

2016-17 Requests for Proposals Q & A

(Updated 3/17/16, 10:00 a.m.)

All the questions have been organized by the RFP section most pertinent to the response. We hope this will help readers navigate the documents better. The questions posted here include questions received through the RFP email (21stCCLCRFP@fldoe.org) and will include those received during the RFP workshops. Duplicate questions are not included. **The deadline for submitting questions is Friday, March 11, 2016.** Questions submitted after this deadline will be answered at the discretion of the 21st CCLC State Director.

Section 1

- Q1. *Is the \$500,000 maximum grant award a total amount for 3-5 years or for the Year 1 grant award? I understand that the amount is reduced to 80% of the original grant award in years 3-5.*

The maximum and minimums listed refer to the funding requested for Year 1. Funding in consequent years will depend on availability of funds from USED and performance.

- Q2. *1) If a charter management organization wishes to apply for 21st CCLC funding for more than one charter school, may the management company submit a single application for multiple charter school sites, or does each charter school have to apply individually through their district?*

2) If charter schools apply for funding through their district, does the charter school create a login for the web-based application portal and submit all the required documents, or does the charter school applicant provide those documents to the district for submission through a district account on behalf of the charter school?

As indicated in the RFP, charter schools must apply through the district. Please refer to Section 1.6 of the RFP: *All public schools, including charter schools, must apply through the school district. See Section 1002.33, Florida Statutes (F.S.) - (1) AUTHORIZATION.—Charter schools shall be part of the state’s program of public education. All charter schools in Florida are public schools.*
<http://www.flsenate.gov/laws/statutes/2011/1002.33>

The charter school and the district should coordinate together how they will work together.

- Q3. *The district has already been required to submit the DOE610 risk analysis in January with the multitude of forms and procedures included, along with General Assurances, this application now calls for those same forms and backup documents. If that is already on file with DOE, do these forms and everything that had to accompany them have to be filled out again and included? Will this apply to the renewal applications too?*

Please refer to Section 1.13 of the RFP and note the underlined text below.

School districts, state colleges, state universities, and state agencies must use the DOE 610 form. Once submitted and approved, the risk analysis will remain in effect unless changes are required by changes in federal or state law, changes in then circumstances affecting the financial and administrative capabilities of the agency or requested by the Department. A change in the agency head or the agency’s head of financial management requires an amendment to the form. The appropriate Risk Analysis form, DOE 610, may be found at
<http://www.fldoe.org/core/fileparse.php/5625/urlt/doe610.xls>.

Q4. *Also please confirm if universities as "other public or private entities" (are) eligible to be the lead applicant on proposals with the LEAs?*

Yes, in general, universities would fall under "other public or private entities" and would be eligible to be the lead applicant.

Q5. *1) Is this grant appropriate for only one school, if the school meets all the other requirements?
2) Since this school is a charter school, which is considered a public school, is it still eligible to apply for this state grant?*

Yes, an applicant may submit an application to serve only one school. If the school is a charter school, the application must be submitted through the district (see section 1.6 of the RFP).

Q6. *Can this grant be used to do non-profit start up for a Christian school?*

See Section 1.4 of the RFP. The purpose of the 21st CCLC program is restricted to the purposes identified in this section. These funds are not intended to support agency start-up or development.

Q7. *Must you offer services to all public schools in the district if the program is at your site?*

See Section 1.5 of the RFP. The proposal must identify which eligible schools (as defined in the RFP) will be served by the proposed 21st CCLC program.

Q8. *Do private schools count as one of the four maximum target schools? Does the 10 student minimum apply to private schools?*

In general, private schools do not count toward the cap of four target schools per center/site. In some cases, the private school is eligible (as defined in the RFP) and is one of the target schools. In that case, the private school would count towards the cap. The same rationale applies to the minimum number of students. If the private school is one of the target schools, then the minimum applies. See Section 1.5 which details the target population(s) to be served by the program and Section 2.6 which details the requirements regarding private schools.

Q9. *Our District is in the final year of a 21st CCLC ELT grant. It will end before this new round of funding begins. We are considering using the same target schools in the new 21st CCLC round. Is that allowable?*

Yes if the schools are eligible for services as described in section 1.5 of the RFP. All ELT programs sunset on June 30, 2016.

Q10. *I am working on a 21st CCLC application for four schools we partner with. The schools are located in three counties--Orange, Osceola, and Volusia--and our plan is to use each school as a service site within one 21st CCLC program.*

Given the program's geographic structure based on counties, is it possible to have one program that supports sites in multiple counties or would we need to submit a separate application based on the county location of each school?

Yes, it is possible to have one program that supports sites in multiple counties.

Q11. *In Section 1.5 Target Population, it states that "Proposals can only target a maximum of four schools per site." We are a nonprofit organization that operates centers in 19 different Florida counties, with each center having its own school. Can one proposal include four of those centers/schools even though they are in four different counties with each school acting as its own site, or must each school be in a separate application because they are in different counties and school districts?*

Yes, one proposal can include four centers/schools in four different counties.

Q12. *Can you be more specific where the list for target schools is on the National Center for Education Statistics website?*

The National Center for Education Statistics website is a searchable website. Applicants should use the search function listed under Data & Tools.

Q13. *Do you need two applications for same program at two locations? i.e., Leon County, Gadsden County?*

No. Applicant can design one program as having two sites.

Q14. *Can you go across county lines if both school boards okay?*

Yes, proposals can go across county lines.

Q15. *Clarify that Miami-Dade is included.*

Programs serving students in Miami-Dade should apply using the Statewide RFP.

Q16. *If there are multiple agencies collaborating, will each agency participating need to complete the risk analysis and other documentation? Or just the lead agency of the collaborative?*

The agency that will be responsible for the program and will be signing the DOE 100A Project Application will be the agency that will be required to submit the risk analysis. The FDOE may later request additional documentation from the other partners.

Q17. *If a catholic school meets the Title I criteria, can it be eligible for the grant as long as they do follow the non-religion guidelines during the implementation of the program?*

Although some of the students attending the catholic school might receive some Title I services, the school itself, being a private school, would not meet Title I School-Wide Program (SWP) status. The school may be eligible if it meets the second criteria identified in section 1.5 of the RFP.

Q18. *Please clarify – are charter schools' applications included within the district's \$1.5 million cap?*

No. Refer to Section 1.13 of the RFP. Applications submitted by school districts on behalf of charter schools will not be considered when calculating the maximum combined total funding.

