THE FOLLOWING CHANGES ARE FOR FISCAL YEAR

1213

Education Information and Accountability Services is in the process of converting the 2010-11 Database Manuals to a 508 compliant format. If you are visually impaired and need assistance reading the manuals, please contact Education Information and Accountability Services at askeias@fldoe.org or (850) 245-0400.

56.   If Survey Period Code is 2, 3 or 5 and if the English Language Learners, PK-12 code is LF and if School Number, Current Enrollment is not 3518 and if there is a matching Student Course Schedule or Student End of Year Status record and if District Number, Current Enrollment is equal to District Number, Current Instruction/Service then one of the following must be true for the English Language Learners Information record:

- **English Language Learners: Reclassification Exit Date is all zeros and the English Language Learners: Exit Date is within two years of survey date or**
- **English Language Learners: Reclassification Exit Date is greater than zero and is within two years of survey date.**

Use the Survey Period 3 survey date for Survey Period 5 editing.

The match between the Student Demographic record and the English Language Learners record should be based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. If no matching English Language Learners Information record is found, then do not generate an error message. (This edit does not apply to Survey Periods 6 and 8.) --state validation -

The match between the Student Demographic Information record and the Student Course Schedule record should be based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year.

The match between the Student Demographic Information and the Student End of Year Status record should be made based on District Number, Current Enrollment; Student Number, Identifier, Florida; Survey Period Code; and Year/School Year.

      EXAMPLE

An error message would be generated for the Student Demographic Information record marked with an asterisk below. This is because the English Language Learners: Exit Date on the matching English Language Learners Student Information record is more than two years from the survey date for a student with an English Language Learners, PK-12 code of LF.

Student Demographic Information records

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	English Language Learners, PK-12

FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:
AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS

Year: 2012-13

Data Element Number: **197242**

Data Element Name: **Online Course Exempt**

An indicator of whether the student is exempt from the requirement of taking an online course as per s. 1002.321(3) and 1003.428(2)(c), F.S.

Code	Definition/Example
D	This requirement does not apply to this student because the student has an individual educational plan under s. 1003.57, F. S. which indicates that an online course would be inappropriate.
T	T This requirement does not apply to this student because of one of the following reasons: •The student is enrolled in a Florida high school and has less than one academic year remaining in high school •The student is not in a cohort of students who must meet this requirement for graduation •This requirement does not apply to this student because the student is pursuing a standard diploma by completing one of the following: - An International Baccalaureate (IB) curriculum under s. 1003.428, F.S. - An Advanced International Certificate of Education (AICE) curriculum under s. 1003.428, F.S. - A three-year, 18-credit college preparatory program under s. 1003.429, F.S. - A three-year, 18-credt career preparatory program under s. 1003.429, F.S.
Z	This student has no exemption.

Notes: See the data element Online Course for additional information.

Length: 1
Data Type: Alphabetic
Year Implemented: 1213
State Standard: No
Use Types:
   State Reporting: Yes
   Local Accountability: Yes
   FASTER: Yes
   Migrant Tracking: No
Required Grades: 09-12
Programs Required:
   All Programs
Formats Required:
   Student End of Year Status DB9 17x
Surveys Required:
   Survey 5   Yes

Data Element Number: **197242**

Data Element Name: **Online Course Exempt**

Appendixes:

None

Description of Changes:

3/27/2013	Codes	Reword Code Z to include only the fact that the student has no exemption.
3/27/2013	Codes	Add the three-year, 18 credit career preparatory program exemption to Code T.
2/4/2013	Codes	Added the second and third bulleted items to the definition of Code T. These include students in a cohort not requiring this course and students in IB, AICE and 18-credit programs.
6/1/2012		New Element

3.   If Survey Period Code is 1-4 or 9, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001 or it must be 9997, N998 or N999. If Survey Period Code is 5, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001 or it must be 9995, 9997, N998 or N999. If Survey Period Code is 6, 7 or 8, School Number Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518 and 9001. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

46.   If Survey Period Code is 1, 2 or 3, the first two digits of Period Number must be 00-80 while the last two digits must be 00-80, or 88 and be greater than or equal to the first two digits. If Survey Period Code is 4, the first two digits of Period Number must be 00-80 or 98 and the last two two digits must be 00-80 or 88 and be greater than or equal to the first two digits. -record rejected-

Note: For more information on Period number refer to the <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System </u>manual.

EXAMPLE

The first three Student Course records listed below would be loaded to the data base assuming no other reject rule caused their rejection. The fourth record would be rejected because the Period Number has an ending period with a value less than the beginning period. The last record would be rejected because the last two digits of Period Number are not in the acceptable range.

Student Number Identifier, Florida	Course Number	Section Number	Period Number	FTE Earned, Course
371234564X	8772030	B0100	0101	0834
371234565X	8754500	B0100	0909	0834
371234566X	8754500	B0300	0405	1667
* 371234567X	8727210	E0100	8070	2000
* 371234568X	8727210	E9900	8098	2000

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.

