



**2017-2018 Perkins Non-Traditional Funding Opportunities Webinar – July 12, 2017**

**Division of Career and Adult Education  
Rod Duckworth, Chancellor**



[www.FLDOE.org](http://www.FLDOE.org)

# 2017-2018 Funding Opportunities

Carl D. Perkins

Non-traditional

**Due July 28, 2017**

<http://www.fldoe.org/academics/career-adult-edu/funding-opportunities>

# Funding Webinar

July 12, 2017

10:00 AM – 11:00 PM (EDT)

Call number: 1-888-670-3525

Conference Code: 4632608161 then #

## Please help minimize background noise during the webinar.

- Please keep your phone on MUTE while listening to the conference call. This prevents background noise and in-office discussions from disrupting the call.
- If you do not have a “Mute” button on your phone, press \*6 to mute and \*6 to un-mute.

# Carl D. Perkins Non-traditional Funding Opportunities Webinar Call Agenda

1. Welcome and Introductions – Josué Colorado
2. Preparing and Submitting the Application – Josué Colorado
3. Perkins Accountability – Jane Silveria
4. Quality Assurance Tools and Resources – Josué Colorado
5. Online Survey – Josué Colorado
6. Participants' Questions



# Welcome and Introduction

Josué Colorado

## Funding Webinar Goals

- To provide funding opportunities information
- To provide pertinent programmatic information
- To provide performance reporting requirements
- To provide Request for Proposal (RFP) submission requirements

# 2017-2018 Funding Allocations

## Carl D. Perkins Federal Act of 2006

Basic Grant - Title I Estimate	\$62,867,936
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# 2016-2017 Funding Allocations

## Perkins IV State Budget Estimate

State Administration	\$ 1,200,000
<b>State Leadership</b>	<b>\$ 3,303,810</b>
Aid to Districts	<u>\$58,364,126</u>
<b>Total Allocation</b>	<b>\$62,867,936</b>
Secondary	\$27,835,919
Postsecondary (College and School District)	\$27,925,137
Reserve	<u>\$ 2,603,070</u>
Total Aid-to-Districts	\$58,364,126



# Preparing and Submitting the Application

Josué Colorado

## Program Update

- Choose the correct RFA/RFP from the website:  
<http://www.fldoe.org/academics/career-adult-edu/funding-opportunities/2017-2018-funding-opportunities/perkins.stml>
- Read the entire RFA/RFP carefully and follow the instructions.
- Applications must contain a series of forms and a narrative
- Use the Checklist (last page of the RFA/RFP) to assure all required items are included and arranged in the proper order.

# Program Update

- Continued -

- Save the Application Narrative Section including all pages, charts, and forms in Microsoft Word prior to inserting information.
- Complete the narrative using the same sequence presented in the Application Narrative section.
- Responses should be brief, clear, and concise.

## Funding Purpose and Priorities

- To provide non-traditional programming to underrepresented youth in grades 7-12. This funding should increase the enrollment, retention and placement of students in non-traditional career training programs. The program **must** be on the non-traditional list at: <http://www.fldoe.org/core/fileparse.php/14195/urlt/nt-lest.xls> and activities can be integrated into the normal school day or offered after-school.

## Eligible Applicants

- \*School Districts and State Colleges currently awarded funds under Carl D. Perkins are the only eligible applicants for this funding and are required to serve as the fiscal and lead programmatic agent.
- **2016-2017 awardees of this grant are not eligible to apply.**
- Must serve secondary students only (grades 7-12)

## Funding and Due Date

- Funding:
  - Total - \$40,000
  - Up to \$10,000 maximum per project
  - Limited to one funded project per eligible agency (previous awardees of this grant are not eligible)
- Application Due Date: on or before **July 28, 2017**

# Preparing the Application Narrative

1. Project Abstract or Summary
2. Project Need
3. Expected Measurable Outcomes/Project Deliverables
4. Evaluation
5. Sustainability
6. Partnerships and Collaboration
7. Budget (DOE 101)
8. Support for Strategic Plan