Q19. *Total funding as of 8-1-2015. Does this total include ELT funding?*

Yes, it includes all 21st CCLC funding, both ELT and regular.

Q20. *Can you apply for funds for an adult literacy programs without including a student program?*

No. The purpose of the 21st CCLC program is the creation of community learning centers that provide academic enrichment opportunities during non-school hours for students, particularly those who attend high-poverty and low-performing schools. The target population for 21st CCLC programs is students attending kindergarten through grade 12 in Florida schools.

Q21. *Can home school students be provided services at 21st CCLC public school sites?*

A homeschooler may participate in 21st CCLC programs provided the student's zoned school (the school he/she would attend if he/she were attending a public school) is an eligible school targeted by the proposal.

Q22. *Are schools who previously received ELT 21st CCLC funding eligible for funding in this cycle?*

Schools currently funded under the 21st CCLC ELT initiative may be eligible if they meet the requirements specified in Section 1.5 of the RFP.

Q23. *If we have programs that spread across several counties, some of which have 21st Century programs and some that do not, how should we go about choosing which grant to write for? For example, we are writing a proposal for our residential facility sites; which consists of a site in Madison, Jackson, and 2 in Liberty County. Liberty currently has a 21st Century program at the elementary schools but Jackson does not currently have a program. I think we would be disqualified for the geographic diversity grant if we applied through Liberty but if we applied through Jackson we would be ok. But since, our programs span several counties, how are we supposed to distinguish which county qualifies us for geographic diversity and statewide? Thanks for any assistance.*

Please carefully review each RFP and determine which of the two RFPs is the best match – Statewide (TAPS Number 17B030) or Geographic Diversity (TAPS Number 17B036). Please note that the Geographic Diversity RFP restricts where the programs may be located. Submitting a proposal in response to the Geographic Diversity RFP that includes programs in non-targeted counties is grounds to disqualify said proposal.

Q24. *If we are considering applying for two program at two different schools that are across town for each other. Is it better to submit two different applications?*

Please review prior items, this subject has already been addressed.

Q25. *If we have programs that spread across several counties, some of which have 21st Century programs and some that do not, how should we go about choosing which grant to write for? For example, we are writing a proposal for our residential facility sites; which consists of a site in Madison, Jackson, and 2 in Liberty County. Liberty currently has a 21st Century program at the elementary schools but Jackson does not currently have a program. I think we would be disqualified for the geographic diversity grant if we applied through Liberty but if we applied through Jackson we would be ok. But since, our programs span several counties, how are we supposed to distinguish which county qualifies us for geographic diversity and statewide? Thanks for any assistance.*

Please review prior items, this subject has already been addressed.

Q26. *We have a different set of schools because we're a residential DJJ facility. Our schools don't receive a letter grade like most. Is this going to disqualify us?*

School grades do not determine eligibility. School eligibility criteria are included in Section 1.5 of the RFP.

Q27. *In Section 1.5 Target Population, it states that "Proposals can only target a maximum of four schools per site." We are a nonprofit organization that operates centers in 19 different Florida counties, with each center having its own school. Can one proposal include four of those centers/schools even though they are in four different counties with each school acting as its own site, or must each school be in a separate application because they are in different counties and school districts?*

Please review prior items, this subject has already been addressed.

Q28. *Is there a limit to the number of applications an organization can submit?*

No. Please keep in mind that duplicate proposals will not be accepted.

Q29. *I am working on a grant proposal and needed to know if the Equitable Services for Private School Participation form needs to be completed if the Private School is already Title I funded?*

The private school form, included within the Subrecipient Assurances, must be completed by all applicants.

Q30. *Are centers or schools that serve girls only eligible to apply to be a 21st CCLC site under this RFP?*

Such a center may be eligible if it meets the criteria outlined in Section 1.5 of the RFP.

Q31. *Is a private K-12 school eligible to apply for 21st CCLC funding?*

Such a school may be eligible if it meets the criteria outlined in Section 1.5 of the RFP.

Q32. *The 2016-2017 21st CCLC RFP clearly states that charter schools must apply through the school district. However, does this direction also mean that the school district must act as fiscal agent for the grant if the charter school receives the award?*

Yes, the school district would be the subrecipient and as such will have management and oversight of the funding and project.

Q33. *If we are an all-girls school that is proposing a 21st CCLC site at our school, are we required to provide services to boys as well? Are we required to provide services to girls who attend schools outside of our school? We are only including our school on the list of target schools.*

The FDOE is seeking additional feedback from USED in this area and will provide information as soon as the USED provides it.

Section 2

Q34. *1) Section 2.11 disqualifies us from applying and expanding our program. Presently, we have the opportunity at our site to bless more needy families with the 21st CCLC grant. But we are limited to 70 students. Presently we are servicing approximately 90 students (20 in-kind). This number will increase for next year. Can our existing grant be revised to a) increase the age of students serviced to include middle schoolers, and b) increase the number of students in the existing population (K-5)? Consequently increase the corresponding funding for next year? Please advise.*

As indicated in the RFP, we will not fund program expansion through the RFP. Please note that there is no avenue to increase the funding through the RFA.

Q35. *Will this grant include funding for summer activities for incoming kindergarten students?*

In general, we consider that students belong to the grade they will attend in the fall. In the case of kindergarten students, programs should consider whether the program would be able to secure the data required by the program should those students only attend the summer and whether serving those students would be supplanting local resources.

Q36. *One of the schools considering 21st Century next year is a K-8 school. If they **ONLY** serve k-5 students in the program they would have to operate for a minimum of 12 hours per week, correct? And if they **ONLY** served middle school student they would have to operate for a minimum of 9 hours per week, correct? What if they served both populations? Would they still serve both populations according to their respective minimum hours (12 and 9)?*

Refer to Section 2.4 of the RFP. The requirements are attached to the population. In the case that the applicant decides to serve students attending grades K through 8, then the program for K-5 students must be at least 12 hours and the program for grades 6-8 students must be at least 9 hours.

Q37. *The minimum of 12 hours per week required for an elementary school program; can those hours be divided between before-school and after-school hours? The RFP makes no distinction. Please clarify.*

The 12-hours requirement applies to the afterschool component (see Section 2.3). The RFP does not define a minimum number of hours for before school programming.

Q38. *Is there a food “program” that provides for the six hours, two meals and one snack requirement?*

Please see Section 2.7 of the RFP, we have included links to resources that may help applicants.

