Y, then Bullied or Harassed – Race on the Federal State Indicator Status format must be Y or N.~~

~~The records should match on District Number, Reporting District on the School Environmental Safety Incident Report record and District Number, Current Enrollment on the Federal State Indicator Status record; Survey Period Code; and School Year. –state validation–~~

~~EXAMPLE~~

~~The first two records below would pass the edit above. The third record below would fail the edit because the correct relationship does not exist between Incident, Type and Bullied or Harassed – Race code.~~

~~*School Environmental Safety Incident Report records*~~

~~District Number, Reporting District~~	~~Survey Period Code~~	~~Incident, Type~~
~~01~~	~~2~~	~~BUL~~
~~01~~	~~2~~	~~SXH~~
~~*01~~	~~2~~	~~HAR~~

~~*Federal State Indicator Status records*~~

~~District Number, Current Enrollment~~	~~Survey Period Code~~	~~Bullied or Harassed - Race~~
~~01~~	~~2~~	~~N~~
~~01~~	~~2~~	~~Y~~
~~* 01~~	~~2~~	~~Z~~

~~**DISTRICT RESPONSIBILITY**~~

~~The district must review the Incident, Type and Bullied or Harassed - Race codes and correct the one that is in error by submitting a change to the incorrect record.~~

Deleted edit 6B for fiscal year 2011-12.

~~**6B.   If Incident, Type on the School Environmental Safety Incident Report format is HAR, then Bullied or Harassed – Sex on the Federal State Indicator Status format must be N.**~~

~~**If Incident, Type on the School Environmental Safety Incident Report format is SXH, then Bullied or Harassed – Sex on the Federal State Indicator Status format must be Y.**~~

~~**The records should match on District Number, Reporting District on the School Environmental Safety Incident Report record and District Number, Current Enrollment on the Federal State Indicator Status record; Survey Period Code; and School Year. –state validation-**~~

~~**EXAMPLE**~~

~~*The first two records below would pass the edit above. The third and fourth records below would fail the edit because the correct relationship does not exist between Incident, Type and Bullied or Harassed – Sex codes.*~~

~~*School Environmental Safety Incident Report records*~~

~~District Number, Reporting District~~	~~Survey Period Code~~	~~Incident, Type~~
~~01~~	~~2~~	~~HAR~~
~~01~~	~~2~~	~~SXH~~
~~*01~~	~~2~~	~~HAR~~
~~*01~~	~~2~~	~~SXH~~

~~*Federal State Indicator Status records*~~

~~District Number, Current Enrollment~~	~~Survey Period Code~~	~~Bullied or Harassed - Sex~~
~~01~~	~~2~~	~~N~~
~~01~~	~~2~~	~~Y~~
~~* 01~~	~~2~~	~~Y~~
~~*01~~	~~2~~	~~Z~~

~~**DISTRICT RESPONSIBILITY**~~

FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

~~The district must review the Incident, Type and Bullied or Harassed - Sex codes and correct the one that is in error by submitting a change to the incorrect record.~~

FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

Deleted edit 6C for fiscal year 2011-12.

➤ ~~**6C.   If Incident, Type on the School Environmental Safety Incident Report format is BUL, TRE, UBL, or UHR or if Incident, Bullying-Related is Y, then Bullied or Harassed – Sex on the Federal State Indicator Status format must be Y or N.**~~

~~**The records should match on District Number, Reporting District on the School Environmental Safety Incident Report record and District Number, Current Enrollment on the Federal State Indicator Status record; Survey Period Code; and School Year. –state validation-**~~

~~**EXAMPLE**~~

~~The first two records below would pass the edit above. The third record below would fail the edit because the correct relationship does not exist between Incident, Type and Bullied or Harassed – Sex code.~~

~~*School Environmental Safety Incident Report records*~~

~~District Number, Reporting District~~	~~Survey Period Code~~	~~Incident, Type~~
~~01~~	~~2~~	~~BUL~~
~~01~~	~~2~~	~~TRE~~
~~*01~~	~~2~~	~~UHR~~

~~*Federal State Indicator Status records*~~

~~District Number, Current Enrollment~~	~~Survey Period Code~~	~~Bullied or Harassed - Sex~~
~~01~~	~~2~~	~~N~~
~~01~~	~~2~~	~~Y~~
~~* 01~~	~~2~~	~~Z~~

~~**DISTRICT RESPONSIBILITY**~~

~~The district must review the Incident, Type and Bullied or Harassed - Sex codes and correct the one that is in error by submitting a change to the incorrect record.~~