# Budget Narrative Form, DOE 101

## Applicable to all Perkins Applications

- Expenditures must be:
  - Directly tied to program goals
  - Reasonable, allocable, allowable, and necessary
  - See Example Budget in RFA/RFP
- Line item descriptors – must indicate:
  - For what, who, why, when, where, and quantity

# Budget Narrative Form, DOE 101

## Applicable to All Perkins Applications

- Continued -

- Examples of budget items are:
  - Salaries
  - Professional/Technical Services
  - Contractual Services (signed contractual agreements needed)
  - Equipment (must also provide Projected Equipment Purchases Form)
  - Materials and Supplies
  - Administrative Costs

# Budget Narrative Form, DOE 101

## Applicable to All Perkins

- Continued -

- Function Codes are only required for school districts.
- Object Codes (only one per line item) are for:
  - School Districts
  - Colleges

# Budget Narrative Form, DOE 101

## Applicable to All Perkins Applications

- Continued -

### Administrative Costs including Indirect Costs

- Section 3(1) of the Act states that the term ‘administration’, when used with respect to an eligible agency or eligible recipient, means activities necessary for the proper and efficient performance of the eligible agency or eligible recipient’s duties under this Act, including the supervision of such activities. Such term does not include curriculum development activities, personnel development, or research activities.
- Section 135(d) of the Act states that each eligible recipient receiving funds under this part shall not use more than five percent of the funds for administrative costs associated with the administration of activities assisted for the proposed project.
- Positions such as project coordinator, accountant, clerical staff, or other positions not directly serving students are considered administrative. Indirect costs are considered administrative costs.

## Contractual Service Agreements

- The RFP contains a Contractual Service Agreements section for subcontracting services to another entity (sub-recipient).
- The applicant is solely responsible for all programmatic, reporting and fiscal management of the project.
- Additional resource information: State of Florida Contract and Grant User Guide (pages 11 and 12 for a checklist).  
<http://www.myfloridacfo.com/aadir/docs/ContractandGrantManagementUserGuide.pdf>

## Federal Uniform Guidance

- The Uniform Guidance combines and codifies the requirements of eight Office of Management and Budget (OMB) Circulars: A-89, A-102 (former 34 CFR part 80), A-110 (formerly 34 CFR part 74), A-21, A-87, A-122, A-133, A-50. For the Department of Education this means that the requirements at EDGAR Parts 74 and 80 have also been subsumed under the Uniform Guidance.

# Risk Analysis for School Districts, State Colleges, and State Universities

- Effective July 1, 2015, every agency must complete a Risk Analysis form. The appropriate DOE 610 or DOE 620 form will be required and approval must be obtained by FDOE prior to a project award being issued.
- The DOE 610, currently on file with the FDOE, shall remain in effect indefinitely. The certification does not need to be resubmitted with this application, unless there are significant changes to the financial circumstances.

## Equipment Purchases

- The RFP contains a section on Equipment Purchases as well as a Project Equipment Purchases Form.
- Any equipment purchased under this program must follow the Uniform Guidance found at:  
<https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards>



# Equipment Purchases

- Continued -

- The Uniform Guidance document provides all of the required definitions in the following sections: 200.12 Capital Assets, 200.13 Capital Expenditures, 200.20 Acquisition Cost, 200.33 Equipment, 200.48 General Purpose Equipment, 200.58 Information Technology Systems, 200.89 Special Purpose Equipment, and 200.94 Supplies. Post Federal Award Requirements Standards for Financial and Program Management, 200.313 and General Provisions for Selected Items of Cost 200.439.

## Conditions for Acceptance

- Substantially Approvable
  - Includes required forms:
    - DOE 100A, Application Form bearing the original signature of the Superintendent for the school district or the Agency Head for other agencies.
    - DOE 101, Budget Narrative Form.
- All required forms must have the assigned TAPS Number included.
- Note: Perkins Non-traditional competitive grant must be received by DOE no later than the close of business on or before **July 28, 2017**.