Q39. *How does rolling program enrollment affect the budget?*

While the RFP indicates that the 21st CCLC programs are not drop-in programs, we do understand that students will stop participating for an array of reasons (e.g., changes in the family, moves). Programs should have a process in place to immediately offer that space to another eligible student. See Section 2.3 of the RFP. Programs are expected to maintain an average daily attendance in line with the proposed number of students.

Q40. *Can family literacy include financial literacy?*

Financial family literacy can be included within family literacy. Program design is up to the applicant but applicants are encouraged to develop a plan to serve the adult family members based on the need of the community served which generally exceed this minimum requirement.

Q41. *Can we still use 5% of funds to pay for an evaluator or for evaluation services?*

Yes, please see Section 2.12 of the RFP. Please note that all the evaluation activities (e.g., data collection, data recording) are included in the cap. This is a cap or maximum amount and not necessarily what is appropriate for the proposed program or evaluation plan.

Q42. *For family services, is there a minimum requirement of attendance of family members for the family services part?*

There is no minimum attendance requirement for adult family members related to Adult Family Member Services. However, applicants should design the services to engage and meet the needs of the adult family members to maximize attendance. Please note that if funded, low adult family member participation rates are identified as areas of weaknesses or non-performance.

Q43. *For staffing, can the program director/site coordinator be the designated data collector?*

The staffing plan is up to the applicant as long as it meets all of the requirements of the RFP.

Q44. *Many of our high school kids who are at risk and would benefit need to work after school. Is there a stipend permitted for performance? Internship type program? (of course meeting all 21st CCLC requirements)*

Stipends are not allowable. Stipends would be considered incentives and are therefore not allowable.

Q45. *Does the 21st Century grant provide funding to attend the Statewide Training?*

Yes, applicants are encouraged to plan to participate in the training and include it in all aspects of their application including the budget.

Q46. *Do the same students need to be served all day? Do the same kids need to come in the morning and afternoon or can you have kids that come in the morning and different kids in the afternoon?*

The same students must be served throughout all the program components. Programs may apply to serve less students during the before school component than in the after school component but all students that attend the before school program must attend the after school component. See Section 2.3 of the RFP for further details.

Q47. *If a community-based organization is providing services at a school do you have to get the child care license?*

See Section 2.11 of the RFP regarding facilities and childcare licensing. The FDOE does not make licensing determinations or provide exemptions or waivers. Applicants should contact their local licensing office.

Q48. *Are incoming students eligible for summer program?*

See Section 2.4 of the RFP. Summer programs, if offered, must be designed to serve the same students during the school year. Incoming students would be eligible to attend the summer program if they will also attend the program during the upcoming school year. 21st CCLC programs start at the beginning of the school year and end after the summer program is completed, if a summer program is offered.

Q49. *If you serve 50 kids during the year, do you have to have all 50 in the summer?*

The primary service component is the afterschool program. Applicants may propose to serve less students for the remaining components. See Section 2.4 of the RFP.

Q50. *Is it allowable to have one certified teacher and one staff person for a group of 20 students, or must 2 certified teachers be present for academic enrichment for a group of 20 students?*

It is allowable to have one certified teacher and one staff person for a group of 20 students. The staffing plan design is up to the applicants as long as the minimum requirements are met. See Section 2.10 of the RFP.

Q51. *We have late start times for middle schools. May a middle school offer the nine (9) hours of service (2 hours x 5 days) before school instead of afterschool?*

That model is not available through the current RFP. The main component of the 21st CCLC program is afterschool. Applicants must offer the minimum requirements for afterschool for the targeted grade group.

Q52. *On page 12 of the RFP, it states that high school summer programs may be four (4); however, the PowerPoint Slide 25 does not identify this. Please clarify.*

Summer programs serving only high school students must operate for a minimum of four (4) weeks, four (4) hours per day (Monday through Friday) and four (4) days per week (Monday through Friday). The PowerPoint presentation was corrected to include this requirement.

Q53. *If a child does not come to the summer program, are they considered unenrolled?*

Each program should develop its own attendance policies.

Q54. *When do you “unenroll” a child – when a parent requests it or if the child is not a regular participant?*

Each program should develop its own attendance policies. Generally, students should not be considered unenrolled from a 21st CCLC program until they are no longer eligible to participate (e.g., move out of the area, transfer to a non-target school) or they stop attending the program.

Q55. *Is there a limit to the number of applications an organization can submit?*

Please review prior items, this subject has already been addressed.

Q56. *For specialized teen services, is there discussion on (an) alternate attendance policy due to the fact that teen program participation fluctuates due to teen commitments?*

Not at this time. Programs serving middle and high school students must operate for a minimum of nine (9) hours per week (Monday through Friday), three (3) days per week (Monday through Friday) with the expectation that students would attend all three days.

Q57. *Must there be a paid program director for each grant? Does the director have to be paid from out of each of the grants?*

While programs must identify one staff member to serve as the program director, the staffing plan is up to the applicant. Please refer to Section 2.10 of the RFP.

Q58. *Please restate the policy for schools who have weekly early dismissal.*

Schools that have weekly early dismissal may include the time for early dismissal in the program hours. For example, if a program typically starts at 3:00 p.m. on Monday, Tuesday, Thursday, and Friday, but school releases one hour early on Wednesdays, the program may begin at 2:00 p.m. on the weekly early dismissal day. The operations schedule on the web-based system allows applicants to reflect this type of program schedule.

Q59. *Does the teacher who does homework help also have to be a certified teacher or just for academic enrichment?*

Academic activities must be supervised and provided by a certified teacher, defined as a teacher with a valid Florida Professional Educator's certificate or a temporary certificate (see SBE Rule 6A-4.001). Homework help is considered an academic enrichment activity. See Sections 2.10 and 5.6.c of the RFP.

Q60. *What measures do you recommend for parent involvement in lieu of attendance?*

Program design, including program objectives and measures, is up to the applicant and should be based on the Needs Assessment for the community(ies) the program proposes to serve. Please see Sections 2.9 and 5.6.d of the RFP.

Q61. *Is there a minimum number of students to be served at one 21st CCLC? If yes, what is it?*

There is no minimum number of students to be served at a 21st CCLC program; however, proposals must target a minimum of 10 students per school. See Section 2.8 of the RFP.

Q62. *What's considered OLD when it come to the exemption letter?*

Exemption letters must be for the 2016-17 school year and apply to the 21st CCLC program as proposed.

Q63. *Could funding be used to create and maintain the 21st CCLC website?*

These costs may be permissible if they comply with the fiscal requirements of the grant.

