HOME SCHOOL DUAL ENROLLMENT ARTICULATION AGREEMENT

2019-2020 Academic Year

This agreement is made on this _____ day of __________________ between Daytona State College and ___________________________

______________________________  ________________
Name of Student                  DSC ID Number

______________________________
Address of Student

I. AUTHORITY FOR AND PURPOSE OF THIS AGREEMENT

This agreement is entered into pursuant to the authority of Florida Statute 1007.271 (13) (b) 3.

The purpose of this agreement is to shorten the time necessary for a student to complete their high school graduation requirements and college degree, broaden the scope of curricular options available to students, and to increase the depth of study available for a particular subject.

II. TERM OF THIS AGREEMENT

This agreement shall be effective from the date listed above until June 30, 2020. This agreement will be revised annually as required by Florida Statute. A current and valid articulation agreement must be in effect before the student will be permitted to register for courses pursuant to this agreement.

III. PROGRAMS ELIGIBLE FOR DUAL ENROLLMENT

The following programs and all of the required courses listed in the Daytona State Catalog program guides (excluding course restrictions listed in section VI of this agreement) for these programs are eligible for dual enrollment.

A. ASSOCIATE OF ARTS (AA) DEGREE

Students may enroll in courses listed in the AA program guide, with the exception of courses that are less than three credit hours or private lesson courses.

B. ASSOCIATE OF SCIENCE (AS) PROGRAMS

Accounting Technology          Electronics Engineering Technology
Architectural and Building Technology  Engineering Technology
Broadcast TV Production
Computer Engineering Technology
Computer Information Technology
Computer Programming and Analysis
Culinary Management
Drafting and Design (CAD)
Early Childhood Education

Hospitality Management
Interior Design Technology
Networking Services Technology
Office Administration
Paralegal Studies
Simulation and Robotics Technology

C. COLLEGE CREDIT CERTIFICATE PROGRAMS

Accounting Technology Management
Accounting Technology Operations (Tax)
Advanced Network Infrastructure
Applied Technology Specialist
AutoCAD Foundations
Broadcast TV Production
Cable Installation
Computer Aided Design and Drafting
Computer Programming
Computer Specialist
Culinary Arts
Drafting and Design Technology
Engineering Technology Support Specialist
Information Technology Administration

Information Technology Analysis
Information Technology Support Specialist
Information Technology Administration
Information Technology Analysis
Microcomputer Repair/Installer
Network Communications (LAN)
Network Communications (WAN)
Network Infrastructure
Network Server Administration
Network Support Technician
Office Administration
Web Development Specialist
Wireless Communications

D. VOCATIONAL CERTIFICATE PROGRAMS (CAREER DUAL ENROLLMENT)

Air Conditioning, Refrigeration and Heating Mechanic (ATC Campus)
Air Conditioning, Refrigeration and Heating Technology (ATC Campus)
Automotive Collision, Repair and Refinishing (ATC Campus)
Automotive Service Technology (ATC Campus)
Baking and Pastry (Daytona Campus)
Construction Technology (ATC Campus)
Machining (ATC Campus)
Welding Technology (Daytona Campus)

E. BACHELOR'S DEGREES

All Bachelor’s degrees are two plus two programs. Students must have the required Associate degree and be admitted to the program to take bachelor’s level courses. Students must also complete the pre-requisites for the programs while they are in the associates program.

Bachelor of Applied Science, Supervision and Management
Bachelor of Science in Information Technology
Bachelor of Science in Engineering Technology
Electrical Engineering Technology Concentration
Bachelor of Science in Education
Elementary Education
  ➢ Exceptional Education
  ➢ Secondary Biology Education
  ➢ Secondary Chemistry Education
  ➢ Secondary Earth/Space Science Education
  ➢ Secondary Mathematics Education
While appropriate for college-level study, course materials and class discussions may reflect topics not typically included in secondary courses which some parents may object to for minors. Courses will not be modified to accommodate variations in student age and/or maturity.

IV. DUAL ENROLLMENT ELIGIBILITY REQUIREMENTS

- Home school students who wish to dual enroll must be in the 6th through 12th grade level and complete a home school affidavit to verify they are registered with the school district home school office.

- Dual Enrollment students must be working toward an Associate of Arts degree (AA), Associate of Science degree (AS), a certificate program, or a bachelor’s degree program.

- Students must have taken a high school level course to participate in the dual enrollment program.

- For College Credit, qualifying test scores on one of the following:

  SAT
  Reading ->24 and >25 Writing  ENC1101 English Composition I
  Math - >24  MAT1033 Intermediate Algebra/MGF2106
  > 26.5  Survey in Mathematics/MGF2107 Liberal Arts Math
  MAC1105 College Algebra

  ACT
  Reading ≥ 19 and ≥ 17 English  ENC 1101
  Math ≥ 19  MAT1033/ MGF2106
  > 21  Survey in Mathematics/MGF2107 Liberal Arts Math
  MAC1105

  Post- Secondary Education Readiness Test (PERT)
  Reading ≥ 106 and Writing ≥ 103  ENC1101
  Math 114 – 122  MAT1033, MGF2106, MGF2107
  123 -134  MAC1105
  135-144  MAC1140, MAC1114, STA2023
  145-150  MAC2233, MAC2311

- There is no cost for the initial PERT attempt at DSC; however, students who retake all or part of the test at DSC will be assessed a $10 cost at the time of testing.

