



Florida Department of Education

Bureau of Educator Certification

325 West Gaines Street, Room 201

Tallahassee, Florida 32399-0400

MEMORANDUM

TO: Educator Certification Partners
FROM: David C. LaJeunesse, Chief
DATE: August 22, 2014
SUBJECT: 2014 Rule Development Workshops

You are invited to participate in an upcoming webinar/teleconference for Educator Certification to share updates regarding topics of importance to our valued partners. On **Wednesday, August 27**, Educator Certification will host two sessions of the webinar/teleconference entitled **Rule Development Workshop for Educator Certification Rules 6A-4, F.A.C.** The sessions are scheduled on the same day with the first session beginning at **10:00 a.m. EDT** and the second beginning at **2:30 p.m. EDT**. Each session will cover the same prepared material and will extend for 60 minutes (as necessary) to provide ample opportunity for participants to pose relevant questions and share comments.

Please use the below information to join either webinar/teleconference session. Please note that a *different meeting ID* may be required for each session, but the teleconference number and passcode are the same.

10:00 a.m. or 2:30 p.m. session on 8/27/2014

To join the teleconference and online meeting:

1. Dial in to conference call at: 1-888-670-3525
2. Enter Participant Passcode: **305 466 8804#**
3. Visit the Join the Meeting at GoToMeeting site at <http://joingotomeeting.com/>
4. Enter the **meeting ID** to be provided by the meeting organizer
5. Click "Continue"
6. Click "Launch GoToMeeting" to start your session
7. When prompted, please enter your name and email address

All participants need to call the conference line in order to hear the presentation. You may also join the webinar by entering the **meeting ID** to be provided by the meeting organizer via the **GoToMeeting** link provided above. If the GoToMeeting software does not automatically launch, please click the "*download & run GoToMeeting*" link and follow the onscreen prompts to install the necessary software. An opportunity to ask questions and make comments, will be facilitated at the conclusion of the brief presentation.

We hope that many of you will be able to participate with us in one of the rule development sessions on **Wednesday, May 27**. We look forward to your comments as we continue to build our partnership and strengthen the teaching profession to best serve Florida's students through educators who make teaching better.