

**THE FOLLOWING CHANGES ARE FOR
FISCAL YEAR
1314**

STAFF DEMOGRAPHIC INFORMATION - REJECT RULES

➔ 16. Separation Reason code must be A-P or Z. This edit does not apply to Survey 8. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Separation Reason is not a valid code.

District Separation Number	Social Security Number	Survey Period Code	Fiscal Year	School Number, Primary/Home	Florida Educators Certificate Number	Separation Date	Reason
03	123456788	5	****	0081	0000967896	0701****	L
* 03	123456789	5	****	0081	0000112233	0701****	S

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Separation Reason and resubmit the record for processing.

STAFF DEMOGRAPHIC INFORMATION - REJECT RULES

➔ **2V. If Separation Reason code is A-P, then Employee type must be RF or RP. This edit does not apply to Survey 8. -record rejected-**

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Separation Reason code is A-O but the Employee Type is TF.

Separation District Number	Social Security Number	Survey Period Code	Fiscal Year	School Number, Primary/ Home	Employee Type	Separation Date	Reason
03	123456788	5	****	0081	RF	0701****	L
* 03	123456789	5	****	0081	TF	0701****	S

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between the Separation Reason and the Employee Type and resubmit the record for processing.