

THE FOLLOWING CHANGES ARE FOR FISCAL YEAR 1112

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FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:
AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS

Year: 2011-12

Data Element Number: **108150**

Data Element Name: **Certification/Licensure/Qualification Status**

A code indicating the type of certification, licensure, or qualification status applicable to the teacher's position in the class being reported.

Code	Definition/Example
A	Instructional staff member holding an adjunct teaching certificate as per s. 1012.57, F.S.
B	Substitute teacher.
H	Certificated instructional staff member teaching in a core academic subject for which a qualified status has been documented pursuant to a High Objective Uniform State Standard of Evaluation (HOUSSE) plan, as per the No Child Left Behind Act and Rule 6A-1.0503, FAC.
I	Instructional staff member certified/licensed in the field being taught.
M	Certificated instructional staff member teaching in a field that was the teacher's minor field of study, as per s. 1012.42, F.S.
N	Non-certificated instructional staff member possessing expert skill in or knowledge of a particular subject or talent appointed by the school board under Rule 6A-1.0502, FAC.
O	Certificated instructional staff appointed by the school board to teach out-of-field under Rule 6A-1.0503, FAC.
S	Certificated instructional staff members teaching in a field in which the teacher has demonstrated sufficient subject area expertise, as per s. 1012.42, F. S.
V	Prekindergarten instructor qualified to teach Voluntary Prekindergarten classes per ss. 1002.63(5), 1002.55(3)(c), and 1002.55(4), F.S.

Length: 1

Data Type: Alphanumeric

Year Implemented: 9697

State Standard: No

Use Types:

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

Required Grades: PK-12, Adult

Programs Required:

All Programs

Adult Postsecondary

Formats Required:

Teacher Course DB9 15x

Surveys Required:

Survey 1 Yes

Data Element Number: **108150**

Data Element Name: **Certification/Licensure/Qualification Status**

Survey 2 Yes

Survey 3 Yes

Survey 4 Yes

Appendixes:

None

Description of Changes:

None

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Year: 2011-12

Data Element Number: **116207**

Data Element Name: **Educational Choice**

The primary type of educational choice option, if any, that applies to the student's enrollment in the reported School Number, Current Enrollment.

Code	Definition/Example
A	Controlled Open Enrollment (Public School Parental Choice) – s. 1002.31(1), F.S., a public education delivery system that allows school districts to make student school assignments using parents' indicated preferential school choice as a significant factor. Note: This option does not require the district to provide transportation. A lottery procedure may be used by the school district to determine student assignment.
B	Special Program (Public School Parental Choice) – s. 1002.31(2), F.S., programs such as magnet, alternative school, special program, Advanced Placement, Advanced International Certificate, International Baccalaureate, A Business-Community (ABC) school and others including the New World School of the Arts (District 13, School 7901) as specified in section 1002.35, F.S.
C	Choice with Transportation - Transfer from a Title I school that failed to make Adequate Yearly Progress for three or more consecutive years – Title I, Sec. 1116, ESEA. Note: This option must include transportation for all eligible students. If demand for transportation exceeds available funds, the district must prioritize transportation to the lowest achieving of the low-income students. PK students are not eligible students.
D	Transfer from a Persistently Dangerous School - Title IX, Sec. 9532, ESEA.
E	Transfer due to having been the Victim of Violent Crime - Title IX, Sec. 9532, ESEA.
F	Transfer to another public school from a school that received a School Grade of D or F and is in one of the two lowest-performing categories pursuant to s. 1008.33 and s. 1002.38, F.S.
M	McKay Scholarship – Transfer of a student to another public school other than the one to which the student is assigned in accordance with the John M. McKay Scholarships for Students with Disabilities Program — s. 1002.39, F.S. Note: Students attending a private school under the John M. McKay Scholarships for Students with Disabilities Program are coded "Z" and reported using school 3518.
Z	None of the above or not applicable.

Notes:

1. Select the most appropriate code above for charter school students. Charter Schools (as per s. 1002.33, F.S.) are flagged as "Charter Schools" on the Master School Identification file. Prior to July 1, 2008 all charter school students were coded "Z" on this element.

2. The following choice options should be coded "Z"; these options are identifiable via other means:

Developmental Research (Laboratory) Schools – s. 1002.32, F.S.; Districts 72, 73, 74 and 75

Charter Technical Career Centers – s. 1002.34, F.S.