Q64. *K-8 schools: Must K-8 schools meet the 12 hour minimum weekly hours or 9 hour weekly hours if they serve both populations? Can before school and weekend program hours count toward weekly minimums?*

Programs serving a K-8 school will need to meet the minimum-hours requirements for each grade level. For grades K-5, programs must provide a minimum of 12 hours. For grades 6-8, programs must provide a minimum of 9 hours.

Before school and weekend hours do not count toward the weekly afterschool minimum requirements.

Q65. *If a program runs for 3 hours, does the student need to attend the program for all three hours?*

Yes, the intention of the funding is that students receive the full breadth of services offered by the program. Please note that attendance and program participation are key performance areas.

Q66. *You mentioned that you will only focus on parental involvement and family literacy for the adult family services. Does this initiative fund supplemental adult services? For example, citizenship classes, ESOL, computer literacy, financial literacy?*

Please refer to Section 2.9 of the RFP. This section provides information about family services and some examples.

Q67. *Can programs submit multiple applications targeting different districts throughout the state?*

Yes, an agency may submit multiple applications. Please keep in mind the funding caps described in Section 1.8 of the RFP. Duplicate applications will not be accepted.

Q68. *What is considered dinner?*

21st CCLC programs follow the USDA guidelines for afterschool snacks and meals. Please refer to Section 2.7 of the RFP. The link to the USDA program listed in this section has changed since the release of the RFP. The new link appears to be <http://www.fns.usda.gov/cacfp/child-and-adult-care-food-program>. You may also want to contact the local office of the Florida Department of Health <http://www.floridahealth.gov/programs-and-services/childrens-health/child-care-food-program/index.html>.

Q69. *Which conference day should evaluators attend?*

Attendance to the conference by the evaluators is up to the programs. This year we will not have an evaluator meeting. Trainings on evaluation requirements will be provided during the conference.

Q70. *Kick-off – For new programs, how can staff have time to get permission to travel if new program awarded July 31 and “new program” day is August 1?*

It is anticipated that applicants will be notified of award decisions by the end of June 2016. Budget and technical review for all awarded/funded programs will begin immediately following notification and should be completed or nearly completed by the end of July 2016.

Q71. *Licensing – In the past, public schools did not have to provide this. Has this changed?*

Refer to Section 2.11 of the RFP. Programs operated by a public or a non-public school at their sites, and serving children in kindergarten (5-year-olds) and grades one or above, shall not be deemed to be child care (402.3025 F.S.) and as such will not need to provide licensing information or documentation. Each applicant is required to document that each proposed site is in compliance with 402.26-319 F.S.

Q72. *How/what is the recommended way to do Section 2.15 Community Awareness?*

There is no recommended method that applicants should use to fulfill this requirement. Applicants should use the method that they feel would work best in their community(ies) to reach the greatest number of people.

Q73. *Can the adult family members be offered English classes?*

Please refer to Section 2.9 of the RFP. This section provides information about family services and some examples.

Q74. *How are private schools identified for participation?*

Applicants must identify what private schools are in their service area.

Q75. *Is there a certain mile radius to serve private schools in your area and is charter included?*

No, applicants must identify what private schools are in their service area. The service area should typically mirror the service area of the public schools served by the program.

No, charter schools are not considered private schools. In Florida, charter schools are identified as public schools.

Q76. *Are transportation expenses for adult family members also available?*

Transportation costs for adult family members may be permissible if they comply with the fiscal requirements of the grant.

Q77. *I have a question regarding the mandatory start date for the first day of afterschool programming. The first day of school for the School District of Palm Beach County is August 15. Typically, we have started the 21st CCLC Programs the following week to allow for school-wide transition to starting the school year without 'extra' activities during afterschool hours. Also, the first week is one of mandatory principal/staff meetings. Principals want teachers/staff to focus on the first week of school for their primary jobs of classroom teachers.*

Section 2.4 of the RFP indicates that, "Programming must begin within one (1) week of the school start date and continue through at least one (1) week before the end of the school year". If school starts on August 15, 2016, the 21st CCLC program must start no later than August 22, 2016.

Q78. *Are we in compliance with page 17, subsection 2.11 of the RFP based on the type of program we intend to operate at these sites? (Risk of duplication of efforts).*

- *Richmond Heights Middle School, Dade County, CMB Visions Unlimited (Cohort 11) (91R-2446B-6PCC1)*
- *Homestead Middle School, Dade County, Florida International University (Cohort 13 - Project Pride) (131-2446B-6CCC7)*
- *Homestead Middle School, Dade County, Centro Campesino Farmworker Center (Cohort 11) (757-2446B-6PCC2)*
- *Robert Russa Moton Elementary School, Dade County, After School Programs (Cohort 11 - Miami-Dade) (06K-2446B-6PCC7)*
- *South Dade Middle (No information)*

The schools you identify are currently served by a 21st CCLC program either on site or through services at a community site. Please refer to the criteria identified on section 2.11 of the RFP for the limitations regarding program sites. We cannot provide additional guidance with the information provided.

Q79. *Can you explain if we can operate at sites that are funded by FDOE that are different in nature from the 21st CCLC program?*

Please refer to the criteria identified on section 2.11 of the RFP for the limitations regarding program sites. We cannot provide additional guidance with the information provided.

Q80. *I am only able to add 4 target schools to our proposal. Is there a way to add more schools? We currently serve 8 schools.*

Please refer to Section 2.8 of the RFP. Proposals can only target a maximum of four schools per site. To serve eight schools, a proposal must include at least two distinct site.

Q81. *If you offer transportation to the 21st CCLC target school students do you have to offer it to private school students as well?*

Yes. 21st CCLC programs must offer equitable services to private school students.

Q82. *Section 2.4 of the RFP, relating to summer states, “Summer programs, if offered, must be designed to serve the same students served during the school year.” Question: Does this mean that not only the same participants, but the same number of participants? If we serve 120 children during the school year, are we to serve those same 120 children during the summer program, or can we propose to serve 70 of those school year participants?*

A program may propose to serve less students in summer or any other component than in after school. Since afterschool programming should be the core service, it is expected that all summer participants will attend the afterschool program. It is not required that all afterschool participant attend all other components.

