Note
1. Roll call will be taken “by district and by college” first. Afterwards, participants who may have joined the call during roll call will be provided an opportunity to identify themselves.

2. Please keep your phone on MUTE during the conference call. This prevents background noise and in-office discussions from disrupting the call. *(If you do not have a “Mute” button on your phone, press *6 to mute and #6 to unmute)*

3. Do NOT place your phone on HOLD during the call. HOLD queue music and messages will be heard on the conference call.

4. This call will be recorded by the conference system; and once available, the recording will be posted on our website.