- Students will be limited to three attempts taking the PERT at the college and must wait at least one school semester between attempts. If a student scores within five points of the required PERT score he or she can appeal to the DSC Director of Dual Enrollment for permission to immediately retest at the college. Students may appeal to the Director of Dual Enrollment for permission to take the PERT for a fourth time at the college. Students may also be eligible to take the PERT on their high school campus (if offered). Attempts at the high school do not count toward the three college attempts.

- Students may register for courses that do not require math as a pre/co-requisite if they do not pass the math portion of a placement exam. Additionally, students who pass the math but not the
Students must also meet all other requirements of this agreement, including pre-requisites or co-requisites; however, students who are concurrently enrolled in a high school AP English course will be considered to have met the English pre-requisites or co-requisite for DSC courses, with the exception of ENC 1102. Verification of the student’s AP enrollment or credit will be required at registration.

Students pursuing a Career (Vocational) Certificate must take the Test of Adult Basic Education (TABE) before starting the certificate program. Students must obtain the required exit score for the program in order to graduate from DSC with a certificate in their area of study. Students who have tested into ENC1101 and MAT1033 on the PERT, SAT, or ACT or have taken ENC1101 and MAT1033 are exempt from TABE testing.

Students must have acceptable attendance and satisfactory conduct at their school in order to participate in the dual enrollment program.

V. ELIGIBILITY REQUIREMENTS FOR CONTINUED DUAL ENROLLMENT

- Dual enrollment students must have a minimum 2.0 cumulative college GPA in order to continue participating in dual enrollment.

- Students who earn a grade of “F”, “FN”, or “W1” will be required to repeat the course in which he/she earned the “F” or “FN” or “W1” grade during the subsequent semester. Students will not be permitted to take other courses during this semester. Students must have a 3.0 or higher unweighted, cumulative high school GPA, and meet the DSC 2.0 cumulative GPA requirement in order to repeat the course (students can repeat the course during a full 15-week term, or during an A term; if they earn a grade of “C” or better they can continue in additional courses during the B term).

- When repeating the course the student must earn a “C” or better in order to be eligible to continue to participate in the dual enrollment program.

- Dual Enrolled students may not attempt the same course at the college more than two times.

- Each time a student takes a course and receives either a grade, “W” (withdrawal) or “W1” (administrative withdrawal) on their transcript it will be counted as an attempt at that course.

- If a dual enrolled student earns a grade of “F”, “FN”, “W” or “W1” in more than one semester, they will no longer be eligible to participate in dual enrollment courses. Exceptions may be granted in cases of extenuating circumstances, which must be submitted in writing with supporting documentation and submitted through the high school counselor to Daytona State’s Dual Enrollment Coordinator.

- Students who have graduated from high school or will graduate before the completion of the course are not eligible to participate in the dual enrollment program.

- Students who earn a “D” in a course, but still meet the GPA requirements for college (cumulative
Students who earn a “D” during their first semester of dual enrollment are exempt from the college GPA requirement for that semester only.

Grade forgiveness applies when students repeat a course in which they earned a grade of "D" or "F". A student may not repeat courses in which a grade of "C" or better was earned. Once a course is repeated, the highest grade earned will count in the DSC GPA. Students should check with their intended transfer institution to determine if that institution will honor Grade Forgiveness awarded at DSC.

Students who have graduated from high school or who are on track to graduate before the completion of the course are not eligible to participate in the dual enrollment program.

Fifth year seniors are not eligible to dual enroll.

Students are no longer eligible to register for dual enrollment courses after their 19th birthday.

Students must declare a major on the dual enrollment form. Students may only take classes required for their declared major. Students in an Associate of Arts program must complete the General Education requirements and any pre-requisite course(s) needed to transfer into their intended bachelor’s degree program before they will be permitted to take other elective courses.

Students who have completed the requirements for the degree they are seeking may only continue in the dual enrollment program if they graduate with their degree and admit under a new major (students must take classes toward the major they declare).

Students may lose the opportunity to participate in the dual enrollment program if they are disruptive to the learning process. In such cases, the college instructor will refer the student to the DSC Judicial Affairs office at the college where a decision will be rendered.

Students who are denied future dual enrollment due to college GPA, course withdrawal, or failing grades may file an appeal with the DSC Dual Enrollment Coordinator. Acceptable appeals may be based on student illness, family emergency, or other extenuating circumstances that prevented the student from successfully completing the course(s). Documentation will be required, including the student’s plan to ensure future success.