District 55, School Number 0231

District 64, School Number 7821

Florida School for the Deaf and Blind – s. 1002.36, F.S.; District 68

Dozier/Okeechobee –District 69

Data Element Number: **116207**

Data Element Name: **Educational Choice**

Florida Virtual Schools

The Florida Virtual School - District 71, school numbers 0300 (Grades K-8 full-time), 0400 (Grades 9-12 full-time), 0500 (Grades 6-8 part-time), 0600 (Grades 9-12 part-time) – s. 1002.37, F.S.

Florida Virtual School Franchises – school number 7004 – s. 1002.37(2)(i), F.S.

Virtual Instruction Program operated through a contract with a provider that is approved by the Department of Education under s. 1002.45(2), F.S, the Florida Virtual School or a community college. – school number 7001 –

District Virtual Course Offerings – school number 7006 – s. 1003.498(2), F.S.

Virtual Instruction Program operated by the school district – school number 7023 – s. 1002.45(1)(c)4, F.S.

Length: 1

Data Type: Alphabetic

Year Implemented: 0405

State Standard: No

Use Types:

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

Required Grades: PK-12

Programs Required:

All Programs

Formats Required:

Prior School Status / Student Attendance DB9 55x

Surveys Required:

Survey 2 Yes

Survey 3 Yes

Survey 5 Yes

Appendixes:

None

Description of Changes:

10/6/2011 Notes

Added virtual schools 7006 and 7023 to note 2. Added schools 0300 and 0400 (full-time programs) to the Florida Virtual School. Revised the Virtual Instruction Program, school 7001 to include only programs offered through a contract with a DOE approved provider, FLVS or a community college.

6/1/2011 Codes

Revised definition of code F to coincide with the change in section 1002.38, F.S. Deleted “for two school years in a four-year period” and replaced this with “a School Grade of D or F and is in one of the two lowest performing categories pursuant to s. 1008.33, F. S.”

STAFF PAYROLL INFORMATION _ REJECT RULES

42. If Salary Schedule Pay Lane equals 1-7, then Salary Schedule Step must be 00-97 for instructional employees not paid on a flat rate. If Salary Schedule Pay Lane equals 8, then Salary Schedule Step must be 00-99. If Salary Schedule Pay Lane equals 0, then Salary Schedule Step must be 99 for employees not paid on the regular instructional personnel salary schedule. -record rejected-

EXAMPLE

The two records list below would not be loaded to the data base. The first record would be rejected because a Salary Schedule Step of 99 is not valid for an employee who is not paid on a flat rate schedule. The second record would be rejected because a Salary Schedule Step of 07 is not valid for an employee not paid on the regular instructional personnel salary schedule.

District Number	Social Security Number	Survey Period Code	Fiscal Year	School Number, Primary/Home	Job Code, Primary	Job Code FTE	Pay Class	Salary Schedule Pay Lane	Salary Schedule Step
* 03	123456780	2	****	0481	51004	100	I	3	99
* 03	123456781	2	****	0481	65091	100	O	0	07


**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the relationship between the Salary Schedule Pay Lane and Salary Schedule Step and resubmit the records for processing.

STUDENT COURSE SCHEDULE - REJECT RULES

53. If Course Number begins with a number; and

- 
- is a course number from the Career and Technical Education/Adult General Education Program Edit file (F61730); and
 - is not 1006300, 2001310, 2001340, 2003310, 2102360, 2102370, 3027010, 3027020, 2000350 or 2000360 with an FEFP Program Number other than 300;
 - then the Career and Technical Education/Adult General Education Program Code must be a valid program number for the Course Number submitted, as listed in file F61730.

If Course Number begins with three alphabetic characters followed by a zero in the fourth position, and

- is a course number from the Career and Technical Education/Adult General Education Program Edit file (F61730);
- then the Career and Technical Education/Adult General Education Program Code must be a valid program number for the Course Number submitted, as listed in file F61730.

If Course Number begins with one alphabetic character, and

- is a course number from the Career and Technical Education/Adult General Education Program Edit file (F61730);
- then the Career and Technical Education/Adult General Education Program Code must be the same as the Course Number.

-record rejected-

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational/Adult General Education Program Code is not a valid program number.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8772010	8772000
630123458X	ACR0041	C400100
* 630123459X	RTT0532	0000000

DISTRICT RESPONSIBILITY