Q83. *... one of our programs, targets the lowest performing elementary student readers to complement the reading instruction students receive during their regular school day, by matching high school-aged tutors with elementary age children to provide intensive and enjoyable reading lessons. With a curriculum lead by certified teachers and aligned with Sunshine State Standards, all students make measurable gains. This is a unique model and is the most intensive reading intervention program in (our area); it targets the five elementary schools in (our area), and reaches 542 students. Otherwise, we know that (a program), in part with 21st CCLC funds, provides homework support, enrichment, art, and math activities to 3-5 grades students in the same (area) elementary schools.*

Considering all of the above, my questions are:

1. The fact that those elementary schools children are receiving services funded by the 21st CCLC program prevents other organizations to apply for grants meant to fund other activities for them, such as (our) program or STEM education?

2. Besides (our program), (our agency) offers a Career Development, and a mentoring program. Could (we) apply for funds for those programs?

The scenarios described above appear to lead to duplication of efforts and other concerns such as double reporting of services. 21st CCLC programs should include all the activities listed, if identified as a need for the students served.

Please refer to Section 2.11 of the RFP which states in part, “In an effort to comply with ESEA Sec. 4204(f) Geographic Diversity and reduce the risk for duplication of efforts, the FDOE will not approve applications that: expand services at an operating 21st CCLC program site; propose to provide services at a site that already houses a 21st CCLC program regardless of the agency operating the site; or propose a site in close proximity to a site currently operating a 21st CCLC program.

Q84. *Do Program Directors or Data Collectors have to have a Florida teaching certificate?*

No, only academic enrichment activities must be supervised and provided by a certified teacher. Refer to Section 2.10 of the RFP.

Q85. *I do not see "Program Evaluator" under the Staffing section. Is this an additional position we must appoint for our program?*

The 21st CCLC program must identify an independent evaluator for the program. This role may or may not be a staff position in the budget. The 21st CCLC evaluator must be an individual, agency or organization with no vested interest in the operations of the 21st CCLC program. Please refer to Sections 2.12 and Section 3 for more details.

Q86. *In past years, the 21st CCLC RFP provided a separate form entitled Equitable Services for Private School Participation Form, which is mentioned by title in Section 2.6. If this is a separate form, where can I find it?*

In order to reduce the complexity of the application process and reduce the paperwork, we have merged the Equitable Services for Private School Participation Form with the 21st CCLC Subrecipient Assurances. This year there is no separate form.

Please note that the items in the Private School participation section have changed significantly to better align them to the federal requirements.

Q87. *Do I need to apply for 2 grants since the schools are in different counties: Palm and Hillsborough?*

Please review prior items, this subject has already been addressed.

Q88. *If the County School Board currently has a 21st Century program on an elementary school campus serving grades 1-5, can another provider target students at that same elementary school proposing to serve students in grades K-2 to be served at the provider's off-campus location?*

This scenario may be appropriate under some circumstances.

Q89. *Does a consortium of nonprofit organizations at a non-school site serving elementary school kids need to provide childcare licensing information with the application?*

See Section 2.11 of the RFP regarding facilities and childcare licensing. The FDOE does not make licensing determinations or provide exemptions or waivers. Applicants should contact their local licensing office. Each applicant is required to document that each proposed site is in compliance with 402.26-319 F.S.

Q90. *Are schools in Miami Dade County allowed to provide weekend 21st CCLC programs?*

Program design is up to the applicant. Refer to Section 2.4 of the RFP for Times and Frequency of Service requirements. Weekend programming is one of the program components that may be included in the application. Please note that weekend programming does not replace after school programming.

Q91. *In the 21st CCLC Subrecipient Assurances on page 5, it states "the applicant must complete the Private Schools Assurance form indicating how the agency has and will continue to ensure timely and meaningful consultation for equitable services to private school children...". On page 6 there is a list of questions to be answered regarding private school consultation. I cannot locate the Private Schools Assurance form on the website.*

Can you please advise if the response to the questions on page 6 of the Subrecipient Assurances replaces the former Private Schools Assurance form? If so, do we include the responses to these questions as an attachment?

Please review prior items, this subject has already been addressed.

Q92. *Can a 21st CCLC program operate only during the regular school days and some non-school days during the year?*

Applicants must make their own decisions about what components will be offered by their program within the requirements identified in the RFP.

Q93. *Can a 21st CCLC program have both, a director and a coordinator if the program only operates in one school?*

The staffing plan design is up to the applicants as long as the minimum requirements are met. Please see Section 2.10 of the RFP.

Section 3

Q94. *Where are personal enrichment and family member performance measures listed in the RFP?*

See Section 3 of the RFP regarding Measurable Objectives and Assessments, particularly Section 3.3, Applicant-Specified Objectives.

Q95. *Do we need to collect outcome data from private school students who choose to attend?*

21st CCLC programs must collect outcome data on all program participants.

Q96. *If we are paying a university to do the evaluation do they need to be included as a partner and if so, do we need an MOU with them?*

A contractor is not always a partner. If the university is included as a partner, you will need to include an MOU or letter from the university detailing their commitment. If the university is not included as a partner, no other documentation will be needed at the time of the application.

Q97. *How do you recommend programs to collect and report data on students who are enrolled after the start date of the program? Would you discourage the 21st CCLC from enrolling new students after a certain period of time?*

Programs should develop their own recruitment and retention plans, including how they will enroll students in the program. We encourage programs to maintain enrollment efforts throughout the year if the program has capacity available. Programs should complete all student assessments within two weeks of their enrollment in the program. Funded programs will receive additional training and guidance on when to include assessment data.

Q98. *In section 3.2.a – Academic Objectives in Core Subjects, can you please clarify what information the applicant must specify under the “Standards for success for courses using other grading scales?” Our ELA, Math, and Science courses do not use grading scales other than A-F. Could this area be used to specify an alternate standard for success using A-F grading scale, such as “Maintain a grade of C or above?”*

No, the “Standards for success for courses using other grading scales” field is only to be completed if your academic objectives are not assessed on a A-F grading scale (i.e. those schools that use E-S-U, 1-4, etc. grading scale). Applicant cannot create a separate standard of success outside that which is provided by the FDOE.

Section 4

Q99. *In reference to Section 4.9 of the 21st CCCL RFP, CSC would like to ask the following questions:*

- 1) *If we pay teachers individually as consultants, does that count towards the 25% subcontracting cap? For example, we have a \$100,000 budget and have consultant agreements with ten teachers equating to a total of \$50,000, can we still subcontract out other grant services up to 25% of the proposed budget?*
- 2) *If the teachers are part of larger subcontract to another entity, can we back out the costs of the teachers from that subcontract so that the portion of the contract paying for teachers does not count towards the 25% cap? For example, if we have a \$100,000 budget and we have a \$75,000 subcontract to XYZ agency that includes \$50,000 in teachers’ payroll costs (or teacher consulting costs) and \$25,000 in security and support services costs, will the teacher costs be waived from the 25% cap?*
- 3) *Will the application with a subgranting relationship be allowed to move forward if we receive a waiver from the U.S. Department of Education to waive the subgranting prohibition described in C.F.R. Part 200.33?*

In reference to question #1, as indicated in the RFP, the individual agreements with certified teachers are exempt from this limitation and will not count towards the 25% cap.

