

THE FOLLOWING CHANGES ARE FOR FISCAL YEAR 1112

Education Information and Accountability Services is in the process of converting the 2010-11 Database Manuals to a 508 compliant format. If you are visually impaired and need assistance reading the manuals, please contact Education Information and Accountability Services at askeias@fldoe.org or (850) 245-0400.

STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

6. The School Number, Where Credit Earned must be alphanumeric in the range of 0001-9899 for Florida public school district sites, N999 for credit earned in Florida PK-12 non-public schools, 9900 for credit earned in out-of-state schools, N998 for credit earned in home education, N997 for credit earned in an American school abroad, C901-C928 for Florida public community colleges, U970-U980 for Florida public state universities, or P001-P999 for eligible postsecondary nonpublic institutions. -record rejected-

EXAMPLE

The second and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record would be rejected since the School Number, Where Credit Earned contains a blank. The third record would be rejected since the School Number, Where Credit Earned has an invalid code.

District Number, Where Credit Earned	School Number, Where Credit Earned	School Year	Term
* 01	151	****	2
64	6881	****	1
* 99	M999	****	4
ID	N999	****	2

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Where Credit Earned and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

12. All alphanumeric Course Numbers must either be on the Course Code Directory or on the Statewide Course Numbering System file unless School Number, Where Credit Earned equals N999, 9900 or P001-P999. -record rejected-

EXAMPLE


The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and fourth records would be rejected because the Course Numbers are not on the Course Code Directory or on the Statewide Course Numbering System files.

Student Number Identifier, Florida	District Number, Where Credit Earned	School Number, Where Credit Earned	Course Number
* 661234566X	66	0061	FF10011
661234567X	66	0061	I460103
661234568X	66	0201	B070614
* 661234569X	66	C901	ABCDE12

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Numbers and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

 25. If the Course Grade code equals W, then the School Number, Where Credit Earned must be U970-U980, C901-C928, P001-P999, 9900 or N999. -record rejected-

EXAMPLE

In the examples below, records two and four would be loaded to the data base assuming no other reject rule would cause the records to be rejected. Records one and three would be rejected because the Course Grade is not valid for the reported School Number, Where Credit Earned.

Course Number	School Number, Where Credit Earned	Course Grade
* 1005300	0021	W
ZOO1010	C901	W
* 0400330	7851	W
PSY2012	U970	W

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Grade or the School Number, Where Credit Earned and resubmit the records.

STUDENT ASSESSMENT –REJECT RULES

29. If Test Name is CAI then Test Level must be A or AS. -record rejected-

➡ Note: Test Level A is left justified with a leading blank.

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level is not valid for the Test Name reported.

Student Number Identifier, Florida	Test Date	Test Name	Test Level
123456789X	06012009	CAI	AS
* 301741234X	06012009	CAI	S

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Level and resubmit the record.

STUDENT ASSESSMENT –REJECT RULES

- ➡ 35. If Test Name is CAI then Test Subject Content Codes must be a valid Test Subject Content code for the CAI listed in Appendix L. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content Code is not valid for the Test Name reported.

Student Number Identifier, Florida	Test Date	Test Name	Test Subject Content Codes
123456789X	11012008	CAI	KA
* 301741234X	11012008	CAI	SS

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Name or the Test Subject Content Code and resubmit the record.

STUDENT ASSESSMENT –REJECT RULES

- ➡ 36. If Test Name is APT then Test Subject Content Code must be a valid Test Subject Content code for the APT listed in Appendix L. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content Code is not valid for the Test Name reported.

Student Number Identifier, Florida	Test Date	Test Name	Test Subject Content Codes
123456789X	11012008	APT	1A
* 301741234X	11012008	APT	SS

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Name or the Test Subject Content Code and resubmit the record.

STUDENT ASSESSMENT –REJECT RULES

- ➡ 37. If Test Name is IBP then the Test Subject Content Code must be a valid Test Subject Content code for the IBP listed in Appendix L. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content Code is not valid for the Test Name reported.

