# THE FOLLOWING CHANGES ARE FOR FISCAL YEAR

# 1112

Education Information and Accountability Services is in the process of converting the 2010-11 Database Manuals to a 508 compliant format. If you are visually impaired and need assistance reading the manuals, please contact Education Information and Accountability Services at askeias@fldoe.org or (850) 245-0400.

**13. If Survey Period is 2 or 3, then Entry (Re-entry) Date must be numeric and must be a valid date that is greater than or equal to 07/01/**** and less than or equal to the last day of the survey week. If Survey Period Code is 3 or 5 and Term is Y then the field should be zero filled. If Survey Period Code is 5, then the Entry (Re-entry) Date must be numeric and must be a valid date in the range 7/01/**** to 8/31/****. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Entry (Re-entry) Date is not a valid date in the specified range. The third record would be rejected because the Entry (Re-entry) Date contains blanks.

| District Number, Current Enrollment | Student Number Identifier, Florida | Survey Period Code | Entry (Re-entry) Date |
|---|---|---|---|
| 01 | 012345678X | 2 | 0811**** |
| * 01 | 012345679X | 2 | 0231**** |
| * 01 | 012345670X | 2 | 0123 |

**** = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Entry (Re-entry) Dates and resubmit the records.

**64.     If Survey Period Code is 2 or 3, English Language Learners:  Basis of Exit (Second) code must be B, C, D, E, F, G, or Z. If Survey Period Code is 5, English Language Learners:  Basis of Exit (Second) code must be H, I, J or Z.  If Survey Period Code is 7, English Language Learners: Basis of Exit (Second) code must be Z. -record rejected-**

**EXAMPLE**

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection.  The second record would be rejected because the English Language Learners: Basis of Exit (Second) code is not valid.

| Student Number Identifier, Florida | ELL: Basis of Exit (Second) |
|---|---|
| 123456789X | E |
| * 223456789X | Q |

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required.  However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Basis of Exit (Second) and resubmit the record.

**52.    If Survey Period Code is 2, 3, 9 or 5, the Title I Supplemental Educational Services record must have a matching Student Demographic record based on District Number, Current Enrollment; District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code and Year.   -state validation –**

**EXAMPLE**

The first Title I Supplemental Educational Services record listed below and marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.  The third Title I Supplemental Educational Services record listed below and marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record based on District Number, Current Enrollment and District Number, Current Instruction/Service.

*Title I Supplemental Educational Services records*

| District Number, Current Enrollment | District Number, Current Instruction | Student Number Identifier, Florida | Survey Period Code | Year |
|---|---|---|---|---|
| * 01 | 01 | 012345678X | 5 | **** |
| 01 | 01 | 019876545X | 5 | **** |
| *01 | 01 | 429876546X | 5 | **** |

*Student Demographic records*

| District Number, Current Enrollment | District Number, Current Instruction | Student Number Identifier, Florida | Survey Period Code | School Year | Lunch Status |
|---|---|---|---|---|---|
| *01 | 71 | 019876545X | 5 | **** | 4 |
| 01 | 01 | 429876546X | 5 | **** | 2 |
| * 01 | 01 | 012345678X | 5 | **** | 3 |

**** = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

The district must delete the Title I Supplemental Educational Services record or add a Student Demographic record to match the above key fields.

**80.    If Survey Period Code equals 2, 3, 9 or 5 each Title I Supplemental Educational Services format record must have a matching Student Demographic format record**

- **based on District Number, Current Enrollment; District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code and Year and.**
- **with a Lunch Status code of 2, 3, or 4  -exception report -**

**EXAMPLE**

The first Title I Supplemental Educational Services record listed below would pass the edit because it has a matching Student Demographic record with Lunch Status Code 2, 3 or 4.  The second Title I Supplemental Educational Services record listed below which is marked with an asterisk would cause an error message to be generated because the Lunch Status code is not 2, 3 or 4.

*Title I Supplemental Educational Service records*

| District Number, Current Enrollment | District Number, Current Instruction | Student Number Identifier, Florida | Survey Period Code | School Year |
|---|---|---|---|---|
| 01 | 01 | 011234567X | 9 | **** |
| * 01 | 01 | 012345678X | 2 | **** |

*Student Demographic records*

| District Number Current Enrollment | District Number Current Instruction | Student Number Identifier, Florida | Survey Period Code | School Year | Lunch Status |
|---|---|---|---|---|---|
| 01 | 01 | 011234567X | 9 | **** | 2 |
| * 01 | 01 | 012345678X | 2 | **** | 0 |

**** = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

The district should review the student's Lunch Status code and correct it if it is in error.

