

**THE FOLLOWING CHANGES ARE FOR
FISCAL YEAR
1314**

STAFF PAYROLL INFORMATION _ REJECT RULES

➔ **49. Contract Status code must be AC, CC, MY, PC, PS, or SS for employees whose Salary Schedule Pay Type is 1-7, 9, A or B, unless the employee's Job Code places the employee on lines 09-20, inclusive, of the Public Schools Staff Survey – EEO-5, then Contract Status code must be ZZ. All others must be ZZ. -record rejected-**

EXAMPLE

The two records listed below would not be loaded to the data base. The first and second records would be rejected because the Contract Status code for each is incorrect.

District Number	Social Security Number	Survey Period Code	Fiscal Year	School Number, Primary/Home	Job Code Primary	Contract Status	Salary Schedule Pay Type
* 03	123456789	2	****	0481	51051	ZZ	4
* 03	123456780	2	****	0481	64005	AC	0

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Contract Status and resubmit the records for processing.