

Frequently Asked Questions on the Juvenile Justice Education Common Assessment

- 1. What is the common assessment to be administered in Department of Juvenile Justice (DJJ) education programs?**

The Juvenile Justice Common Assessment System provided by WIN Learning, in partnership with Florida Ready to Work, is the common assessment to be used in DJJ education programs.

- 2. Should students in detention centers be administered the common assessment?**

No. Only students in residential and day treatment programs should be administered the common assessment.

- 3. What is required to enroll the student to take the common assessment?**

A student's social security number must be entered in order for the student to take the assessment. This allows the opportunity to capture every student who takes the assessment and to track program accountability. Some students may enter the program without a social security number. Please try to obtain a social security number for these students. The facility side at DJJ may assist you in obtaining a student's social security number.

In cases where the student does not have a social security number and problems ensue in trying to obtain a number, the student's ten digit district identification number may be used. Using a student's ten digit district identification number should be a last resort. Some of the transition outcomes the Florida Department of Education (FDOE) reviews for accountability purposes involve social security numbers (e.g., students who find employment or enroll in continuing education after exiting a program).

Information on students who do not have a social security number will be excluded from transition outcomes.

- 4. What are the procedures for administering the common assessment?**

- Programs will begin administering the common assessment to any youth who entered the program after August 13.

- Entry assessments should be administered within 10 school days of entry into the program.
- Exit assessments will be required for youth who have spent at least 45 school days or more in the program. The exit assessment should be administered as close to the student's exit as possible.
- If a youth re-offends within 30 days of exit from the program, the youth's exit assessment should be used as the entry assessment in the next placement.
- Youth who transfer to another DJJ program after spending 45 school days or longer in the program should receive an exit assessment. The exit assessment results in this case can be used as the entry assessment for the new program placement.
- For youth transferred within 45 school days, the new placement should use the existing entry assessment.
- Youth in long-term programs (12 months or longer) on August 13 should be administered the common assessment as an entry assessment as long as they have 45 school days or longer remaining in the program.

5. Will students have an opportunity to earn a Florida Ready to Work credential?

The Florida Ready to Work credential is available for select students who are at a tenth grade level or higher and/or 16 years of age or older. The credential indicates career readiness for available jobs. Each program will be allotted a certain number of proctored Florida Ready to Work assessments determined by the FDOE.

6. How can a program use the assessment results to determine meaningful growth?

The FDOE is working with WIN Learning to provide information on what constitutes meaningful growth.

7. What is the online courseware that is included with the common assessment?

The online courseware is aligned to the common assessment and common core standards. Programs are encouraged to benchmark student skills with the entry assessment and use the courseware to support student learning and improvement of academic and career readiness skills during placement.

8. Will current courseware users continue to allow their students access to courseware, or will they have to start over again or use new access?

Students who were using Florida Ready to Work courseware prior to August 13 and do not take the common assessment (based on the procedures listed in Question 4) may continue to use the courseware. For these students, they will access the courseware using the common assessment website.

9. Do the common assessment results move with the student if there is a program change?

When the student transfers to another program, the common assessment results automatically move with the student.

10. What does a new teacher need to do to receive a password and username to administer the common assessment?

New teachers will need to contact WIN Learning at (888) 717-9461 to schedule training. Once the teacher has been trained, a password and username will be provided to administer the common assessment.

11. What is the procedure when a teacher who has access to the common assessment is no longer employed at the program?

When a teacher who has a username and password is no longer working at the DJJ education program, lead educators will need to notify Dr. Sue Summers, at (850) 245-0475 or via email at sue.summers@fldoe.org, who will ensure that the person's access is inactive.

12. Who do I contact for common assessment questions?

- For policy and implementation, contact FDOE staff: Dr. Sue Summers at (850) 245-0475.
- For training, implementation, and technical support, contact WIN Learning at (888) 717-9461 or by email at customerservice@floridajica.com.