In reference to question #2, all other agreements regardless of what is included in the agreements, will be considered a subcontract and subject to the 25% cap.

In reference to questions #3, as indicated in the RFP, 21st CCLC subrecipients cannot further subgrant the 21st CCLC program or any part thereof. At this time, there are no plans to amend the terms of the RFP. Changes in federal rules and regulations will be addressed at the time they occur.

Q100. *Is the grant fiscal management training required prior to the completed RFP (page 32, section 4.15)?*

No. Please refer to Section 4.5 as this requirement must be met if the application is funded.

Q101. *So, the community-based agency must pay salary and then get reimbursed? What is the turnaround time?*

Pursuant to Florida Statute 215.422, reimbursements must be made within a total of 40 days; 30 days at the agency (FDOE) and 10 days at the Florida Department of Financial Services. The 30 days with the agency includes reviewing the deliverables and the invoice. If the subrecipient is asked for additional information to complete the deliverables or the invoice, the clock starts over once the additional information is received.

Q102. *Please clarify, is a payroll/staffing company considered toward the contractor cap (25%)*

Yes, any contractor, regardless of their roll, count towards the 25% cap. Individual subcontracts with certified teachers are the only exemption from this limitation. See Section 2.9 of the RFP regarding contractors.

Q103. *Can you explain contracted service and define “provide or be responsible” from section 4.9 (page 30) of the RFP?*

As indicated in the RFP, contractors can only provide ancillary services to the program. (e.g., evaluation services, a personal enrichment activity like dance instruction or leadership training). Contractors cannot be engaged to run the program or a part thereof.

Q104. *Are agencies participating in a collaborative effort considered a contractor according to page 30 of the RFP? For example, if the lead agency provided the afterschool program and the collaborating agency provided family services, would the collaborating agency be a contractor?*

Yes. They would be considered a contractor unless they are providing the services in-kind.

Q105. *For new subgrantees, are services rendered before the FY begins counted toward services provided in the FY?*

Refer to Section 4.8 of the RFP. Pre-award costs are an unallowable expense. Any costs expended by programs prior to the program period as identified in the award notification will not be reimbursed.

Q106. *We are a charter school (one site applicant) and we wish to put in a combined position (Director & Site Coordinator) – (RFP page 15). Is this position considered direct services and therefore not limited to the 6% administrative cap. The position is responsible to operate the program (daily operations, instruction, students, lesson plans, partners, evaluation, data) Can you advise?*

Refer to Section 4.17 of the RFP for duties of this position that would be considered administrative or evaluative. For example, evaluation and data tasks are considered under the 5 percent evaluation cap. Applicants should include reasonable percentages to positions that include any administrative or evaluative duties.

Q107. *Are we able to use funding for paying a rental facility fee?*

This type of cost may be allowable. Please note that facility costs, such as depreciation, rental of space, maintenance and repair, utilities, and property insurance, if approved by FDOE are considered general and administrative costs and are included in the 6 percent cap. Refer to Section 4.17 of the RFP for examples of costs that are considered general and administrative.

Q108. *Is compensation for the program director and program coordinator part of the 6% administration allowance?*

That determination is based on the tasks assigned to these positions, not the position title. Please refer to Section 4.17 of the RFP for duties typically considered administrative or evaluative. For example, evaluation and data collection tasks are considered evaluation costs and fall under the 5 percent evaluation cap. Applicants should include reasonable percentages to positions that include any administrative or evaluative duties.

Section 5

Q109. *Are the measurable objectives and assessment table included in the RFP narrative or only completed on the web-based system (page 38, section 5.3b)?*

The measurable objectives and assessments part of the application is completed on the web-based system. The system allows applicants to download a table with the information provided for your records. That table does not need to be submitted with the application and does not count towards the 25 page limitation.

Q110. *Regarding recruitment, if the program is to start on the first day of school, when does student recruitment occur?*

Refer to Section 5.6.b of the RFP. The applicant must design its recruitment plan.

Q111. *Does the RFP allow applicants to use CEP data? (Community Eligibility Provision data)*

Yes. See Section 5.6.a of the RFP. Applicants serving students who attend schools under the Community Eligibility Provision should use the numbers reported to the FDOE through Survey 3 (typically submitted in February).

Please note that eligibility determinations are based on school-specific data, not district-wide data.

Q112. *What other specialized services exist besides industry certifications? (For high school programs.)*

The types of services would be up to the applicant. As noted in the RFP, “Programs selecting to provide specialized services to high school students must describe those services in detail including the type of services, how those will be offered, how often and by whom.”

Q113. *Will 21st Century allow for monies to be used to transport students (bus transportation) on the weekends, and summer since students are bused to our school during regular school hours, so we need to pay for school transportation via school buses?*

Transportation costs may be permissible if they comply with the fiscal requirements of the grant.

Q114. *If a program is servicing the local public school but it is not housed at the school, can it use the pacing guide to collaborate with what is going on at the public school?*

Using the pacing guide serves only as one step in aligning the 21st CCLC program with the regular school day and does not fulfill the collaboration requirements.

Q115. *I currently have a MOU with the district for 21st CCLC. I understand at the bidder’s conference, Ivy (sic) stated we must have a signed MOU from the district for the future grant. That takes weeks in our district and it will not be ready. They will not rush this process without specific reference to this new requirement in the grant language. Even if DOE answers the question in this FAQ section, I am not certain that I can turn around the MOU for the two new sites. I will have a letter of commitment from the superintendent and then an example of our existing MOU with the district as proof of our partnership. I hope that will be sufficient. If not, please specify that a MOU is required in the grant application in these answers to show the district the requirement.*

Partnerships may be documented by other means such as a letter if the letter identifies the roles and contributions of each partner.

Q116. *Regarding the use of free/reduced-price lunch data (for overall schools served and priority points) a number of Florida districts and schools are no longer using "traditional" FRPL data. Instead, as authorized by the Healthy & Hungry-Free Kids Act, many have moved to using the Community Eligibility Provision (CEP). Under CEP, only direct certified students are counted (roughly equivalent to free-lunch only kids). As a result, CEP school poverty rates appear much lower than schools using the traditional lunch forms.*

USDA and the Federal Title I office use a 1.6 multiplier when comparing FRPL and CEP schools' poverty rates. In order for an equitable review process, will applicants be able to use that same 1.6 multiplier? How does the FDOE suggest that this be addressed in the application?