Student Number Identifier, Florida	Test Date	Test Name	Test Subject Content Codes
123456789X	11012008	IBP	NA
* 301741234X	11012008	IBP	SS

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Name or the Test Subject Content Code and resubmit the record.

STAFF PAYROLL INFORMATION - STATE VALIDATION RULES

54. If Survey Period Code is not 2 and if the employee's Job Code places the employee on lines 21-33, inclusive, of the Public Schools Staff Survey - EEO-5, and if the Job Code is not 51080, 52080, 53080, 54080, 55080 or 59080 (Substitute Teachers), and if Employee Type is RF, RP or TF, and if Employment Date, Current Position on the Staff Demographic Information format is on or after 20110701, then the Personnel Evaluation code must be C-G. -state validation-

EXAMPLE

The first Staff Payroll record listed below would cause an error message to be generated because the Personnel Evaluation code is Z for an instructional, regular full-time employee whose Employment Date, Current Position on the Staff Demographic Information record is after 7-1-11. The second record would pass the edit because the Personnel Evaluation code is appropriate for the instructional, regular full-time employee.

Staff Payroll record

District Number	Social Security Number	Survey Period Code	Fiscal Year	Job Code, Primary	Employee Type	Personnel Evaluation
* 03	123456789	3	****	51071	RF	Z
03	444332222	3	****	52003	RF	D

Staff Demographic Information record


District Number	Social Security Number	Survey Period Code	Fiscal Year	Employee Type	Employment Date, Current Position
03	123456789	3	****	RF	20110822
03	444332222	3	****	RF	20110725

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must determine which data are in error and revise the record(s) in error so the correct relationship exists between the codes.

STUDENT COURSE SCHEDULE - REJECT RULES

 **2A. If Dual Enrollment Indicator is A and if School Number, Current Instruction/Service is not P001-P999 then Course Number must start with an alphabetic character. -record rejected**

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Course Number is not appropriate for the Dual Enrollment Indicator reported.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Survey Period Code	Student Number Identifier, Florida	Course Number	Dual Enrollment Indicator
31	C901	2	123456789X	PHY1050	A
31	U970	2	123456790X	SOC1022	A
* 31	U970	2	123456791X	0701350	A

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Dual Enrollment Indicator or the Course Number and resubmit the record.

STUDENT COURSE SCHEDULE - REJECT RULES

5K. If Survey Period Code is 2 or 3, then at least one Day of Week Scheduled, Monday; Day of Week Scheduled, Tuesday; Day of Week Scheduled, Wednesday; Day of Week Scheduled, Thursday; Day of Week Scheduled, Friday or Day of Week Scheduled, Saturday must be Y unless School Number, Current Enrollment equals 3518 or unless School Number, Current Instruction/Service is 7001, 7004, 7006 or 7023. -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because Day of Week Scheduled, Monday is invalid

Student Number Identifier, Florida	Sch. Num., Curr. Enr	Days Per Week	Day of Week Schd., Mon.	Day of Week Schd., Tues.	Day of Week Schd., Wed.	Day of Week Schd., Thurs.	Day of Week Schd., Fri.	Day of Week Schd., Sat.	Survey Period Code
371234566X	0411	5	Y	Y	Y	Y	Y	Y	2
* 371234568X	0411	3	N		N		N		2
371234569X	3518	0	N	N	N	N	N	N	2

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Day of Week Scheduled, Monday and resubmit the record.

STUDENT COURSE SCHEDULE - REJECT RULES

→ **5P. If District Number, Current Enrollment is equal to 71, then FEFP Program Number must be 101 to 103 or 111 to 113. If District Number, Current Instruction/Service is equal to 71 and School Number, Current Instruction/Service equals 0500 or 0600 then FEFP Program Number must equal 102 or 103. -record rejected-**

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause it rejection. The second record would be rejected because FEFP Program Number does not equal 101 to 103 or 111 to 113.