## Submitting the Proposal

- Submit one application with the original Agency Head signature and seven identical copies of the original proposal.
- It is the submitting agency's responsibility to ensure that all copies are identical to the original.

Submit to:

Office of Grants Management

Florida Department of Education

325 West Gaines Street, Room 332, Unit B

Tallahassee, FL 32399-0400



# Perkins Non-Traditional

Jane Silveria

## Perkins Performance Measures

- Perkins IV requires that states develop valid and reliable measures for each core indicator of performance in order to accurately measure the performance of Florida's CTE students. States and local programs must report on separate core indicators of performance for secondary and postsecondary students.
  - 6S1 Non-traditional Enrollments
  - 6S2 Non-traditional Completion
  - 5P1 Non-traditional Enrollments (college credit)
  - 5P2 Non-traditional Completion (college credit)
  - 5A1 Non-traditional Enrollments (clock hour)
  - 5A2 Non-traditional Completion (clock hour)

# Ideas and Suggestions

- Middle school students
  - After school programs
  - Summer programs (must end by June 30)
  - Nontraditional career experiences/exploration
  - Shadowing

## Ideas and Suggestions

- High school students
  - Dual enrollment in PSAV CTE programs
  - After school programs
  - Summer programs (must end by June 30)
  - Nontraditional career mentoring/shadowing

## Ideas and Suggestions

- Website development/Webinars
  - By staff or by students
- Curriculum and instructional materials
  - To be disseminated statewide
- Guest speakers in non traditional fields



## Use of funds

- Curriculum development
- Substitute teachers
- Consultants
- Technology
- Stipends for instructor
- Materials/supplies

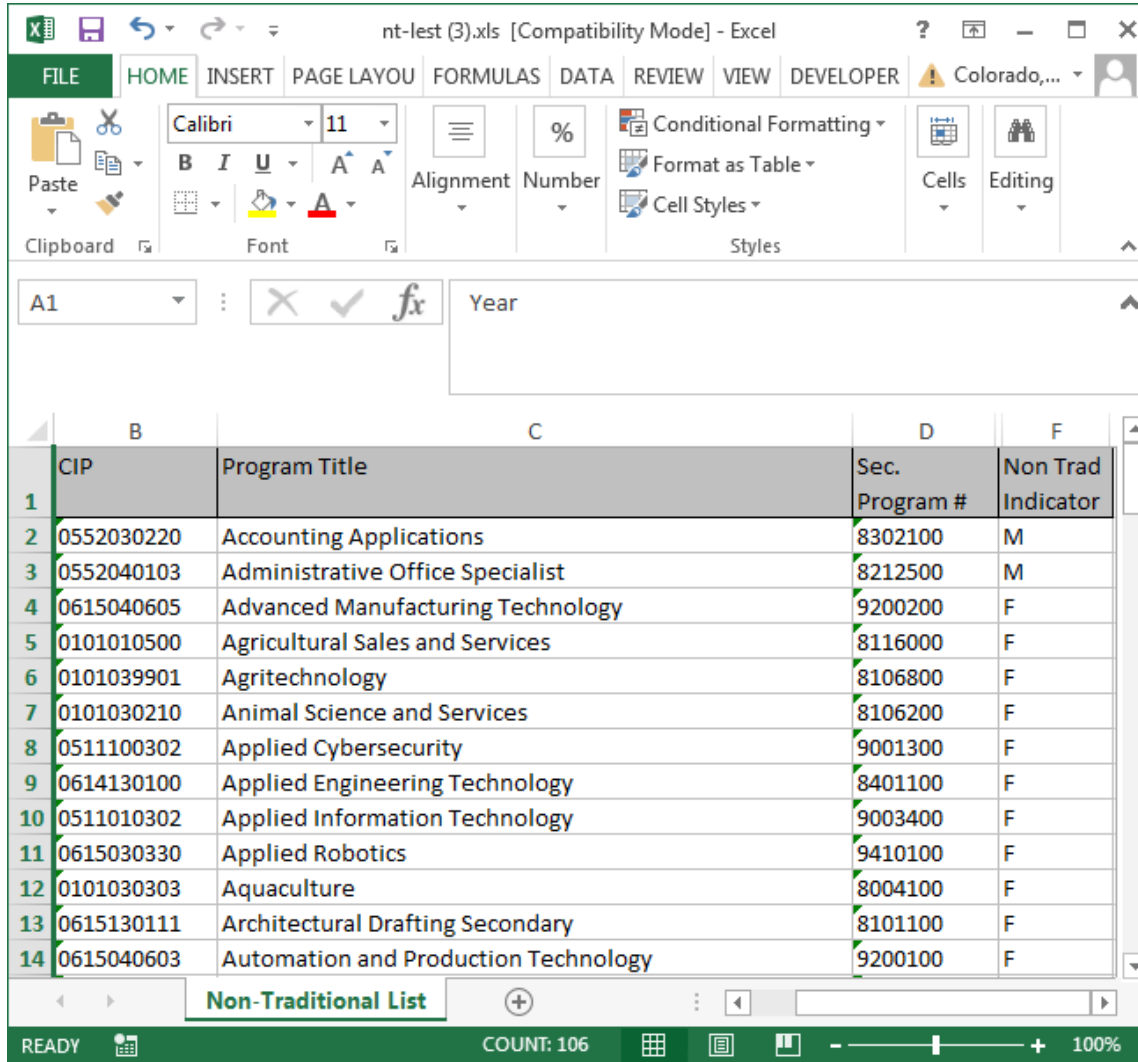
## What will judges look for?