Applicants serving students who attend schools under the Community Eligibility Provision should use the numbers reported to the FDOE through Survey 3 (typically submitted in February).

Please note that eligibility determinations are based on school-specific data, not district-wide data.

Section 6

Q117. *I am unable to find the cost analysis form on the www.myfloridacfo.com/aadir/bureau_audit.htm website. Is there an alternate location where the form can be found? Thank you for your clarification.*

Please see Section 6 of the RFP. A cost analysis worksheet can be found on the online application system at <http://www.fldoe.org/schools/family-community/activities-programs/21st-century-community-learning-center>. The online application system will be available after the last RFP training which is scheduled for February 22, 2016.

Q118. *Does a budget narrative need to be included in the Scope of Work narrative or just on the DOE 101S?*

The budget is only completed on the DOE 101S where a narrative will have to be included for each line item. A budget narrative is not included in the Scope of Work narrative.

Q119. *I wanted to touch base about the cost analysis and what is required when submitting the budget. On the budget form, we detail every line item, do we need to also include attachments for this the budget, such as quotes from vendors on the software, contracted services quotes and payroll registers for salaries? On page 54 of the RFP document, it lists "cost analysis only if applicable."*

If this cost analysis is applicable, what do we do about staff that have not been hired? Or a new position?

Section 6 of the RFP describes the requirements regarding the cost analysis. While a cost analysis must be completed and maintained by the applicants, the RFP only requires that a cost analysis be included with the application for the following costs:

- salaries of the agency leadership positions if any portion of that salary is included in the program budget.
- equipment with a unit cost of \$1,000 or more
- contractors with an agreement totaling \$5,000 or more on an annual basis.

The cost analysis is submitted as a separate item from the budget.

For new staff positions, the cost analysis should be based on the position type (tasks, education and experience requirements) and the projected salary or wage.

Please refer to section 6 of the RFP for additional information and resources.

Q120. *If we have current staff serving as the 21st CCLC Program Director and 21st CCLC bookkeeper who will do the required work, but not be paid out of the grant (salaries covered by the district), do we put them on the DOE 101S budget form as \$0 cost to the grant or do we exclude them from the DOE 101S and put them on the partner's table as in kind services? We do not plan to need a full time program director or bookkeeper simply due to the size of the grant.*

You may list the positions on the DOE 101S and in the amount column, indicate "in-kind." They should also be listed on the Partners Table and in the Letter of Commitment from the district.

Section 7

Q121. *Is there a preference for "year-round" programs?*

No, there is no preference or priority points given for year-round programs.

Q122. *There are four different areas for priority points. Can the application qualify for points in more than 1 category? The online system does not allow you to check more than one box. Also, once a box is selected it is not allowing any changes to be made. What is the maximum number of priority points an application can qualify for? Some applicants would meet more than one category.*

An applicant may qualify for priority points in one of the four different areas available. Only three areas are applicable to the Geographic Diversity RFP.

An applicant cannot qualify for multiple items within one area. For example, the first area considers school grades and free/reduce lunch rates is capped at 5 points for applicants the meet the first criteria.

Section 8

Q123. *We are trying to locate the notice of intent form for new 21st CCLC programs. We have searched the website and the forms site that DOE refers us to, but still cannot find the forms.*

Please refer to Section 8.2 of the RFP. The Notice of Intent to Apply is not required but appreciated. The notices helps us understand how many proposals we will receive and prepare accordingly.

The Notice of Intent to Apply will be available on the web-based system. The web-based system will be available immediately following the last RFP workshop which will be held on February 22, 2016 and will be available through the 21st CCLC web page at <http://www.fldoe.org/schools/family-community/activities-programs/21st-century-community-learning-center/rfp.stml>.

The Notice of Intent-to-Apply may also be sent as an email or fax message to:

21stCCLCRFP@fldoe.org

Fax: 850-245-0849

Q124. *Do the two (2) organizational charts (agency and 21st CCLC) count for the 25 page limit?*

See Section 8.5 of the RFP for submission instructions. The organizational charts are considered attachments and not part of the 25-page limit Scope of Work Narrative.

Q125. *What are the font specifications for the narrative section? Do the reference list and tables count toward the 25 page limit?*

See Section 8.5 of the RFP for submission instructions.

- Citations should be incorporated in the narrative. Applicants can use a footnote in smaller font (not less than 8 point). Citations may be single-spaced.
- Tables may be included sparingly. Tables cannot be used in place of narrative. Tables can be single-spaced in Arial, 11 point font. Applications that use tables to circumvent the narrative space restrictions will be disqualified. In general, a reader should be able to review and score the application even if the tables are removed.

Q126. *What are you referring to in regards to Dosage in the Parent Event box of the Operations page?*

“Dosage” refers to the amount and frequency of services and responds to the questions how much and how often. For example, one-hour (how much?) activity once a week (how often?).

Q127. *On the page to retrieve forms on the online application, the 21st CCLC Subrecipient Assurances includes a note stating that the Private School Participation Form is included. This gets confusing. It is very unusual to write directly on an Assurances form in a grant application, but it appears that these questions about Private School Student Participation were formatted with space after each question for the answer to be provided on the Assurances document. How do you want this information provided - directly on the Assurances document or on a separate document in Word?*

The questions included in the Private School Participation Form section of the 21st CCLC Subrecipient Assurances can be answered in a separate document and attached to the Assurances.

Q128. *If we type these questions and answers on a separate page rather than writing on the Assurances, should we upload the Private School page with the Assurances? If not, where should this be uploaded?*

Yes, please see earlier question.

Q129. *If we prepare a separate page to answer the private school questions and we upload this page with the Assurances, the document will not be in Word as required on Section 8, box #7.*

Submitting this document as part of the Assurances in paper format fulfills the requirement.

Q130. *If we submit the separate page with private school information with the Assurances, will you expect the initials of the Agency Head to be in the bottom right corner of the additional pages?*

Yes, if the initials are missing and the program is recommended for funding, we will require the initials are added before the award notification is issued.

Q131. *Since this is unusual and confusing, some applicants might easily overlook the requirement to answer questions in the Assurances. Is this mandatory? Will there be a penalty if an applicant neglects to answer these questions?*

Responding to the questions is a requirement and it cannot be waived.