District Number, Current Enrollment	District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	FEFP Program Number	FTE Earned, Course
71	71	234567889X	2109370	103	0834
* 71	71	123456790X	2109370	254	0834

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the FEFP Program Number and resubmit the record.

STUDENT COURSE SCHEDULE - REJECT RULES

→ **5P. If District Number, Current Enrollment is equal to 71, then FEFP Program Number must be 101 to 103 or 111 to 113. If District Number, Current Instruction/Service is equal to 71 and School Number, Current Instruction/Service equals 0500 or 0600 then FEFP Program Number must equal 102 or 103. -record rejected-**

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause it rejection. The second record would be rejected because FEFP Program Number does not equal 101 to 103 or 111 to 113.


District Number, Current Enrollment	District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	FEFP Program Number	FTE Earned, Course
71	71	234567889X	2109370	103	0834
* 71	71	123456790X	2109370	254	0834

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the FEFP Program Number and resubmit the record.

STUDENT COURSE SCHEDULE - REJECT RULES

5Q.

 If School Number, Current Instruction/Service is equal to 7004, then FEFP Program Number must be, 101, 102, 103, 111, 112, or 113. -record rejected-

EXAMPLE


The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because FEFP Program Number does not equal 101, 102, 103, 111, 112, or 113.

District Number, Current Enrollment	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	FEFP Program Number	FTE Earned, Course
06	7004	234567889X	2109370	103	0834
06	7004	234567890X	2109370	101	0834
* 06	7004	234567891X	0200050	130	0834

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the FEFP Program Number and resubmit the record.

STUDENT COURSE SCHEDULE - REJECT RULES

 **5Y. If School Number, Current Instruction/Service is 7001 or 7023, then FEFP Program Number must be 101, 102, 103, 111, 112, 113, or 300. -record rejected-**

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because FEFP Program Number is not valid for the school number reported.

District Number, Current Enrollment	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	FEFP Program Number	FTE Earned, Course
06	7001	234567889X	2109370	103	0834
06	7001	234567890X	2109370	111	0834
* 06	7001	234567891X	0200050	130	0834

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the FEFP Program Number or School Number, Current Instruction/Service and resubmit the record.

STUDENT COURSE SCHEDULE - REJECT RULES

7. If Survey Period Code is 1 then School Number, Current Instruction/Service must be numeric in the range 0001-9899 (excluding 7001, 7004, 7006, 7023 and 9001), 9996, or it must be C901-C928, U970-U980, or P001-P999. If Survey Period Code = 2 or 3, then School Number, Current Instruction/Service must be numeric in the range 0001-9899, 9996, C901-C928, U970-U980, P001-P999, excluding 9001, or it may be a private school number. If Survey Period Code is 4 then School Number, Current Instruction/Service must be numeric in the range 0001-9899, 9996, excluding 9001, or it must be C901-C928, U970-U980, or P001-P999. -record rejected-

NOTE: If School Number, Current Instruction/Service is a private school number, Course Number must be 2222222.

EXAMPLE

The records listed below would be rejected because in each case the School Number, Current/Instruction Service is not within the valid range.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code
* 01	9901	123456789X	2
* 01	C929	123456790X	2
* 01	U981	123456791X	2

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

STUDENT COURSE SCHEDULE - REJECT RULES

39. If Survey Period is 2 or 3, and

if School Number, Current Instruction/Service is

- 7001 (district virtual instruction program – contracted provider), or
- 7004 (franchise of Florida Virtual School), or
- 7006 (KG-12 virtual course offerings), or
- 7023 (district virtual instruction program – district provider),
then FTE Earned, Course must be 0000.

If Survey Period is 2 or 3 and

- District Number, Current Instruction/Service is 71 and
- School Number, Current Instruction/Service equals 0300 or 0400
then FTE Earned, Course must be 0000.