62.   **If Survey Period Code is 1, 2 or 3 then**
- **a student's total FTE Earned, Course during any one survey for a District Number, Current Instruction/Service may not exceed 0.5000,**
  - **excluding FTE Earned, Course for those courses with the Year-Round/Extended School Year FTE Indicator set to "A" or "B" and**
  - **excluding FTE Earned, Course for course records where District Number, Current Instruction equals 71 and School Number Current Instruction equals 0500, 0600 or 0700.**

If Survey Period Code is 4 and no Student Course Schedule record for the Student Number Identifier, Florida has
- **a School Number, Current Instruction/Service of 7001, 7006, 7004, 7023 or**
- **a School Number, Current Instruction/Service of 0300 or 0400 with a District Number, Current Instruction/Service of 71, or**
- **A School Number, Current Instruction/Service of 0500 with a District Number, Current Instruction/Service of 71 and a Grade Level of 04 or 05,**
- **A School Number, Current Instruction/Service that has a School Function Setting of V on the Master School Identification file and a Charter School Status not equal to Z on the Master School Identification file ,**

Then the student's total FTE Earned, Course for the District Number, Current Instruction/Service may not exceed 0.5000 excluding FTE Earned, Course for those courses with the Year-Round/Extended School Year FTE Indicator set to "A" or "B" and excluding FTE Earned, Course for courses with a Period Number of 9800.

Matches between student course records should be done using the following fields: Fiscal Year; Survey Period Code; District Number, Current Instruction/Service and Student Number Identifier, Florida.

-state validation/NULL-

FTE Earned, Course set to NULL after the close of the State Records Processing Cycle

Note: FTE Earned is attributed to the school of instruction unless the school of instruction is a college, university or non-public school in which case the FTE Earned is attributed to the school of enrollment.

EXAMPLE

66.   If Period Number is not 9800 and

If School Number, Current Instruction/Service is not a private school number on a record with Survey Period Code = 2 or 3,

Then each Student Course record must have a matching Teacher Course record based on the key fields of District Number, Current Instruction/Service; School Number, Current Instruction/ Service; Survey Period Code; Fiscal Year; Course Number; Section Number; Period Number; and Term. -state validation/NULL-

FTE Earned, Course set to NULL following the close of the State Records Processing Cycle

EXAMPLE

The first and second Student Course records listed below would pass this edit. The third Student Course Schedule would be flagged in error because of the failure to have a matching Teacher Course Schedule based on the keys of District Number, Current Instruction/Service; School Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Course Number; Section Number; Period Number; and Term.

Student Course Records

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Course Number	Sec. No.	Period Number	Term
01	0421	012345679X	2	****	1200330	00200	0404	1
01	0421	012345678X	2	****	1200330	00200	0404	1
* 01	0421	012345677X	2	****	1200330	00100	0303	1

Teacher Course Records

District Number, Current Instruction/ Services	School Number, Current Instruction/ Services	Survey Period Code	Fiscal Year	Course Number	Section Number	Period Number	Term	Social Security Number
01	0421	2	****	1200330	00200	0404	1	0000291125
01	0421	2	****	1200330	00100	0202	1	0000291125

**** = Valid fiscal year for data submission.

77.   If Survey Period Code is 4 and the School Number, Current Enrollment on this and all of the matching* Student Course Schedule records in Survey 4 are not Department of Juvenile Justice (DJJ) schools and the student has one or more Student Course Schedule records with

- a School Number, Current Instruction/Service of 7001, 7006, 7004 or 7023, or
- District Number, Current Instruction/Service of 71 and School Number, Current Instruction/Service of 0300 or 0400, or
- District Number, Current Instruction/Service of 71 and School Number, Current Instruction/Service of 0500 and Grade Level of 04 or 05, or
- District Number, Current Enrollment of 71 and District Number Current Instruction of 71 and School Number , Current Enrollment of 0300 or 0400 and School Number, Current Instruction/Service of 0500, 0600 or 0700, or
- A School Number, Current Instruction/Service that has a School Function Setting equal to V and Charter School Status not equal to Zon the Master School Identification file, or
- A Period Number of 9800,

then a student's total FTE Earned, Course for the District Number, Current Instruction/Service for all Survey Period Code 4 records with

- School Number, Current Instruction/Service of 7001, 7006, 7004 or 7023, or
- District Number, Current Instruction/Service of 71 and School Number, Current Instruction/Service of 0300 or 0400, or
- District Number, Current Instruction/Service of 71 and School Number, Current Instruction/Service of 0500 and Grade Level of 04 or 05, or
- District Number, Current Enrollment of 71 and District Number Current Instruction of 71 and School Number , Current Enrollment of 0300 or 0400 and School Number, Current Instruction/Service of 0500, 0600 or 0700, or
- A School Number, Current Instruction/Service that has a School Function Setting equal to V and Charter School Status not equal to Z on the Master School Identification file,
- A Period Number of 9800,

and all Survey Period Code 2 and 3 records (excluding courses in Survey Period Codes 2 and 3 with the Year-Round/Extended School Year FTE Indicator set to "A" or "B") may not exceed 1.0000. DJJ schools are those with a School Function/Setting code of D on the Master School Identification file. -state validation/NULL-

*Match the records using District Number, Current Instruction/Service; Survey Period Code, Fiscal Year and Student Number Identifier, Florida.