

DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN
NORTH FLORIDA COMMUNITY COLLEGE
and
HOME EDUCATION STUDENTS

Pursuant to §1007.271 (13), F.S., the dual enrollment program is available for an eligible home education secondary student in a postsecondary course creditable toward a career certificate, an associate degree, or a baccalaureate degree. College preparatory and physical education courses shall not be included in courses offered in the dual enrollment program.

To participate in the dual enrollment program an eligible home education student must:

- 1. Provide proof of enrollment in a home education program as filed with the district.
- 2. Be responsible transportation.

Scope of Agreement: North Florida Community College will structure a partnership in order to provide eligible home education students with access to the dual enrollment program. An eligible home education dual enrollment student shall be exempt from payment of tuition and instructional materials for each approved course. Transportation are the responsibility of the home education student.

While enrolled in dual enrollment courses _____
Home education student
shall be required to comply with all applicable policies and procedures which apply to North Florida Community College students.

This agreement is entered into the _____ day of _____, 20____ by and between North Florida Community College and _____;
Home education parent/guardian
on behalf of _____.
Home education student

The purpose of this agreement is to provide opportunities to:

- 1) Increase depth of study;
- 2) Broaden educational opportunities; and
- 3) Empower students to pursue their educational goals as rapidly as possible.

NOW THEREFORE, BE IT RESOLVED that North Florida Community College and _____ and _____
Home education parent/guardian Home education student

agree to abide by the provisions set forth herein:

1. Students whose parents choose to teach and direct the education of their children at home, pursuant to §1002.41, F.S. and who meet the eligibility requirements for dual enrollment as specified in §1007.271(13) F.S., shall be permitted to enroll in dual enrollment coursework at North Florida Community College.
2. To meet eligibility requirements for participation in the dual enrollment program, home education students shall meet the following criteria:
 - a. Students must be officially enrolled in a home education program and in compliance with §1002.41, F.S.
 - b. Students must be participating in a secondary curriculum designed to accelerate toward a postsecondary degree. In addition, students must provide evidence of secondary coursework.
 - c. Student must not be over age 19 by the first day of fall semester to participate in dual enrollment for that academic year. The maximum age for participation in dual enrollment is 19. With extenuating circumstances, students may appeal the maximum age limit by submitting a written request to the Dean of Enrollment and Student Services. The decision of the Dean is final.
 - d. Students must demonstrate college readiness by way of accepted college placement test scores and appropriate level of maturity and responsibility.
 - e. To maintain eligibility in the dual enrollment program, students must maintain a cumulative grade point average (GPA) of 2.0 for courses taken at North Florida Community College, which counts toward the student's permanent record.
 - f. Students must provide a copy of a letter from the applicant's public school district verifying legal home school status.

Process and procedures

1. Parents are notified of the option to participate in the dual enrollment program through public announcements, email reminders, institution website announcements, fliers, and through the institutional course catalog.
2. The student will submit a North Florida Community College dual enrollment application and home school affidavit.
3. The student will take a state approved college placement test (ACT, SAT, PERT) or submit scores less than 2 years old.
4. The student will receive verification of admission, registration deadlines, and new student orientation information from the institution.
5. The Dual Enrollment Coordinator will provide academic advising, conduct initial screening, maintain records of student's placement test scores, distribute and process

applications and forms, process withdrawals, and monitor grades with respect to the articulation agreement.

6. The home education parent and North Florida Community College's Dual Enrollment Coordinator will share the responsibility for monitoring the academic progress of the home education student. Note that the GPA earned through dual enrollment applies to the student's college GPA.
7. Students enrolling in any college credit course must demonstrate adequate reading **and** writing preparation through submission of appropriate placement test scores. In addition, no student shall be enrolled in a college credit mathematics course on a dual enrollment basis unless the student has demonstrated adequate preparation through submission of appropriate placement test scores.
8. Students who earn a grade of D, F, or WF will not be able to register the following semester. Courses in which a grade of D, F, or WF is earned may be repeated one time for grade forgiveness.
9. All grades, including "W" grades for withdrawal, count as course attempts and become part of the student's college transcript; they may affect subsequent postsecondary admission and financial aid. As dual enrolled, the student is limited to two attempts per course.
10. The student shall be permitted to enroll in college credit courses and PSAV programs to include Automation and Production Program (APT), Early Childhood Professional Certificate (ECPC).
11. Students with disabilities must request accommodations from North Florida Community College's Office of Disability Services and provide appropriate documentation to ensure that resources are made available.
12. _____, by signing this agreement, certifies
(Parent/Guardian)
that he or she is in compliance with §1002.41, F.S., has notified the superintendent of schools in the county of residence of intent to establish and maintain a home school education program, and will provide annual district verification of enrollment in a home education program to North Florida Community College.
13. Either party shall have the right to terminate this agreement by delivery of written notice to the other party not less than ninety (90) days prior to the effective date of said termination.
14. Dual enrollment courses will receive the same weighting for the high school grade point average as Advanced Placement (AP), International Baccalaureate (IB), and Advanced International Certificate of Education (AICE) courses. In addition, dual enrollment courses that meet core state university admission requirements in English/Language Arts, Mathematics, Natural Sciences, Social Sciences, or World Languages shall receive the same weighting as AP, IB, and AICE courses in the calculation of the high school