**66.    If Survey Period Code equals 2 or 3 and District Number, Current Instruction/Service is not 71; for each Teacher Course record with a Scheduling Method equal to I and the end period is not equal to 88, there must exist at least one other Teacher Course record with a Scheduling Method equal to A, B, C, M, S or W based on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Period Number; Classroom Identification/FISH Number; Survey Period Code and Fiscal Year, but with a different Social Security Number.  -exception report-**

**Example:**

The first and second Teacher Course records listed below would pass this edit. The third record listed below would not pass this edit because another Teacher Course record based on the indicated fields of the edit does not exist. The fourth and fifth records would not pass this edit because the two records have identical Social Security Numbers.

| District Number, Current Instr./ Service | School Number, Current Instr./ Service | Survey Period Code | Period Number | Classroom Identification/ FISH Number | Scheduling Method | SSN | Fiscal Year |
|---|---|---|---|---|---|---|---|
| 62 | 0151 | 3 | 0106 | 12345A123451234512345 | C | 12345678 | **** |
| 62 | 0151 | 3 | 0106 | 12345A123451234512345 | I | 123456780 | **** |
| * 62 | 0151 | 3 | 0106 | 23456A234562345623456 | I | 123456781 | **** |
| * 62 | 0151 | 3 | 0106 | 23456A234562345623457 | S | 123456782 | **** |
| * 62 | 0151 | 3 | 0106 | 23456A234562345623457 | I | 123456782 | **** |

**** = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

The district must verify whether the Teacher Course record is valid, and, if so, whether a matching Teacher Course record is needed (based on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Period Number; Classroom Identification/FISH Number,

**60.** **For Survey Period Codes 2, 3 and 5, if the District Number, Current Instruction/Service is not equal to the District Number, Current Enrollment then all other fields; except Student Number Identifier, Local; Resident Status, State/County; Institution Number, Neglected/Delinquent (First); Institution Number, Neglected/Delinquent (Second) and Institution Number, Neglected/Delinquent (Third), must be exact replicas of corresponding fields found on that student's Student Demographic record which was submitted by the district of enrollment**

**For Survey Period Codes 1, 2, 3, and 4, if the District Number, Current Instruction/Service is 71 and District Number Current Enrollment is not equal to 71, then all other fields must be exact replicas of corresponding fields found on that student's Student Demographic record which was submitted by the district of enrollment with the exception of:**

- **Student Name, Legal where only the last name must be an exact replica of the corresponding field found on that student's Student Demographic record which was submitted by the district of enrollment and**
- **District Number, Zoned School; School Number, Zoned School; Student Number identifier, Local; Resident Status, State/County; Student Characteristic, Agency Programs; Native Language, Student; Primary Language Spoken in Home; Country of Birth; English Language Learners: Home Language Survey Date; Qualifying Arrival Date (QAD) for Migrant Program Eligibility; Lunch Status; Migrant Status Term; Graduation Option; Primary Instructor Responsible, Reading; Institution Number, Neglected/Delinquent (First); Institution Number, Neglected/Delinquent (Second) and Institution Number, Neglected/Delinquent (Third).**

**(This edit does not apply to Survey Periods 6 and 8.)   -exception report-**

**EXAMPLE**

The two records listed below would cause a message to be generated.  They are for the same student (same Student Number Identifier, Florida).  However, the Grade Levels are different and the English Language Learner codes are different.

| District Number, Current Enrollment | District Number Current Instruction/ Service | Student Number Identifier, Florida | Grade Level | English Language Learner |
|---|---|---|---|---|
| * 42 | 01 | 422345678X | 11 | LP |
| * 42 | 42 | 422345678X | 12 | LY |

**DISTRICT RESPONSIBILITY**

**55.    If District Number Current Instruction is 01-69 or 72-75 or if both District Number, Current Enrollment and District Number, Current Instruction are 71;  and if Term equals 4, 5, or S, then Survey Period Code must = 1 or 4.**

**If District Number, Current Enrollment is not 71 and District Number, Current Instruction is 71 and if Term equals 4, 5 or S, then Survey Period Code must be 1, 2, 3 or 4.**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection.  The third and fourth records would be rejected because the Term code is not valid for the Survey Period Code.

| District Number, Current Instruction/ Service | Student Number Identifier, Florida | Course Number | Survey Period Code | Term |
|---|---|---|---|---|
| 01 | 0123456786X | 5100070 | 1 | 4 |
| 01 | 0123456787X | 5100070 | 4 | 5 |
| * 01 | 0123456788X | 5100070 | 2 | S |
| * 01 | 0123456789X | 5100070 | 3 | S |

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Term or Survey Period Code and resubmit the records.

9.      **The Test Subject Content code must be a valid code, specified in Appendix L of the <u>DOE Information Data Base Requirements Volume I-Automated Student Information System</u> manual, for the Test Name,  If the Test Name is not in Appendix L, then the Test Subject Content code must be a valid code, specified in Appendix L of the <u>DOE Information Data Base Requirements Volume I-Automated Student Information System</u> manual, for the Test Name GEN.  If Test Name =X__, Test Subject Content code must be 07, 09, 10, 11, 3L, 13, O1, or X_.  -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection.  The second record would be rejected because the Test Subject Content code is invalid for the Test Name submitted. The third record would be rejected because the Test Subject Content code is blank.

| Student Number Identifier, Florida | Test Name | Test Subject Content |
|---|---|---|
| 123456789X | STA | 11 |
| * 223456789X | STA | 03 |
| * 323456789X | STA | |

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content codes and resubmit the records.