If Survey Period is 2 or 3 and

- District Number, Current Instruction/Service is 71 and
- School Number, Current Instruction/Service equals 0500 and
- Grade Level equals 04 or 05
then FTE Earned, Course must be 0000.
-record rejected-

EXAMPLE

The third and fourth records below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records below which are marked with an asterisk would be rejected because the FTE Earned, Course is not zero.

Student Number Identifier, Florida	Dist. Number, Current Instruction/ Service	Sch. Number, Current Instruction/ Service	FEFP Program Number	Survey Period	FTE Earned, Course
* 123456789X	01	7001	101	2	0834
* 123456788X	01	7001	103	2	0834
123456786X	01	7001	102	2	0000
123456785X	01	7001	102	2	0000

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service or the FTE Earned, Course and resubmit the records.

STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

62. If Survey Period Code is 1, 2 or 3 then a student's total FTE Earned, Course during any one survey for a district may not exceed 0.5000 excluding FTE Earned, Course for those courses with the Year-Round/Extended School Year FTE Indicator set to "A" or "B". If Survey Period Code is 4 and no Student Course Schedule record for the Student Number Identifier, Florida has a School Number, Current Instruction/Service of 7001, 7006, 7004, or 7023 then, the student's total FTE Earned, Course for a district may not exceed 0.5000 excluding FTE Earned, Course for those courses with the Year-Round/Extended School Year FTE Indicator set to "A" or "B". -state validation/NULL-

****FTE Earned, Course set to NULL value on ALL the student's Student Course Schedule records at the close of the State Records Processing Cycle.****

Note: FTE Earned is attributed to the school of instruction unless the school of instruction is a college, university or non-public school in which case the FTE Earned is attributed to the school of enrollment.

EXAMPLE

The FTE Earned, Course would be set to NULL at the end of the State Records Processing Cycle on ALL the Student Course Schedule records listed below because the student's total FTE Earned, Course in the district of instruction for the survey exceeds 0.5000.

Student Course Schedule Records

Student Number Identifier, Florida	Survey Period Code	District Number, Current Instruction/ Service	Course Number	FEFP Program Number	Grade Level	FTE Earned, Course
* 561234567X	2	56	1005300	102	07	0834
* 561234567X	2	56	1205420	102	07	0834
* 561234567X	2	56	2000330	102	07	0834
* 561234567X	2	56	2104300	102	07	<u>2502</u>
Total FTE Earned, Course						.5004

DISTRICT RESPONSIBILITY

The district must correct the Student Course Schedule records so that the student's total FTE Earned, Course does not exceed 0.5000.

STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

73. For Surveys 2 and 3;

- if School Number, Current Enrollment is not 3518, N998, or N999; and
- if School Number, Current Instruction/Service is not 0500 or 0600 within District Number, Current Instruction/Service 71, and
- if FTE Earned, Course is greater than zero, and
- if the student has a Withdrawal Code, PK-12 of DNE on a Prior School Status/Student Attendance record, or if there is no matching Prior School Status/Student Attendance record,

then FTE Earned, Course is set to NULL after the close of the state records processing cycle.

The match should be made using Year (School and Fiscal), Survey Period Code, District Number, Current Enrollment and Student Number Identifier, Florida. If the student has more than one Prior School Status/Student Attendance record, the match should be made to the record with the most recent Entry (Re-entry) Date.
-state validation/NULL-

EXAMPLE

In the example below all FTE Earned, Course amounts would be set to null after the end of the state processing period except for the FTE Earned in the third record. Student Course Schedule records should not be submitted for a student with a “Did Not Enter” Withdrawal Code.