grade point average used for admission decisions. For more information please refer to Appendix A of this agreement.

Further, this agreement shall continue in force from the date of the last signature and shall be subject to annual review and revision prior to the fall semester, by the President (or designee) of North Florida Community College.

BE IT RESOLVED that this agreement does not supersede or release North Florida Community College from any legal or other obligations set forth by the State Board of Education or the State of Florida and that if any part(s) of this agreement is (are) in conflict with any law, statute, or rule, then such part(s) shall be deemed inoperative to the extent it conflicts therein and shall be modified to conform to such law, statute, or rule.

BE IT FURTHER RESOLVED that this agreement will be in effect from the date of entering into this agreement – July 31, 2019. The agreement shall be subject to annual review and renewal by North Florida Community College at the end of the aforementioned academic year. If any of the parties fail to follow the terms and conditions of the agreement as set forth herein, the other parties have the right to terminate this agreement immediately upon written notice to the others. Any modifications, additions, or deletions to this agreement must be made in writing and signed by the signatories of this document or their successors.

IN WITNESS WHEREOF, North Florida Community College has adopted this agreement and cause the same to be executed by their respective representatives and the home education parent(s).

Signature: Dean of Enrollment & Student Services, NFCC

Date

Signature: Dual Enrollment Coordinator, NFCC

Date

Signature: Parent/Guardian of Home Education Student

Date

Signature: Home Education Student

Date

DUAL ENROLLMENT TRANSFER GUARANTEES

The dual enrollment program is an opportunity to take challenging courses and accelerate education opportunities. With hundreds of dual enrollment courses available, there is great potential to further engage and motivate students to pursue academically rigorous courses that capture their interests. Successful completion of dual enrollment courses allows eligible high school students to simultaneously earn high school core or elective credit and postsecondary credit toward a career certificate, an associate degree, or a baccalaureate degree.

Dual enrollment courses will receive the same weighting for the high school grade point average as Advanced Placement (AP), International Baccalaureate (IB), and Advanced International Certificate of Education (AICE) courses. In addition, dual enrollment courses that meet core state university admission requirements in English/Language Arts, Mathematics, Natural Sciences, Social Sciences, or World Languages shall receive the same weighting as AP, IB, and AICE courses in the calculation of the high school grade point average used for admission decisions.

Students should understand, however, that dual enrollment courses are college-level courses, and the amount of work and rigor of content in dual enrollment courses may be much greater than in high school courses. In addition, dual enrollment course grades become a part of a student's permanent college transcript and are calculated into the student's permanent postsecondary grade point average. Poor performance in dual enrollment courses may affect university admissions and financial aid. It is important to do well in these courses to realize the benefits of dual enrollment.

Course selection is important for the dual enrollment student since different programs at a college require different courses to complete the certificate or degree. By choosing courses wisely, students can reduce the time it takes to complete a program after high school graduation. Some students are even able to complete their college certificate or degree at the same time they graduate from high school. Students who don't know what they want to study in college should consult with an advisor to consider focusing on completing general education requirements in communications, mathematics, social sciences, natural sciences, and humanities. All degree programs require general education coursework and, while there is some variation from institution to institution, there are general education courses that are common among most, if not all, institutions.

Florida dual enrollment college credit will transfer to any Florida public college or university offering the Statewide Course Numbering System course number, and must be treated as though taken at the receiving institution. However, if students do not attend the same college or university where they earned the dual enrollment credit the application of transfer credit to general education, prerequisite, and degree programs may vary at the receiving institution. Private and out-of-state colleges and universities may or may not grant college credit for courses taken through dual enrollment.