(C) Public and Private Postsecondary Institution Agreements with Private Schools

Each postsecondary institution eligible to participate in the dual enrollment program pursuant to s. 1011.62(1)(i) must enter into a private school articulation agreement with each eligible private school in its geographic service area seeking to offer dual enrollment courses to its students, including, but not limited to, students with disabilities.

By August 1 of each year, the eligible postsecondary institution shall complete and submit the private school articulation agreement to the Department of Education.

1. A delineation of courses and programs available to the private school student. The postsecondary institution may add, revise, or delete courses and programs at any time.

C. Programs and courses available to students eligible for Dual Enrollment. “Dual Enrollment” is the enrollment of a student in a postsecondary course creditable toward high school completion and a career certificate or an associate or baccalaureate degree. A student who is enrolled in postsecondary instruction that is not creditable toward a high school diploma may not be classified as a Dual Enrollment student. s. 1007.271 (1), F.S.

Course Offerings: Dual Enrollment college credit courses are recommended to the State Board of Education by the State Articulation Coordinating Committee as meeting high school graduation requirements. The Dual Enrollment Course -- High School Subject Area Equivalency List states the relationship between high school and college course subject areas and dictates the awarding of credit for said classes. All courses in the Statewide Course Numbering System, with the exception of remedial courses and physical education skills courses, can be used for Dual Enrollment credit and count toward high school graduation, including electives. Physical education, college preparatory, and non-credit courses in addition to courses within selected limited access programs are excluded from this Agreement, as are courses with activities that presume an adult-level of maturity and personal responsibility such as study abroad. The Dual Enrollment Student may not be permitted to pay to take any college courses. The list of courses, “List of postsecondary courses that are guaranteed to meet high school diploma requirements”, can be found at http://www.fldoe.org/policy/articulation/. This list is not a limit to the total number of Dual Enrollment courses that may be available at the University. Courses and programs may be added, revised, or deleted at any time by the University.
2. The initial and continued eligibility requirements for private school student participation, not to exceed those required of other dual enrollment students.

E. Student eligibility requirements for participation in the Dual Enrollment program.
An eligible private school student must: (1) provide proof of enrollment in a private school program, pursuant to s. 1002.41, F.S.; and (2) sign the private school articulation agreement.

Students eligible for Dual Enrollment must have completed the sixth (6th) grade, have a 3.0 unweighted high school GPA, and have SAT, rSAT ACT, CPT, or PERT scores that meet state mandated minimums as follows:

- CPT: 83 Reading Comprehension, 83 Sentence Skills, and 72 Elementary Algebra
- SAT: 460 Verbal and 460 Math
- rSAT: 24 Reading, 25 Writing and Language, and 24 Math
- ACT: 18 English, 19 Math, and 19 Reading
- PERT: 114 Math, 106 Reading, and 103 Writing

Continued Eligibility: To maintain eligibility for continued enrollment in college credit Dual Enrollment courses, the Student must maintain a 3.0 unweighted high school grade point average and a 2.5 college grade point average and must have continued approval by the Parent. Students who meet initial and subsequent eligibility criteria may become ineligible to participate in the Dual Enrollment program if the student is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered. Additional requirements included in the Agreement may not arbitrarily prohibit students who have demonstrated the ability to master advanced courses from participating in Dual Enrollment courses. Dual Enrollment applications are valid on a semester-to-semester basis. Students must reapply for Dual Enrollment every semester. Prior acceptance into the program does not guarantee future acceptance.

3. The student's responsibilities for providing his or her own instructional materials and transportation.

Instructional Materials and Other Fees: Students are responsible for other university fees (e.g. activity fees, parking fees, etc.). The University does not purchase or provide instructional materials to dual enrolled students.

O. Student transportation. Students will be responsible for providing their own transportation to and from Dual Enrollment courses taken at the University. The School is responsible for providing transportation for students taking Dual Enrollment courses at the high school site in accordance with current transportation guidelines of the School. The student is responsible for any fees or fines related to parking.

4. A provision clarifying that the private school will award appropriate credit toward high school completion for the postsecondary course under the dual enrollment program.

F. Delineation of high school credit earned for the passage of each Dual Enrollment course.
Course Credit: Students enrolled in Dual Enrollment courses shall earn both high school credit from the School and college credit from the University if they meet the minimum requirements for satisfactory completion of such courses. Students who complete a three (3), or four (4) credit hour Dual Enrollment course at the University with a passing grade will earn at least one-half (1/2) elective credit towards the high school diploma and/or designated subject credit.

5. A provision expressing that costs associated with tuition and fees, including registration, and laboratory fees, will not be passed along to the student.

N. Delineation of cost.

Tuition. For dual enrollment courses offered on the University campus, the School shall pay the standard tuition rate per credit hour. The School will compensate its personnel acting as dual enrollment adjunct faculty for University as part of their regular teaching load at the high school campus. The School will compensate University for the costs of University instructional personnel, per the current cost for part-time or full-time faculty instruction, who teach at the high school campus at the School’s request. Tuition costs shall not be passed on to the Students or the student’s family. Any student enrolled in the Dual Enrollment program shall be exempt from the payment of textbook, registration, tuition, and laboratory fees.

6. A provision stating whether the private school will compensate the postsecondary institution for the standard tuition rate per credit hour for each dual enrollment course taken by its students.
N. Delineation of cost.

Tuition. For dual enrollment courses offered on the University campus, the School shall pay the standard tuition rate per credit hour. The School will compensate its personnel acting as dual enrollment adjunct faculty for University as part of their regular teaching load at the high school campus. The School will compensate University for the costs of University instructional personnel, per the current cost for part-time or full-time faculty instruction, who teach at the high school campus at the School’s request. Tuition costs shall not be passed on to the Students or the student’s family. Any student enrolled in the Dual Enrollment program shall be exempt from the payment of textbook, registration, tuition, and laboratory fees.

7. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1)(i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution.

P. Disability Services and Resources. The University does not discriminate on the basis of disability in admission or access to its programs or activities. The University’s Disability Resource Center (DRC) ensures that all students with disabilities have equal access to educational opportunities at the University of North Florida. Visit the DRC webpage for more information: https://www.unf.edu/drc/.