Prior School Status/Student Attendance records:

School Year	Survey Period Code	District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Code PK-12
****	2	03	111234563X	DNE
****	2	03	111234564X	DNE
****	2	03	111234565X	ZZZ
****	2	03	111234566X	DNE

Student Course Schedule records:

Fiscal Year	Survey Period Code	Student Number Identifier, Florida	Section Number	FEFP Program Number	FTE Earned, Course
****	2	* 111234563X	00100	103	0834
****	2	* 111234564X	00200	101	0012
****	2	111234565X	00500	102	0834
****	2	* 111234566X	A1500	111	0834

STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

**** = a valid School or Fiscal Year

DISTRICT RESPONSIBILITY

The district must delete the Student Course Schedule records if they were submitted in error or change the DNE Withdrawal Code if it is incorrect.

STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

Deleted edit 74 for fiscal year 2011-12.

74. If Survey Period Code is 2 or 3 and if School Number, Current Instruction/Service is 7001 and if Grade Level is KG-08, then all Student Course Schedule records for the student must have FTE Earned, Course equal to zero. The Student Course Schedule records should be identified using District Number, Current Instruction/Service; Fiscal Year; Survey Period Code and Student Number Identifier, Florida. — state validation/NULL —

****FTE Earned, Course set to NULL value on ALL the student's Student Course Schedule records at the close of the State Records Processing Cycle****

EXAMPLE

The Student Course Schedule records listed below would be flagged in error because the FTE Earned, Course amount in the third record is not zero for this student who is in Grade Level 3 and who has course records at School Number, Current Instruction/Service 7001.

Student Course Records


District Number,	School Number,	Student Number	Survey Period	Fiscal Year	Course Number	FTE Earned, Course	Grade Level
* 01	7001	012345679X	2	****	5012050	0000	3
* 01	7001	012345679X	2	****	5010040	0000	3
* 01	0421	012345679X	2	****	7763030	0100	3

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the first two records are correct, then the district must correct the FTE Earned, Course on the third record so that it is zero. If the School Number, Current Instruction/Service on the first two records is incorrect, then the district must delete these records and resubmit them with the correct School Number, Current Instruction/Service.

STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

 77. If Survey Period Code is 4 and the School Number, Current Enrollment on this and all of the matching* Student Course Schedule records in Survey 4 are not Department of Juvenile Justice (DJJ) schools and the student has one or more Student Course Schedule records with

- a School Number, Current Instruction/Service of 7001, 7006, 7004 or 7023, or
- District Number, Current Instruction/Service of 71 and School Number, Current Instruction/Service of 0300 or 0400, or
- District Number, Current Instruction/Service of 71 and School Number, Current Instruction/Service of 0500 and Grade Level of 04 or 05,

then a student's total FTE Earned, Course for the District Number, Current Instruction/Service for all Survey Period Code 4 records with

- School Number, Current Instruction/Service of 7001, 7006, 7004 or 7023, or
- District Number, Current Instruction/Service of 71 and School Number, Current Instruction/Service of 0300 or 0400, or
- District Number, Current Instruction/Service of 71 and School Number, Current Instruction/Service of 0500 and Grade Level of 04 or 05,

and all Survey Period Code 2 and 3 records (excluding courses in Survey Period Codes 2 and 3 with the Year-Round/Extended School Year FTE Indicator set to "A" or "B") may not exceed 1.0000. DJJ schools are those with a School Function/Setting code of D on the Master School Identification file. -state validation/NULL-

*Match the records using District Number, Current Instruction/Service; Survey Period Code, Fiscal Year and Student Number Identifier, Florida.


FTE Earned, Course set to NULL value on ALL the student's Survey Period 4 Student Course records at the close of the State Records Processing Cycle.

EXAMPLE

The FTE Earned, Course would be set to NULL at the end of the Survey Period 4 State Records Processing Cycle on ALL the Survey Period 4 Student Course records listed below because the student's total FTE Earned, Course in the district of instruction for the survey 2 and survey 4 records exceeds 1.0000.

