

Subtest #1: Instructional Leadership

**Instructional Leadership
Managing the Learning Environment
Learning, Accountability, and Assessment**

Subtest #1: Instructional Leadership

- 1 Knowledge of instructional leadership standard as related to curriculum development and continuous school improvement process**
 1. Given a scenario, assess the curriculum and schoolwide professional development needs of an instructional program.
 2. Given a set of school data, identify appropriate objectives and strategies for developing, implementing, assessing, and revising a school improvement plan.
 3. Given a school data set, determine an appropriate instructional improvement strategy.
 4. Identify functions and implications of various curriculum designs.
 5. Given grade-level data on reading, identify strategies to align curriculum, instruction, and assessment.

- 2 Knowledge of instructional leadership standard as related to research-based best practices**
 1. Given school-based student assessment data on reading performance, identify research-based reading instruction to improve student achievement.
 2. Given school-based student assessment data on reading performance, identify instructional strategies to facilitate students' phonemic awareness, phonics, fluency, vocabulary, and reading comprehension throughout the content areas.
 3. Given a scenario, which may include data, identify programs or initiatives that are research based to integrate reading, writing, and mathematics across all subject areas to increase student achievement.
 4. Given a description of recurring problems in student performance in a content area, select strategies for engaging teachers in ongoing study of current best practices.
 5. Identify scientifically based research applications to effective teaching and learning methods.
 6. Identify practices in teacher planning, instructional organization, and classroom management that enhance student learning and achievement.
 7. Identify instructional delivery methods that enhance student learning and achievement

- 3 Knowledge of instructional leadership standard as related to school culture**
1. Given data from a school climate survey, identify appropriate strategies for improving student learning.
 2. Given data from a school climate survey, identify factors contributing to morale and performance.
- 4 Knowledge of instructional leadership standard as related to instructional design, teaching, and learning**
1. Given taxonomy of learning, identify instructional objectives to facilitate varying levels of learning.
 2. Identify age-appropriate learning strategies based on principles of human growth and development.
 3. Identify practices for evaluating the appropriateness of instructional strategies.
 4. Identify practices for evaluating the appropriateness of instructional materials.
- 5 Knowledge of instructional leadership standard as related to instructional program for students with special needs**
1. Given student special needs characteristics in a specific classroom and walk-through observation notes, identify an appropriate instructional adaptation/modification to provide for students with special needs in that classroom.
 2. Given an IEP, determine whether or not provisions made are adequate to meet student needs.
- 6 Knowledge of instructional leadership standard as related to federal and State law in education and schooling**
1. Given a scenario, identify the State requirements for students to participate in interscholastic or extracurricular student activities.
 2. Given a scenario, identify employee and student rights and responsibilities under federal statutes.

- 7 Knowledge of managing the learning environment standard as related to tort and contract liability in the operation of Florida public schools**
1. Given a scenario, identify legal standards of negligent tort liability applicable to school employees and districts.
 2. Given a scenario, identify legal standards of intentional tort liability applicable to school employees and districts.
 3. Given a scenario, identify legal standards that are applicable to site administrators in negotiating contracts for goods and services.
- 8 Knowledge of managing the learning environment standard as related to funding of Florida schools**
1. Given an FTE report, identify, interpret, and apply each formula factor used in computing the Florida Education Finance Program allocation.
 2. Given a school budget, identify funding categories available to a school beyond the Florida Education Finance Program allocation.
 3. Given a school budget, identify or apply the processes of planning, developing, implementing, and evaluating a budget.
- 9 Knowledge of managing the learning environment standard as related to financial accounting and auditing**
1. Given an FTE audit report (e.g., State, district, or school), identify categories that are out of compliance with Florida Statutes (e.g., attendance records, teacher certification, vocational time cards, ESE and ESOL student records).
 2. Given a school internal funds audit report, identify violations of the State Board of Education policies and procedures for the administration and accounting of internal funds (e.g., fund-raisers, purchases, monthly financial reports, bonding of the treasurer).
- 10 Knowledge of managing the learning environment standard as related to facilities management**
1. Given a State request for a school room utilization update, identify the requirements of the Florida Inventory of School Houses as specified in Florida Statutes (e.g., space requirements for ESE, vocational courses, class size reduction).
 2. Given a school building's security plan, determine compliance with Florida Statutes and State Board of Education rules.

- 11 Knowledge of managing the learning environment standard as related to student services**
1. Given a school guidance report, determine compliance with Florida Statutes.
 2. Given a faculty handbook, identify the duties of school administrators governing student discipline and school safety per Florida Statutes (e.g., zero tolerance, discipline of exceptional students, emergency management plan, Student Code of Conduct).
 3. Given a parent request to administer medication, identify the guidelines in Florida Statutes regulating the administration of prescribed medications to students by public school employees.
- 12 Knowledge of managing the learning environment standard as related to student and parental rights**
1. Given the student-parent handbook, determine compliance with Florida Statutes governing parents' rights and responsibilities and/or students' rights and privacy to access student educational records (e.g., deny, release, challenge content, FERPA).
 2. Given a scenario, identify standards and procedures applicable to United States Citizenship and Immigration Services and students attending public schools.
- 13 Knowledge of managing the learning environment standard as related to federal law for education and schooling**
1. Given a scenario, identify exceptional education entitlements, equal access for students and staff with disabilities, and related rights under federal statutes.
- 14 Knowledge of learning, accountability, and assessment standard as related to State law for education and schooling**
1. Given a scenario, identify legal standards and procedures applicable to school accountability legislation.
 2. Given a scenario, identify the standards and procedures applicable to the META Consent Decree.
- 15 Knowledge of learning, accountability, and assessment standard as related to measurement of effective student performance**
1. Given data (e.g., national, state, district, school, classroom, individual student), analyze student achievement.
 2. Given a scenario, determine aspects of adequate progress of the lowest 25% in reading and mathematics at the school level.

3. Given school data sets with differing accountability designations, compare and contrast multiple measures of data to analyze school needs.
4. Given school data, analyze or develop a plan to address statewide requirements for student assessment (e.g., science, reading, mathematics, writing).
5. Given school data, analyze or develop a plan to address national requirements for student assessment (e.g., NCLB science, reading, mathematics, writing).

16 Knowledge of learning, accountability, and assessment standard as related to assessment instruments and their applications

1. Given a scenario, identify the appropriate type of formal assessment instrument (e.g., norm referenced, criterion referenced) to determine student strengths and needs.
2. Given a scenario, identify the appropriate informal assessment instrument (e.g., observations, checklists, inventories, interviews) to determine student strengths and needs.

17 Knowledge of learning, accountability, and assessment standard as related to diagnostic tools to assess, identify, and apply instructional improvement

1. Given a data set of reading test results for students in ESE or ESOL, identify diagnostic tools appropriate for assessing student learning needs.
2. Given a data set of reading test results for students in ESE or ESOL, identify appropriate instructional strategies to improve student performance in reading.