Parents and students should be aware that failure to make satisfactory progress in dual enrollment courses may have an impact on the student’s future financial aid eligibility.

All college courses and grades will remain a permanent part of the student’s high school and college transcript and will affect financial aid eligibility.

Students obtain their dual enrollment grades by looking at their DSC academic transcript in their MyDaytonaState account.

VI. COURSE AND CREDIT HOUR RESTRICTIONS
- Dual enrollment students are limited to two online courses total per 15-week semester.
- All courses for dual enrollment must have Department of Education (DOE) approval.
- Students may not enroll in courses with temporary numbers.
- Students may enroll in hybrid courses that include both a classroom and on-line component.

Dual Enrolled students are **not** eligible to enroll in the following:

- Developmental courses
- Courses that are less than three credit hours
- Private lesson courses
- Limited access programs/courses with clinical requirements
- Physical Education courses

Dual enrollment students may take up to (15) credit hours during any 15-week semester. Students may take an additional one credit hour per semester if needed for lab if his/her cumulative college GPA is 3.0 or above. In addition, graduating seniors may take up to 18 credit hours in the spring semester of his/her graduating term if the extra class would allow the student to complete their degree. Students are limited to fourteen (14) semester hours during summer terms (2 courses in “A” term and 2 courses in “B” term)

Six (6) college semester credit hours of instruction in dual enrollment courses will equal one (1) full credit toward the student’s high school requirements with the exception of those recognized by the Florida Department of Education articulation coordinating committee for one on one equivalency. The complete course equivalency list is located at: [http://www.fldoe.org/core/fileparse.php/5421/urlt/0078394-delist.pdf](http://www.fldoe.org/core/fileparse.php/5421/urlt/0078394-delist.pdf)

Failure to make satisfactory progress in dual enrollment courses will have an impact on student’s future financial aid eligibility.

VII. TRANSFERABILITY

State statute determines the transferability of credit to Florida’s state universities for courses applicable to the Associate in Arts degree earned under the State Board of Education Articulation Agreement. Students not planning to complete an A.A. degree or students planning to attend private or out-of-state colleges or universities should check with the receiving institution for transferability of credit. See Appendix “B” for the Department of Education Dual Enrollment Transfer Guarantee.

Courses taken as part of an approved Associate in Science, or Certificate program might not be transferable.

VIII. FEES AND INSTRUCTIONAL MATERIALS

All Dual Enrollment Home School students will be exempt from payments of tuition and lab fees.

Instructional materials including textbooks and workbooks, kits, equipment, and/or tools will be provided by DSC. Specialized tools for particular areas of instruction that are provided to the student by Daytona State College remain the property of the College.

Students are required to return their books to the DSC bookstore at the end of each semester. Failure to return books will result in a registration hold placed on the student’s account until the book is returned.
IX. TRANSPORTATION

Parents or legal guardians will arrange and be liable for all transportation to Daytona State College campuses.

X. HIGH SCHOOL STUDENTS WITH DISABILITIES

DSC provides reasonable accommodations at no cost to dual enrollment students in need of accommodations who submit written documentation from licensed medical or mental health professionals that state they have disabilities as defined by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA) as it relates to Higher Education. High school Individualized Education Plans (IEP’s) are not considered documentation of a disability for college accommodations. Previous accommodations received while in school or at other educational institutions will be re-evaluated to determine appropriateness at DSC. DSC does not provide personal services such as transportation or personal care assistants.

Dual enrolled students who request reasonable accommodations based on a documented disability must comply with the following procedures:

- Students must be accepted for admission at DSC, submit required documentation, and meet with a Counseling and Accessibilities Advisor (CAS) advisor to complete the intake process.
- The documentation must show that the student’s disability significantly interferes with one or more major life functions (i.e., seeing, hearing, learning, speaking, or walking).
- Students must submit documentation in written form on official letterhead signed and dated by a licensed medical doctor, psychiatrist or mental health practitioner and include a complete evaluation with a diagnosis consistent with the Diagnostic & Statistical Manual of Mental Disorders 4th edition (DSM-IV-TR). The documentation submitted must clearly state how the disability substantially interferes with the student’s functional limitations within the college academic setting.
- It is the student’s responsibility to contact a CAS advisor in advance of enrollment to arrange for the accommodations they may need in order to be successful during their DSC educational experience.

XI. HIGH SCHOOL REQUIREMENTS

It is the home school parent’s responsibility to make sure that the student is in compliance with the county on his/her home education curriculum. College advisors cannot assist students with information about their high school requirements.

XII. MISCELLANEOUS PROVISIONS

This agreement shall be construed in accordance with the laws and rules of the State of Florida.
Student Signature

Dr. Thomas LoBasso
President
Daytona State College

Parent Signature

Chairperson
District Board of Trustees

Date Approved by DSC District Board of Trustees 6/30/19