Q132. *In the RFP on page 54 under Collaboration with Private Schools it references a form to be uploaded in electronic format. I can't find the form and was told it is in the subrecipient assurances form. Will we need to upload this form into the application in addition to sending it in paper format to FDOE?*

The Collaboration with Private Schools form has been included within the 21st CCLC Subgrantee Assurances. Applicants must respond to the posted questions, initial each page, and attach to the Assurances when submitted in paper format.

Q133. *For a charter school applying - is there a DOE 100A with both signatures as required on other charter school grants?*

For charter schools, the DOE 100A should bear the original signature of the Superintendent for the school district. Refer to Section 8.5 of the RFP.

Q134. *How I do create an application? Where do I find the application section on your website?*

Please refer to section 8 of the RFP. This section describes how each part of the proposal is to be developed and submitted.

Q135. *Do we go ahead and send the Risk Analysis and attachments with the RFP?*

The Risk Analysis does not have to be submitted with the application. If an agency or organization is recommended for funding, the Risk Analysis must be submitted and approved before a project award is issued. Refer also to Section 1.13 of the RFP.

Q136. *Since we are applying as a consortium that has a lead member, is it sufficient for only the lead member to submit all the documents required in the form DOE 620, or do all members of the consortium need to supply these documents?*

Please review prior items, this subject has already been addressed.

Q137. *Applications must include ALL the required forms as listed and submitted as identified in the table on pages 52-54 of the RFP. Number 7 in the table (Collaboration with Private Schools) requires for applicants to download the form, which I am assuming is the 21st CCLC Subrecipient Assurances. However, the directions state to "upload in Word format to the web-based system." The 21st CCLC Subrecipient Assurances form was provided as a PDF document. Is there a separate form that should be used and upload[ed] as a Word document for the requirement as stated in number 7 (Collaboration with Private Schools)?*

Submitting this document as part of the Subrecipient Assurances in paper format fulfills the requirement.

Q138. *Should we complete the DOE 100a form for the charter school applications or the form that requires the signatures of both the school district and the authorized signatory for the charter school?*

Please review prior items, this subject has already been addressed.

Section 9

Q139. *What is the ADA to avoid financial consequences?*

Programs must strive to serve the number of students proposed on a daily basis. Section 9 of the RFP identifies the thresholds that may trigger financial consequences.

Miscellaneous

Q140. *Hello, how do I register as a user on your website? I only see a tab for logging in.*

The web-based system will be available immediately following the last RFP training. Applicants will not be able to register on the site until February 23, 2016.

Q141. *I noticed the RFP for 21st CCLC came out on Friday. I also noticed that the RFA for continuing programs has not been released yet. Am I correct in assuming that, if we want to expand our current elementary school program (at Gulf Highlands Elementary School in Pasco County) by adding a program at another school-we would utilize the RFA for continuing programs, once it is released?*

The RFA for continuing programs will be released around March 2016. Agencies that wish to open a new 21st Century Community Learning Center at a new site to serve a new population must apply through the competitive process, meaning this RFP.

Q142. *I am in search of information for the 2016 RFP for the 21st century grant.*

The 2016-17 Requests for Proposals were released on January 29, 2016. Refer to the 21st CCLC web page at <http://www.fldoe.org/schools/family-community/activities-programs/21st-century-community-learning-center/rfp.stml>.

Q143. *Will your PowerPoint be available after the training?*

Yes, the RFP Training presentation is available on the FDOE 21st CCLC web page at <http://www.fldoe.org/schools/family-community/activities-programs/21st-century-community-learning-center/rfp.stml>.

Q144. *Your program identifies 100 children. May you serve 120 students without asking for additional 21st CCLC funds?*

Yes, however, programs must ensure that sufficient resources are available to ensure appropriate program quality and compliance with the 21st CCLC requirements.

Q145. *If the school is currently K-2 but adds a grade per year, how will that effect the grant?*

This issue would be addressed in the Request for Application (years 2 through 5) if the program is awarded funding. Please note that there is no vehicle to increase funding in later years.

Q146. *Can we have access to the presentation for review and for in-house training in the form of PDF, booklets, etc.?*

The RFP Training Presentation is posted on the Florida Department of Education's 21st CCLC 2016-17 RFP page at <http://www.fldoe.org/schools/family-community/activities-programs/21st-century-community-learning-center/rfp.stml>.

Q147. *When will participants be notified as to acceptance?*

It is anticipated that applicants will be notified of whether the proposal is recommended for funding or not by the end of June 2016. Please note this is not a firm date. The recommendation is contingent on completing the budget and technical review.

Q148. *When applying for a program can the documentation be minutes from your SAC meetings?*

It is unclear what documentation this question is referring to. Please provide more information.

Q149. *What happens when the grant hasn't been approved prior to the annual conference in August?*

It is anticipated that applicants will be notified of whether the proposal is recommended for funding or not by the end of June 2016. This will allow sufficient time to complete the budget and technical review if all parties support the process. In the rare instance that the proposal is not approved prior to conference, the 21st CCLC program office will work with those agencies.

Q150. *Could we include our College-Reach-Out-Program participants within the scope of services of a 21st Century Community Learning Center?*

Program plan is up to the applicants. We cannot provide additional guidance with the information provided.

Q151. *Our target school has a program that allows parents to eat for a nominal fee with their children after school. Is it acceptable for the grant to charge parents attending parent programs for meals or do we have to provide food free of charge to parent participants?*

Please refer to Section 4.3 of the RFP for information regarding fees. Fees are not encouraged but they are not prohibited. Applicants intending to charge fees must clearly identify that in their proposal.

Q152. *Do you know [when] the continuation grant RFA will be out?*

The RFA for continuing programs should be released in April 2016.

Q153. *I need some clarification about the TAPS number for the Statewide RFP. Please see attached because there are two different numbers showing. I want to be sure I use the correct number.*

The correct TAPS numbers are:

- **17B030 for the STATEWIDE RFP**
- **17B036 for the GEOGRAPIC DIVERSITY RFP**

Q154. *Can a 21st CCLC program work in collaboration with a College Reach Out Program – can the same students attend both programs?*

Program plan is up to the applicants. Refer to Section 4.10 of the RFP for federal provision regarding Supplement, Not Supplant and to Section 4.13, Non-Duplication of Effort.

Q155. *Does a private agency require additional insurance coverage? If so, what kind and how much?*

The RFP does not contain any additional insurance requirements.