- Non Traditional Perkins Indicators and targeted goals
- Targeted Population
- Impact
- Measurable outcomes
- Evaluations
- Sustainability
- Partnership and collaboration
- Business and Industry involvement
- Cost per student served

## Remember

- Services must be in a non traditional program on the list:  
<http://www.fldoe.org/core/fileparse.php/14195/urlt/nt-lest.xls>
- Services must be for grades 7 – 12 only
- Be innovative
- Be replicable

# Non-traditional list



	B	C	D	F
1	CIP	Program Title	Sec. Program #	Non Trad Indicator
2	0552030220	Accounting Applications	8302100	M
3	0552040103	Administrative Office Specialist	8212500	M
4	0615040605	Advanced Manufacturing Technology	9200200	F
5	0101010500	Agricultural Sales and Services	8116000	F
6	0101039901	Agritechnology	8106800	F
7	0101030210	Animal Science and Services	8106200	F
8	0511100302	Applied Cybersecurity	9001300	F
9	0614130100	Applied Engineering Technology	8401100	F
10	0511010302	Applied Information Technology	9003400	F
11	0615030330	Applied Robotics	9410100	F
12	0101030303	Aquaculture	8004100	F
13	0615130111	Architectural Drafting Secondary	8101100	F
14	0615040603	Automation and Production Technology	9200100	F



# Perkins Resources

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# Perkins Resources

- Perkins IV Resources

<http://www.fldoe.org/academics/career-adult-edu/funding-opportunities/carl-d-perkins-career-technical-edu/carl-d-perkins-resources.shtml>

- Quality Assurance Policies, Procedures, and Protocols

<http://www.fldoe.org/academics/career-adult-edu/compliance/index.shtml>

- Federal Uniform Guidance

<https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards>

## Perkins and Resources

- Florida Department of Education “Green Book”  
<http://www.fldoe.org/finance/contracts-grants-procurement/grants-management/project-application-amendment-procedur.stml>
- Grant Award - Terms, Conditions, and Assurances  
<http://www.fldoe.org/finance/contracts-grants-procurement/grants-management/project-application-amendment-procedur.stml>



# Online Survey

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## Online Survey

### Survey for this webinar -

- Please take a few minutes to give us your feedback via this survey:  
<https://floridadepartmentofeducation.formstack.com/forms/perkinswebinarsurvey>

### Reviewer registration for this competition year -

- Your opportunity to review and score grants:  
<http://data.fldoe.org/register/wfgrantsdjj/>

# Participants' Questions



[www.FLDOE.org](http://www.FLDOE.org)

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