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MEMORANDUM

TO: School District Superintendents
School District Career and Technical Education Directors
School District Math, Science and/or English/Language Arts Directors

FROM: Rod Duckworth
Chancellor, Division of Career and Adult Education

Mary Jane Tappen
Deputy Chancellor for Standards, Instruction and Student Services, Division of
Public Schools

DATE: February 11, 2014

SUBJECT: **Career and Technical Education (CTE) Academic Alignment Workshop**

The Division of Career and Adult Education is in the process of aligning a large number of CTE courses with Florida's new state standards for mathematics and English/language arts. Additionally, there will be a number of new and/or revised CTE courses that have yet to be aligned to the Next Generation Sunshine State Standards for science that will be included in the alignment process. We need your assistance to nominate your best CTE and academic content area experts to complete this alignment process.

Selected participants may be reimbursed for their hotel expenses, travel expenses and meals based on state travel policy. School districts will be reimbursed for substitute teacher costs up to \$75 per substitute. Specific details for reimbursements will be provided to selected CTE and academic content area participants.

The alignment workshop will be held April 8-10, 2014, and will be taking place at a hotel conference site in the Central Florida vicinity. Hotel information will be sent to participants no later than March 1, 2014.

Contact Information
Belinda Chason
850-245-9076
Belinda.Chason@fldoe.org
DPS: 2014-23

Since these courses will be reviewed by a team of CTE and academic core teachers, we request you nominate math, science and English/language arts teachers who teach the following courses: Algebra 1, Algebra 2, geometry, biology and courses identified as equally rigorous science courses in the Course Code Directory, and English 1- 4. For CTE teacher nominations, the CTE courses to be aligned are listed in attachment “A” of this packet.

The nomination form is attachment “B” and is also included. Please submit your nominations no later than Tuesday, February 18, 2014. If you have any questions please contact Belinda Chason at Belinda.chason@fldoe.org.

RD/ MT/bc

Attachments