MEMORANDUM

TO: District School Superintendents

FROM: Linda Champion

DATE: February 10, 2016

SUBJECT: Estimated June 2016 Florida Department of Juvenile Justice (DJJ) Unweighted Full-Time Equivalent (UFTE) Students (Survey 4)

The fourth calculation of the 2015-16 Florida Education Finance Program (FEFP) requires an estimate of June 2016 DJJ UFTE students by school, program and grade. Attached is the data used for your district in the 2015-16 Third FEFP calculation. This data will serve as your district’s estimated June 2016 DJJ UFTE student total, unless revised by the district. Districts are requested to carefully review the data and make appropriate changes.

To provide a revised estimate, please complete the attached copy of Form ESE 135 for each DJJ school and submit these forms to our office by Tuesday, February 16, 2016.

In addition, the attached form letter, which certifies the estimated June 2016 DJJ UFTE student total, must be signed by the superintendent or designee and submitted no later than Tuesday, February 16, 2016. If the June 2016 DJJ UFTE student data from the 2015-16 third FEFP calculation is to be used as your district’s estimated June 2016 DJJ UFTE student total, or if you anticipate zero DJJ UFTE students for June, a letter that certifies the total UFTE students is still required. Submitted UFTE student data will be reconciled to the total certified in the letter.

For districts that submit data after the February 16, 2016, deadline, the June 2016 DJJ UFTE student data from the 2015-16 third FEFP calculation will be used as the district’s estimated June 2016 DJJ UFTE student total. The submission of the estimated June 2016 DJJ
Date: __________________________ Fax Number: 850-245-9135

Mark Eggers, Assistant Deputy Commissioner
Bureau of School Business Services
Florida Department of Education
325 West Gaines Street, Room 814
Tallahassee, Florida 32399-0400

Dear Mr. Eggers:

This letter certifies the estimated June 2016 Florida Department of Juvenile Justice (DJJ) unweighted full-time equivalent (UFTE) student data to be used in the fourth calculation of the 2015-16 Florida Education Finance Program for the _________________ County School District. All DJJ schools are represented.

The district’s estimated June 2016 DJJ UFTE student total is _________________ (fill in total district UFTE student amount) and (check one):

1. _____ is the same as the estimated June 2016 DJJ UFTE student data from the 2015-16 third FEFP Calculation
2. _____ has been revised on the attached copy of form ESE 135, School Funding Certification.

Person completing this form: __________________________________________________

Phone Number: _______________________________

Sincerely,

______________________________
Signature of District School Superintendent or Designee
UFTE student data is critical, as this student data is used in the 2015-16 fourth FEFP Calculation, which is the basis for district funding through June 30, 2016.

If it is necessary to fax the data in order to meet the February 16, 2016, deadline, please send the fax to Andrew Morrell at 850-245-9135.

LC/am

Attachments: Estimated June 2016 DJJ UFTE Students Certification Letter
 Estimated June 2016 DJJ UFTE Students ESE 135 Form
 Estimated June 2016 Third FEFP Calculation DJJ UFTE Student Data

cc: District FTE Administrators
    District MIS Directors
    District Finance Officers
**FLORIDA DEPARTMENT OF EDUCATION**

**BUREAU OF SCHOOL BUSINESS SERVICES**

**OFFICE OF FUNDING AND FINANCIAL REPORTING**

**ESTIMATED JUNE 2016**

**FLORIDA DEPARTMENT OF JUVENILE JUSTICE UFTE STUDENTS (SURVEY 4)**

**SCHOOL FUNDING CERTIFICATION**

**FLORIDA DEPARTMENT OF EDUCATION**

**BUREAU OF SCHOOL BUSINESS SERVICES**

**OFFICE OF FUNDING AND FINANCIAL REPORTING**

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I certify this report to be correct.

Signature of District School Superintendent or Designee __________________ Date ______________

ESE 135
Rev. 10/2015