CONTINUED ON NEXT PAGE

STUDENT COURSE TRANSCRIPT INFORMATION - EXCEPTION REPORT

 86. If Course Grade does not equal F, I, NG, W, or WF and if Course Flag is not X and if Course, State Subject Area Requirements is not NC; then Credit Earned, Course must be 050 or 100. -exception report-

EXAMPLE

The second, third and fourth records listed below would pass this edit. The first record would cause an error message to be generated because the student is reported as Course Grade B, but does not have a Credit Earned, Course of 050 or 100.


School Year	Course Number	Grade Level	Course Grade	Credit Earned, Course
* ****	1001350	10	B	000
****	1001350	10	A	100
****	1001370	11	B	100
****	1001370	11	F	000

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district should review the Course Grade and the Credit Earned, Course information and correct the record if it is in error.

TEACHER COURSE - REJECT RULES

 35. If District Number, Current Instruction/Service is in the range 01 - 69 or 72 – 75 and if School Number, Current Instruction/Service is not 7001, 7006 7004, or 7023 and if School Number, Current Instruction/Service is not 7079 in District Number, Current Instruction/Service 50, then Facility Type must not equal 20.
-record rejected-

EXAMPLE

In the list below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Facility Type equals 20.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Facility Type
06	0021	00
29	7004	20
* 01	0021	20

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Facility Type or the School Number, Current Instruction/Service and resubmit the record.

TEACHER COURSE - REJECT RULES



36. If District Number, Current Instruction/Service is 71, then Facility type must equal 20. -record rejected-

EXAMPLE

In the list below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Facility Type does not equal 20.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Facility Type
71	0500	20
* 78	0700	10

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Facility Type and resubmit the record.

TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

5F. For Survey Periods 2 and 3, each Teacher Course Schedule record must have a matching Staff Demographic Information record based on District Number, Current Instruction/Service; Survey Period Code; Fiscal Year and Social Security Number, unless the course is a dual enrollment course at a postsecondary institution or school number is 7001 or 7006. Dual enrollment records are those with School Number, Current Instruction/Service of C901-C928, U970-U980 or P001-P999 and those with an alphanumeric course number at any School Number, Current Instruction/Service. -state validation 3-

EXAMPLE

The first Teacher Course Schedule record listed below would pass this edit because it has a matching Staff Demographic Information record based on District Number, Current Instruction/Service; Survey Period Code; Fiscal Year and Social Security Number. The second Teacher Course Schedule record listed below would cause a state validation error report message to be generated because there is no matching Staff Demographic Information record.

Teacher Course Schedule records

District Number,	School Number,	Current Instr./ Service	Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Section Number	Period Number	Social Security Number
01	0421			2	****	1	1200300	00200	0404	123456789
* 01	0421			2	****	1	1200300	00100	0202	123456790

**** = Valid fiscal year for data submission.

Staff Demographic Information records

District Number	Survey Period Code	Fiscal Year	Social Security Number
01	2	****	123456789
01	2	****	123456791

**** = Valid fiscal year for data submission.

THE FOLLOWING CHANGES ARE FOR FISCAL YEAR 1011

Education Information and Accountability Services is in the process of converting the 2010-11 Database Manuals to a 508 compliant format. If you are visually impaired and need assistance reading the manuals, please contact Education Information and Accountability Services at askeias@fldoe.org or (850) 245-0400.

STUDENT COURSE TRANSCRIPT INFORMATION - EXCEPTION REPORT

- ➡ 86. If Course Grade does not equal F, I, NG, W, or WF and if Course Flag is not X and if Course, State Subject Area Requirements is not NC; then Credit Earned, Course must be 050 or 100. -exception report-

EXAMPLE

The second, third and fourth records listed below would pass this edit. The first record would cause an error message to be generated because the student is reported as Course Grade B, but does not have a Credit Earned, Course of 050 or 100.

School Year	Course Number	Grade Level	Course Grade	Credit Earned, Course
* ****	1001350	10	B	000
****	1001350	10	A	100
****	1001370	11	B	100
****	1001370	11	F	000

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district should review the Course Grade and the Credit Earned, Course information and correct the record if it is in error.